

McGill IEEE Student Branch

Meeting #5: Tuesday March 11, 2014

Committee Attendees

	22-Jan	28-Jan	13-Feb	25-Feb	11-Mar	25-Mar	
Ahmad	P	A	P	P	P		
Reza	A	A	A	A	A		
Malika	P	P	A	P	P		
Kai	A	P	P	A	A		
Ming	P	P	P	A	P		
Hossain	P	P	P	P	P		
Shohreh	P	P	P	P	P		
Zahra	A	A	A	A	A		
Dena	A	P	A	P	P		

Others Attendees

Agenda Item

Discussion

Action / Decision / Event

1. Upcoming Events

- WIE Women's Day
- McN 3DP Session
- Prof. Afshari Talk

- E1. Malika** WIE Women's Day event (*Tue 18th Mar*)
Shohreh Reserve room and send out email
E2. Hossain McN 3D Printing Info Session for McGill Robotics Club (*Thu 20th Mar 4:00pm*)
E3. Hossain Prof. Ehsan Afshari Technical Talk (*4th Mar*)

2. Open issues from the previous meetings

- Chair Election Result
- EC Nominations
- Google Prog. Event
- Visit to MDA
- Visit to BA

- A1. Ali** Declare the election results (*Tues 18th Feb*)
 New Chair for 2014/2015: *Hossain*
A2. Shohreh 3D Print Small Items
A3. Shohreh Google for Programming Event (C/C++)
A4. Transfer Kai's responsibilities to new Treasurer
A5. Malika, Dena McN Opening Session email attendees
A6. Hossain Call for officer positions
A7. Malika Need equipment for McN (painter's tape, scraper, grease, precision weighing machine, PLA spools...)
A8. Malika, Ming Visit to MDA, Montreal
 10\$ for member 15\$ for non-member 15 persons minimum
 March 18 deadline for registration **vtools**
A9. Hossain Possible visit to BA, Montreal
A10. Ahmad Organize income/expense list with bank statement
A11. Ahmad McN PayPal/Other account
A12. All Committee IEEE membership

Action Items

Action Item	Date Due	Status
E1	27-Feb-14	
E2	18-Mar-14	
E3	4-Apr-14	
A1	18-Feb-14	Closed
A2	12-Mar-14	Closed
A3	Ongoing	
A4	After results	
A5	-	Closed
A6	10-Mar-14	Closed
A7	10-Mar-14	Closed
A8	11-Mar-14	
A9	TBD	
A10	10-Mar-14	
A11	10-Mar-14	