

OGUNNIYI OPEYEMI OLABISI

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CAREER OBJECTIVE

I am a statistician with proficient skills in ensuring the validity, completeness and usefulness of the collected data by carefully analysing numerical patterns and behaviour using statistical software (E- views, Minitab and SPSS). I am also a proficient front-end web developer using HTML, CSS and BOOTSTRAP plus a positive relational skill.

PERSONAL INFORMATION

State of Origin: Osun State

LGA: Ilesa West

Sex: Female

Marital Status: Single

Height: 1.68m

EDUCATION

- ✓ **Bachelor of Science (Statistics - First Class Honours)** - 2019
Ekiti State University, Ado- Ekiti, Ekiti State.
- ✓ **Senior Secondary School Certificate** - 2014
Reality High School, Ilesa, Osun State.
- ✓ **First School Leaving Certificate** - 2008
Winners' Academy, Ilesa, Osun State

WORKING EXPERIENCE

NYSC – Administrative Officer/Personal Assistant to the Dean, Faculty of Pharmacy,

University of Ibadan –Oyo State, Nigeria

October 2019 - July 2020

- ✓ Record, file and/or forward as appropriate all incoming mails to the Dean in a prompt and professional manner.
- ✓ Make and document reports of events in the Faculty.
- ✓ Assist the Secretary to the Dean in the secretarial duties (memos, letters, etc.).
- ✓ Assist the Dean in reviewing of research projects and thesis.
- ✓ Other duties as may be assigned by the Dean and the Faculty Officer.

RESEARCH WORK

- ✓ Time Series Analysis of Currency Exchange Rate (Nigerian Currency, Naira Against US Dollar, Pounds and Deutsche) using Autoregressive (AR) model, Moving Average (MA) and Autoregressive-Moving Average (ARMA) model. - April, 2019

CERTIFICATE/ AWARD

- ✓ **Best Graduating Student of the Department of Statistics** - 2019
Ekiti State University, Ado-Ekiti, Ekiti State.

WORKSHOP ATTENDED

- ✓ One-Day Workshop for Administrative Staff (Topic: Improving Administrative Competencies, Location: Faculty of Pharmacy, University of Ibadan, Ibadan, Oyo-state, Nigeria) October 2019

SKILLS

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| ✓ Computer Fundamentals | ✓ Typing Proficiency |
| ✓ Microsoft Office | ✓ Internet Application |
| ✓ Statistical Software (SPSS, E-Views and Minitab) | ✓ Academic Research skill |
| ✓ Proficient web designing skills (HTML, CSS and BOOTSRAP) | ✓ Strong analytical and problem solving skills |
| ✓ Communication and Interpersonal Skills | ✓ Strong Organizational and Team Working Skills. |

REFEREES

- ✓ Available on Request