

BASHIRU ADEOLA AFOLAKEMI

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Address: 1, Jide Olowookere Street, Papa Adogba, Monatan, Ibadan, Oyo state.

PROFILE

A highly efficient, result- driven and capable sales agent, with a proven ability to effectively develop, manage and control relationships between the company and its target audience. Having a proven track record of quickly understanding a marketing campaign mission, vision and objective and then communicating this to potential customers. Enjoying challenging briefs and able to work to an excellent standard under considerable pressure whilst presenting a positive image to clients and colleagues. Now looking for a suitable sales position with ambitious and exciting company.

WORK EXPERIENCE

TOMX CREDIT LIMITED, ALESHINLOYE, IBADAN (06/2021 -TILL DATE)

Position: Relationship Officer.

Work Description

- Aim to preserve customers and renew contracts.
- Approach potential customers to establish relationships.
- Resolve customer complaints quickly and effectively.
- Promote high-quality sales, supply and customer service processes.
- Understand customer needs and develop plans to address them.

ACCESS BANK PLC, BODIJA, IBADAN (10/2018 - 01/2021).

Position: Customer Care Officer.

Work Description

- Resolving customers complaints.
- Managing database records and drafting status reports on customers service issues.
- Maintaining customers relationships by handling questions and concerns with speed and professionalism.
- Providing accurate, valid and complete information by using the right methods.

FEDERAL COLLEGE OF EDUCATION, KATSINA (04/2017 – 04/2018)

Position: Assistant Lecturer (National Youth Service Corps)

Work Description: Assisted in supervising the work of students, helping students with learning problems, set and mark assignments, setting of examination questions as well as marking and assessing the work and progress of students.

HIS GRACE VENTURES, SAGAMU, OGUN STATE (09/2016 – 03/2017).

Position: Administrative officer

Work Description:

- Organizing and managing schedules for staffs, attending meetings and taking records
- Working together with the company's accountant to help make payments
- Ensure functionality of necessary office equipment, getting new equipment and supplies as needed.

MAUTINE MINI MART, ALAUSA, IKEJA (12/2010 -12/2011).

Position: Cashier

Work Description

- Scanning products.
- Collecting payments, counting the money from the cash drawer.
- Comparing receipts with revenues and solving customer inquiries.
- Provides a positive customer experience with friendly service.

EDUCATION

- **Olabisi Onabanjo University, Ago Iwoye, Ogun State (2012-2016).**
Bachelor's Degree in Microbiology.
- **Federal Science and Technical college, Ijebu Imushin, Ogun State (2004- 2010).**
Senior Secondary Certificate.

SKILLS

- Basic knowledge in the areas of Microbiology
- Computer literate – proficient in using Word, Excel, PowerPoint, some data entry experience.
- Detail-oriented.
- Strong written, verbal, analytical and presentation skills.
- Developing solid business relationship with clients.
- Problem solver.
- Motivated team player.

REFEREE

Ademola Joseph

Civil Servant

08128295687