

# AKINLEYE TOSIN CHRISTIANAH

## OBJECTIVE

To align my long aspiration and ambition with ultimate goals and objectives of the organization, while focusing all my skills and effort on reaching the day-to-day milestones that will enhance the competitive advantage of the organization in the local and international markets.

## PROFILE

Address: 11 Bibilari street, Idi Ape Along Iwo road, Ibadan , Oyo State.

Phone Number: 08139088495

Email: [oluwatosinchristianah32@gmail.com](mailto:oluwatosinchristianah32@gmail.com)

Date of Birth: 4<sup>th</sup> March 1993.

Sex: Female

Marital status: Single

Origin: Ekiti State.

## EDUCATION

EKITI STATE UNIVERSITY

B.Sc ZOOLOGY 2012- 2018

ITAPA HIGH SCHOOL 2009 - 2010

SENIOR SCHOOL CERTIFICATE

CHRIST GIRLS SCHOOL 2003 - 2009

SENIOR SECONDARY SCHOOL CERTIFICATE

## PROFESSIONAL COURSE

| DEEPRIMEX CONSULTING BODIJA IBADAN

- HUMAN RESOURCE MANAGEMENT

## EXPERIENCE

AD-HOC STAFF JUNE – JULY 2019

MINISTRY OF EDUCATION, DEPARTMENT OF PLANNING, RESEARCH AND STATISTICS ADO EKITI.

- Annual data entry of primary, secondary, schools censuses in Ekiti state (public and private).

NYSC INTERN AUGUST 2018 – JUNE 2019 MINISTRY OF ENVIRONMENT AND WATER RESOURCES IBADAN.

- Provide scientific or technical guidance, support, coordination, or oversight to governmental agencies, environmental programs, industry, or the public.
- Process and review environmental permits, licenses, or related materials.

TOS BAKERY SECRETARY 2017- 2018.

- Typing, preparing and collation of reports, memos, inventory, and prioritizing workloads.

## SKILLS

- Computer Literate.
- Good communication skills.
- Good customer relation.
- Competent in the use of Microsoft (Word, PowerPoint, Excel).

## **HOBBIES**

- Singing.
- Reading.

**REFERENCE ON REQUEST.**