

adejoke rukayat

Summary

I am a good listener who takes and follows all instructions, a good communicator, i have a good customer service relationship, I also love to make research, I manage my time well to meet up the appointed time, I am a good and bulky reader, and lastly I love to transfer my skills to be of good impact to the management and my environment.

Personal Data

National I d card

5 05/20/1995 - 24 years

35 Lawoyin tiamiyu street anfani layout off ring road Ibadan, oyo state - Ibadan, Oyo, Nigeria

2348162450397

+2348162450397

adejokerukayat95@gmail.com

ඉ් Female

🚱 Web & Media

No web page or social networks entered.

亡 Work Experience

April 2020 November 2029



Jolayemi nusery and primary school, queen school Ibadan, epe resort and spa.

Education - Teaching

I HAVE WORKED AS A PRIMARY SCHOOL TEACHER, I SERVED AS AN ECONOMICS TEACHER IN A GOVERNMENT SECONDARY SCHOOL AS A SENIOR CLASS TEACHER I HAVE ALSO SERVERED AS A SHORT TERM FRONT DESK WORKER.

Employee

• Administrative Assistant | Agriculture | Tourist agent | Teaching in accounting, commerce and secretariat | Customer Service | Insurance |-Baking | Receipt and registration | Research and Development | Distribution

I served as a class teacher and a subject teacher with the role of coordinating, teaching, and grooming the students for a better and brighter future with all the experience I gathered as an economics degree holder I was diligent and punctual with my job.

Advanced Studies

February 2013 August 2016



Bsc. Economics

In Adekunle Ajasin university

Akoko, Ondo, Nigeria

Tertiary Degree

COMPLETE

Courses / Certifications

January 2013 **July 2016**



Economics

In Adekunle Ajasin university

Akoko Ondo, Nigeria

COMPLETE



Skills

Administrative Assistant | Agriculture-| Tourist agent | Teaching in accounting, commerce and secretariat | Customer Service | Insurance | Baking |-Receipt and registration | Research and Development | Distribution

References

Olamigoke Kila

Ceo

Flipthruent

08132048988

Personal References

Mr Esan E.O

Head master

Jolayemi nursery and primary school

09050889484

Work References

Basic Studies

January 2006 October 2012



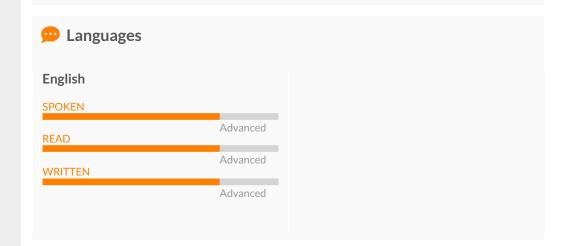
SSCE

In El-bossa model college

Epe, Lagos, Nigeria

High School

COMPLETE



d Work preferences

An administrative assistant, a customer service representative, a secretary,

Administration **FAVORITE WORKDAY** 2nd shift FAVORITE CONTRACT Undefined

FAVORITE HIERARCHICAL LEVEL Department Head / Supervisor / Employee

AVAILABLE TO RELOCATE AVAILABLE TO TRAVEL Yes

FAVORITE DESTINATIONS Lagos / Oyo

