

IYANDA, MAGARET TOMIWA

Block D2 (9) flat 5,
Abadina quarters, University of Ibadan,
Ibadan, Oyo state.

Mobile Phone: +2347065143322

Email: iyandamagaret@gmail.com

PERSONAL DATA

Sex: Female.
Date of birth: 23rd December, 1994.
Marital Status: Single.
State of origin: Oyo.

CAREER OBJECTIVE

To work in an organization that offers opportunities. Seeking a challenging and growth oriented career where I can commit my leadership skills, team spirit, communication efficiency towards achieving organizational objectives and improving performance.

EDUCATION AND QUALIFICATIONS

- **University of Ibadan, Ibadan, Oyo state.**
Degree Obtained: B.A.- (HONS) Philosophy (second class lower division).
Graduation Date: 2016.
- **Abadina College senior secondary school,
University of Ibadan, Ibadan, Oyo state.**
Degree Obtained: Senior school leaving Certificate (SSCE).
Graduation Date: 2010.
- **St. Paul's private Nursery/Primary school,
Oke- Bola, Ibadan, Oyo state.**
Degree Obtained: First school leaving Certificate (FSLC).
Graduation Date: 2004.

TRAINING AND PROFESSIONAL DEVELOPMENT

- Diploma in Computer training (MS Office Suite).
- Red Cross Society (Basics of first aid).

KEY SKILLS

LEADERSHIP AND TEAMWORK

- Ability to work well with others to create an exciting and interactive learning environment and a good listener in serving as the General Secretary in the community development service (CDs) during the course of my service (NYSC).
- Active involvement in the study group tutorials at the University.
- Working with people with different expertise helps me generate new ideas that are bigger than what I could have come up with alone.

COMMUNICATION- VERBAL AND WRITTEN

- Excellent interpersonal communication skills achieved through numerous essay writings and presentations.
- Fluent in both English and Yoruba language.

ORGANIZATIONAL SKILLS

- Analytical and conceptual thinking, with a conscientious approach to managing workload.
- Effective time tabling skills to creatively and logically schedule activities.
- Excellent critical thinking skills.
- Zest for learning.
- Goal oriented, results-oriented, success driven.

WORK EXPERIENCE

2017-2018: Government Science College, Kontagora, Niger State.
(National Youth Service Corps {NYSC})

Duties:

- Responsible as a class teacher for a group of 250 students in Senior Secondary School.
- Taught English Language and supervised exams.
- Encouraged students, taught them the importance of education and evaluated their academic progress through impromptu test and assignments.

2018: God's Time Computer Centre, Along Main Gate Of New Market, Kontagora, Niger State.
(3 months Work Experience Scheme)

Duties:

- Training on MS office Suite.
- Attending to customers at the cyber-Café department.

2011-2012: Trend Ideaz, Block O, Suite 15, Joke Plaza, Bodija, Ibadan, Oyo State.

Duties:

- Responsible as a sales representative, I also made a lot of sales when my boss wasn't around.
- Traveled with the boss when need be.
- Had a cordial relationship with customers which encouraged them to come back for more services.
- Taking inventory.

2010-2011: Ideal Foremost Investment Nigeria Limited, No. 126A, Hospital Road, Akure, Ondo State, Nigeria.

Duties:

- Served as a marketer.
- I made a lot of sales when I was in the company, was also the best marketer in my unit.
- Accumulated a lot of communication skills, had a cordial relationship with customers.

INTERESTS AND HOBBIES

- Reading motivational and leadership materials.
- Travelling and meeting people.
- Singing, watching movies and listening to music.

REFERENCES

Available on request.

