

## OLUBUNMI OMOLOLA BAKRE

21, Adebiyi street, Joyce B road, Mobil, Ring road, Ibadan., ,  
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### CAREER OBJECTIVE

To work in a challenging atmosphere that will enable me utilize my strong organizational skills, educational background as well as my exceptional and effective interpersonal skills towards the continuous growth and development of your organization along with mine.

### EDUCATION

- **Ekiti State University, Ado-Ekiti, Nigeria**  
B.Agric. in Crop Production  
Second Class Hons. (Upper Division)  
2018
- **Pobuna Senior Secondary Grammar School, Poka, Epe, Lagos**  
WASSCE  
  
2010

### EXPERIENCE

- **Independent National Electoral Commission** *January, 2019 - March, 2019*  
Assistant Presiding Officer(Voting Point)
  - Supervised the conduct of all activities during accreditation, voting, sorting and counting in my Voting Point (VP).
  - Acted on behalf of the Presiding Officer(PO) at the Voting Point.
  - Regulated the conducts of voters at the polling unit/voting point.
  - Decided on all cases reported to me by the APO I, APO II and APO III.
- **Nsit People's Grammar School, Nsit Ibom, Akwa Ibom** *August, 2018 - August, 2019*  
National Youth Service Corps member
  - Prepared and implemented a full educational teaching plan according to the school's requirements.
  - Planned and delivered lessons that allowed students to develop an understanding of my assigned subject area.
  - Assisted students develop self-discipline and enthusiasm for education.
- **Otedola Integrated Farm, Iragunshin, Epe, Lagos** *April, 2016 - October, 2016*  
Intern
  - Assisted in the day to day operations of the farm.
  - Provided general administrative support to the office, including keeping records for the farm.
  - Took periodic inventory of farm supplies, order and maintain stock of farm supplies.
  - Visited different working fields in order to get on-hand working experience.

## SKILLS

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- Excellent written and verbal communication skills
- High emotional intelligence, takes initiative and exercise discretion appropriately
- Strong organizational and problem solving skills
- Hardworking, focused with strong moral values
- Result driven, attentive to details with high learning and adaptive skills
- Good knowledge of Microsoft office tools

## PERSONAL PROFILE

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- Date of Birth : 03/11/1993
- Marital Status : Single
- Nationality : Nigerian
- Known Languages : English, Yoruba

## REFERENCE

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Available on request - ""