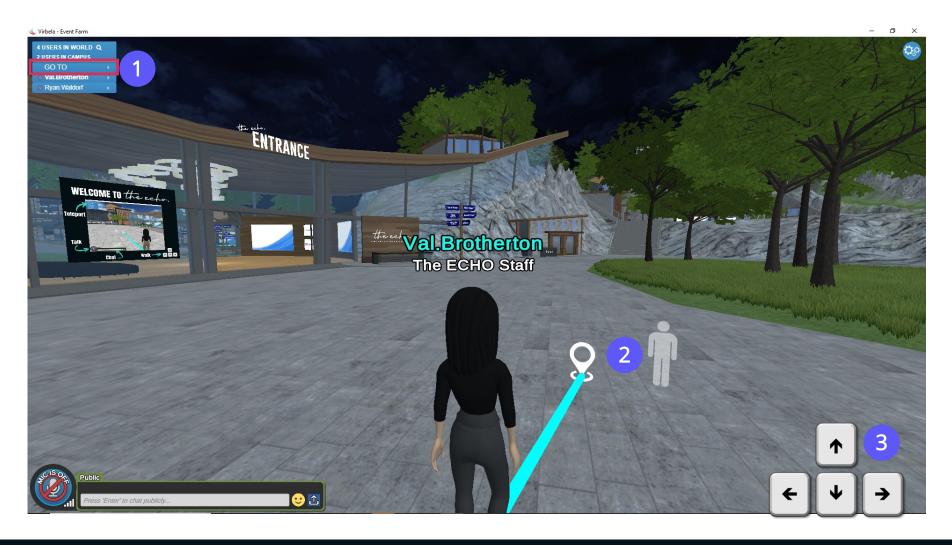


NAVIGATE

- 1 Click the GO TO main navigation menu to teleport
- Point your curser and click your mouse
- 3 Use the arrow keys on your keyboard
- -,Ö.-

Tip: To run, hold the shift key when walking. To look around, press the space bar to unlock and lock your camera and move your mouse.



COMMUNICATE

- Put on headphones with a built-in microphone and click "MIC IS OFF" to unmute yourself and talk.

 (Note: Everyone around you can hear you.)
- Use the public chat. (Note: Everyone in your area can see it.)
- Go to areas outlined with blue lines/circles to have private conversations
- Click on a name and select "Send Private Chat" to chat privately.



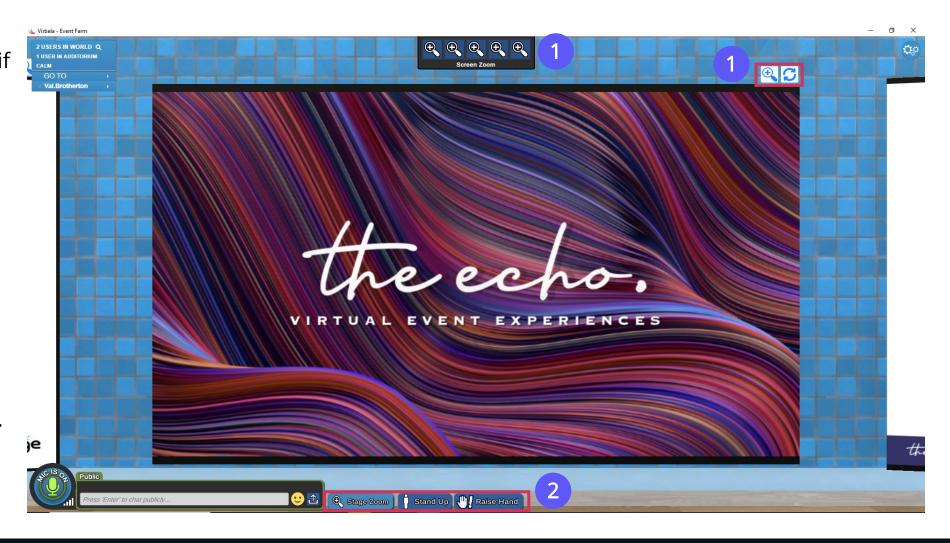
ZOOM

- Zoom into any screen and refresh the screen if it's not rendering. In auditoriums, you will also see a "Screen Zoom" option.
- 2 At sessions, you can leverage the controls at the bottom of the screen to stand up and raise your hand.



Tips:

- To sit down, hover over a seat and click.
- To interact with screens, click on images and scrawl browsers



FIND

- Find and click the person's name on top left and select "Go To" to walk to where they are.
- Click settings icon and "Find Users" to search by name. Double click on their name. If they are in your area a menu will open on top left, if not, you will get the option to send them a private chat (/pm username)





ANIMATE

- Click on your name (top left) to see all the animations your avatar can make. You can also click "Change Avatar" to change your outfit.
- 2 Enter in the chat commands to do other animations:
 - /backflip
 - /powerpose
 - /thumbsup
 - /thumbsup2
 - /handsin



Tip: If you need to get through a crowd, just walk through the avatars.



NEED ADDITIONAL HELP?



- GO TO the Welcome Area, walk towards the blue ticket dispenser next to the Information kiosk and click it to grab a ticket and join the queue. When it is your turn, a member of our team will teleport you to their desk to assist you.
- Ask a member of our team.
- Visit the VirBELA <u>support page</u>.
- Watch the two-minute <u>Getting Started with The Echo</u> video