

## Rapid Response Role Profile

Job Title	Recovery Coordinator
Classification Level	
Immediate Supervisor's Title	Operations Manager/ Deputy Operations Manager
Number of Direct Reports (if applicable)	
Number of Indirect Reports (if applicable)	

### Organizational context (where the job is located in the Organization)

The International Federation of Red Cross and Red Crescent Societies (IFRC) is the world's largest volunteer-based humanitarian network. IFRC is a membership organisation established by and comprised of its member National Red Cross and Red Crescent Societies. Along with National Societies and the International Committee of the Red Cross (ICRC), the IFRC is part of the International Red Cross and Red Crescent Movement. IFRC's headquarters is in Geneva, with regional and country offices throughout the world.

Due to the nature of emergency response operations, this role profile is an outline of the likely responsibilities applicable to Recovery Coordinator deployed to an IFRC co-ordinated operation. They are complementary to and should be read in conjunction with the specific tasks elaborated in the Deployment Order / Terms of Reference.

### Job purpose

In support to the ongoing operation, the Recovery Coordinator will guide and develop an overarching recovery framework that is built upon solid understanding and participation of local communities, the changing external humanitarian context and the interests and capacities of internal and external stakeholders.

The Recovery Coordinator will work closely with the HEOPs and Operations Manager, and the National Red Cross / Red Crescent, to ensure that recovery principles are given sufficient consideration even in the immediate response, whilst ensuring a smooth transition from relief to recovery programming approaches that centres upon joint planning, integrated programming that builds upon community and NS capacities and priorities, and quality and accountability to beneficiaries.

## Role (Job Requirements)

### Job duties and responsibilities

- Proactively provide technical recovery input to planned relief activities, wherever appropriate encouraging initial responses which build on local capacity and support local market systems.
- Lead the design and delivery of effective and appropriate Early Recovery interventions as part of the first wave of multilateral responses.
- Provide a technical recovery perspective to the ongoing processes of contextual analysis, needs assessment, capacity assessment and response planning, including:
  - Identify and document recovery needs;
  - Ensure that relevant secondary data is used in the analysis;
  - Ensure that marginalised groups are given appropriate attention;
  - Ensure that wider opportunities for learning are identified and documented.

4. Work with, support and complement the Movement Coordination processes to ensure effective transition from multilateral response to coordinated bilateral support, including:
  - a. The development of a NS-owned strategic plan for early recovery and recovery;
  - b. Effective coverage of all affected areas and the prioritisation of the most affected;
  - c. Full recognition of the NS priorities, architecture, governance and management structures, and operating norms;
  - d. The promotion of good programming quality norms including Minimum Standards, CEA, Protection, gender and inclusion, Do No Harm, and support to future national society resilience and development.
5. Identify and address short to medium term recovery needs:
  - a. Engaging with the NS at all levels, work with the operation team to address recovery needs in disaster or crisis affected areas while supporting NS in avoiding any harm or mitigating any impact on ongoing long-term NS programmes;
  - b. Facilitate leadership of the recovery process by NS in their areas of interest and expertise;
  - c. Provide technical support and guidance to areas of the operation engaged in designing and implementing recovery programs with particular attention to: livelihoods, shelter, risk reduction, quality and accountability and community/gender/vulnerable group participation considerations;
  - d. Harmonise and integrate different programme sectors (shelter, health, livelihoods, etc).
6. In collaboration with Host NS, coordinate recovery planning with Government, UN, clusters and related actors, and support efforts to appropriately align RC programming with Government plans for recovery and reconstruction.
  - a. Support the identification of appropriate partnership opportunities with non-Movement actors.
7. Combine these activities into a Federation-wide, integrated recovery framework drawing from sectoral and cross cutting assessments and analysis, learning from the ongoing/completed relief activities and defined interests / capacities of partner national societies and ensuring appropriate geographic coverage.

#### Duties applicable to all staff

1.	Actively work towards the achievement of the Federation Secretariat's goals
2.	Abide by and work in accordance with the Red Cross and Red Crescent principles
3.	Perform any other work-related duties and responsibilities that may be assigned by the line manager

### Profile (Position Requirements)

Education	Required	Preferred
University degree in relevant area (e.g. – development studies, relevant technical field)	☉	
Basic Delegate Training Course or IMPACT. FACT, ERU or RDRT Training or equivalent knowledge	☉	
Experience	Required	Preferred
5 years of experience of working for the Red Cross or other humanitarian organizations on recovery, or 10 years in a range of roles in the sector	☉	
Experience in community-based development programmes	☉	
Experience in managing & supporting staff	☉	
Experience in capacity building and Organisational Development	☉	
Knowledge and Skills	Required	Preferred
Familiarity with current standards and guidelines for humanitarian emergency response, including Sphere and the Core Humanitarian Standards.	☉	

Experience in program level strategic planning, coordination and transition, and exit of post disaster recovery support to National Societies.	⊙	
Knowledge and understanding of EVCA and participatory planning		⊙
Experience in qualitative assessment and response analysis, participatory planning methods, monitoring and evaluation	⊙	

Recovery Technical Competencies	Tier 1	Tier 2	Tier 3
Transition management			⊙
Context analysis, including socio-political and economic analysis			⊙
Early recovery / recovery programming,			⊙
Integrated programming			⊙
Partnerships			⊙

Core Competencies	Tier 1	Tier 2	Tier 3
1. Movement context, principles and values			⊙
2. National Society Capacity Strengthening			⊙
3. Coordination			⊙
4. Assessment			⊙
5. Programme management & reporting		⊙	
6. Information management			⊙
7. Resource management		⊙	
8. Direction setting and operational objectives			⊙
9. Safety and Security		⊙	
10. Transition and Recovery			⊙
11. Community engagement and accountability		⊙	
12. Protection, gender and inclusion		⊙	
13. Environmental sustainability		⊙	
14. Interpersonal communication and collaboration			⊙
15. Conflict management			⊙
16. Cultural awareness			⊙
17. Judgement and decision making		⊙	

18. Motivating others		⊙	
19. Personal resilience		⊙	
20. Integrity		⊙	

Languages	Required	Preferred
English	⊙	
Good command of another IFRC official language (French, Spanish or Arabic)		⊙
Other languages:		