

McGill IEEE Student Branch

Meeting #6: Tuesday March 25, 2014

Committee Attendees

	22-Jan	28-Jan	13-Feb	25-Feb	11-Mar	25-Mar
Ahmad	P	A	P	P	P	P
Reza	A	A	A	A	A	A
Malika	P	P	A	P	P	A
Kai	A	P	P	A	A	A
Ming	P	P	P	A	P	P
Hossain	P	P	P	P	P	P
Shohreh	P	P	P	P	P	P
Zahra	A	A	A	A	A	A
Dena	A	P	A	P	P	P

Others Attendees

- Shuang Gao
- Alireza Saberi

Agenda Item

Discussion

Action / Decision / Event

1. Events

- WIE Women's Day
- McN 3DP Session
- Prof. Afshari Talk
- IEEE MTL Board

- E1.** WIE Women's Day event (*Tue 18th Mar*)
E2. Hossain McN 3D Printing Info Session for McGill Robotics Club (*Thu 20th Mar 4:00pm*)
E3. Hossain Prof. Ehsan Afshari Technical Talk (*4th Mar*)
E4. MTL Board Meeting Ecole Polytechnique (*16th April, 6-8PM*)
E5. Possible Event in Summer BBQ event in mid-May?

2. Open issues from previous meetings

- L31 forms
- Events report + Pictures
- EC Nominations
- Google Prog. Event
- Visit to MDA
- Visit to BA
- Next year's plans

- A1.** Shohreh, Dena Submit L31 form for WIE event
A2. Shohreh, Dena, Ahmad Prepare WIE event report & send pictures
A3. Hossain, Ahmad Submit L31 forms for meetings, events
A4. Shohreh Google for Programming Event (C/C++)
A5. Hossain Call for officer positions reminder
A6. Hossain, Ahmad MakerBot unavailable, print problem
A7. Malika Claim refund for McN equipment
A8. Malika, Ming Visit to MDA, Montreal
 Not enough registrants, needed to contact undergrads.
 Possible to organize again later.
A9. Hossain Possible visit to BA, Montreal
A10. Ahmad McN PayPal/Other account
 Transfer Kai's responsibilities to new Treasurer
A11. Hossain IEEE membership discount ad email
A12. All Plan for next year's events and activities

Action Items

Action Item	Date Due	Status
E1	-	Finished
E2	-	Finished
E3	-	Cancelled
E4	16 th April	Open
E5	-	Open for Suggestions
A1	April	Open
A2	End of March	Open
A3	April	Open
A4	-	Postponed
A5	26 th March	To be closed
A6	31 st March	Needs repair
A7	-	Open
A8	-	Cancelled
A9	-	Open
A10	May	Open
A11	April	Open
A12	May	Open