

Rapid Response Role Profile

Job Title	Disaster Risk Reduction (DRR) & Climate Action Coordinator
Classification Level	
Immediate Supervisor's Title	Deputy Operations Manager/Operations Manager
Number of Direct Reports (if applicable)	
Number of Indirect Reports (if applicable)	

Organizational context (where the job is located in the Organization)

The International Federation of Red Cross and Red Crescent Societies (IFRC) is the world's largest volunteer-based humanitarian network. IFRC is a membership organisation established by and comprised of its member National Red Cross and Red Crescent Societies. Along with National Societies and the International Committee of the Red Cross (ICRC), the IFRC is part of the International Red Cross and Red Crescent Movement. IFRC's headquarters is in Geneva, with regional and country offices throughout the world.

Due to the nature of emergency response operations, this role profile is an outline of the likely responsibilities applicable to Disaster Risk Reduction (DRR) & Climate Action¹ Coordinators, deployed in a Federation co-ordinated operation. They are complementary to and should be read in conjunction with the specific tasks elaborated in the Deployment Order / Terms of Reference.

Job purpose

The Disaster Risk Reduction (DRR) & Climate Action Coordinator will work closely with Operational Management, Assessment and Recovery colleagues to inform the development of an overarching emergency response and recovery plan that adequately includes DRR and climate action components. The DRR & Climate Action Coordinator will guarantee that DRR and climate action are given sufficient consideration in emergency response and recovery and adequately mainstreamed in assessment, planning and programming. The Coordinator will also apply a "do no harm" approach, ensuring that the humanitarian response and recovery do not contribute to unsustainable management of natural resources.

Role (Job Requirements)

Job duties and responsibilities

Assessment

1. Identify, together with the host National Society, current and emerging risk² factors, their underlying causes and actions that could help reduce the impacts of future hazards.
2. Assess existing capacities and resources regarding DRR & climate action in the host National Society (including long-term programme staff) and ensure their integration into the planned operations.
3. Assess existing information, plans and policies (especially local/national policies) and liaise with humanitarian, development and climate/environment partners (both within the Movement and external) to confirm DRR and climate action priorities and identify any gaps in the planned interventions to guide operational decision-making and planning; link to remote support structures (e.g. SIMS, RCCC, 510) to support with the risk and climate data analysis.
4. Ensure DRR, climate and environment sustainability are part of assessment processes.

Planning

5. Support the Appeal and Plan of Action revision processes ensuring DRR, climate action and environmental sustainability are appropriately addressed, including being mainstreamed into sectoral interventions, and ensuring that

¹ Climate action refers here to both climate change adaptation and climate change mitigation, although the focus of the role, given IFRC's mandate, would be primarily on climate change adaptation.

² Risk here refers to contextual risks (e.g. natural hazards).

10% of the appeal budget is set aside for DRR, as requested by the 2011 IFRC General Assembly decision; ensure humanitarian activities are screened for their environmental impact and appropriate measures integrated.

6. In coordination with the Assessment and/or Recovery Coordinator and other relevant focal points (e.g. programmatic, CEA), identify the opportunities and challenges to support communities to build community resilience, including building back better during the recovery, rehabilitation and reconstruction phases.
7. Work with sectoral leads to integrate climate-smart DRR measures into other areas of work including the restoration of physical infrastructure and societal systems, the revitalization of livelihoods and local economies and the restoration and protection of the natural environment, and ensure DRR is included in all recovery actions.

Support for implementation

8. Map out all sources of current and planned funding and support for DRR, climate action and environmental sustainability activities, identify gaps and work with the Head of Operations / Operations Coordinator / Team Leader and Recovery Coordinator / Early Recovery Officer to support the NS to address them.
9. Support the uptake of resilience, DRR, climate action and environmental sustainability in the National Society's strategy and identify areas to strengthen the National Society's capacity to develop and implement long-term programmes to strengthen these areas of work (linking up with the Preparedness for Effective Response (PER) process, when relevant); support capacity strengthening as needed and enhance/raise awareness of the importance of DRR mainstreaming post-disaster within the Surge team and National Society.

Coordination and partnerships

10. Support coordination with other relevant humanitarian, development, climate and environmental partners on the assessment, planning and implementation of DRR and climate action.
11. Identify and pursue opportunities for cooperation and partnerships for DRR, climate action and environmental sustainability with non-RCRC partners, drawing upon existing NS and Federations partnerships and strengthening longer-term partnership opportunities for the National Society.

Duties applicable to all staff

1.	Actively work towards the achievement of the Federation Secretariat's goals
2.	Abide by and work in accordance with the Red Cross and Red Crescent principles
3.	Perform any other work-related duties and responsibilities that may be assigned by the line manager

Profile (Position Requirements)

Education	Required	Preferred
Advanced university degree (master's or equivalent) in disaster risk reduction, climate change, humanitarian or development related field, or equivalent experience	⊙	
Experience	Required	Preferred
At least 5-7 years working experience in the humanitarian or development sector, including experience in developing countries and/or with an international organisation	⊙	
Experience working in a network/membership organisation in roles that include member capacity development, the development of organisational policies and procedures, and high-level representation		⊙
Experience in designing and implementing DRR and climate programmes	⊙	
Experience in disaster response		⊙
Experience working in a RC/RC National Society and/or Federation/ICRC		⊙
Knowledge & Skills	Required	Preferred
Familiarity with current standards and guidelines for humanitarian emergency response, including Sphere		⊙
Experience in program-level strategic planning, coordination and transition	⊙	
Experience in qualitative assessment and analysis, participatory planning methods, monitoring and evaluation		⊙
Knowledge of IFRC's resilience, DRR and climate change guidelines and approaches	⊙	

Core Competencies	Tier 1	Tier 2	Tier 3
Movement context, principles and values		⊙	
National Society Capacity Strengthening	⊙		
Coordination		⊙	
Assessment		⊙	
Direction Setting and Quality Programme Management		⊙	
Information Management		⊙	
Resource Management		⊙	
Safety and Security	⊙		
Transition and Recovery		⊙	
Community engagement and accountability	⊙		
Protection, Gender and Inclusion		⊙	
Environmental Sustainability			⊙
Collaboration and teamwork		⊙	
Conflict Management	⊙		
Interpersonal Communication		⊙	
Cultural awareness	⊙		
Judgement and decision making		⊙	
Motivating Others		⊙	
Personal resilience		⊙	
Integrity		⊙	

Languages	Required	Preferred
Fluently spoken and written English	⊙	
Good command of another IFRC official language (French, Spanish or Arabic)		⊙
Other languages:		