

# Omotayo Olusegun Omotoso

Human Resource Manager

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📍 Are ago secondary school area, 72092 Ogbomoso

## Education

**Industrial Relations and Personnel Management/Human Resource Development**

Sep 2016 - Jun 2021

Osun State University Osogbo, Osogbo

I am a certified manager

## Work Experience

**Hotel Manager**

Sep 2021 - Aug 2022

Kapita hotel, Isara remo

NYSC

**IT student**

Oct 2018 - Sep 2019

Bowen University Teaching Hospital, Ogbomoso

## CAREER OBJECTIVE

- Hard working professional with 2 years of experience and a proven knowledge of benefits/compensation, meeting planning, productivity and performance management. Aiming to leverage my skills to successfully fill the human resource manager roles at your company.

## Achievements

- . Effectively liaised between the senior management and employees to maintain and improve company employees relations.
- . Ensured compliance of company directives, regulatory concerns, health and safety protocols
- . Administered payroll, company benefit packages, corporate events and team building meeting and outing.
- . publicize the good name of the institution in the society.
- . Ensured smooth running of the institution.
- . Actively participated in the service of the institution.
- . Promoted good fellowship among the employees.
- . Helped other employees to reach a desired objective and get a worthwhile job well done.

## Personal details

Date of birth

May 22nd, 1996

Place of birth

Ogbomoso

Gender

Male

Nationality

Nigerian

Civil status

Single

## Skills

Good in planning and decision making process, Team building, well organized and attention to details, Proficient in the use of microsoft office

## Languages

English and yoruba

## Hobbies

- Reading

## References

Available on request