

CURRICULUM VITAE

PERSONAL INFORMATION

Name: ADEFILA BUSAYO JOHN
Gender: Male
Nationality: Nigeria
Marital status: Single
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CAREER OBJECTIVE

An approachable, professional and helpful young person who is always quick to find a solution to any problems he encounters. Am passionate about getting things right first time, and is always able to maintain an impeccable corporate image and high standards of professionalism in any task I performed. Am confident that any service I provides will meet an employer's requirements. Right now, am looking for a suitable entry level position with a reputable and exciting company such as yours. As a bright talented and hardworking with an ability to methodically and accurately input, manage and manipulate large volumes of data. Having effective organizational skills and proficiency with administrative and practical tasks.

PROFICIENCY

- Proficiency in Revit Autodesk, AutoCAD,
- Graphic Design (Illustrator, Photoshop,)
- Microsoft Word, Excel, Access, PowerPoint, Corel Draw etc.
- Modeling and landscaping.
- Surfing the web for information.
- CCTV installation and maintenance.
- Web design (html, bootstrap, PHP, jQuery, MySQL),

WORKING EXPERIENCE:

CCTV Engineer (Convergence Parameters limited, Ibadan, Oyo State 2019- date:

- Installation of CCTV and Maintenance.
- Installation of Access Point and maintenance.

Graphic Design (Mideland Design Concept, Ibadan, Oyo State 2016 - 2019:

- Managing client proposals from typesetting through to design.
- Printing, production and Management of files.

CLASS TEACHER (Community Secondary School, Oraukwu, Anambra State (N.Y.S.C) 2014-2015:

- Teaching
- Management of files
- Collections and processing of data (e.g. Students result) using MS Office
- Invigilation of tests and Examinations.
- Setting up the working environment for the Laboratory Practical.
- Typing departmental Memo's or Report.

ARCHITECT (Nidas Concept architect, engineer and property consultant, Lagos State. 2013-2014

- Site supervisor
- Drawing of building plan
- Updating and sending building construction work online
- Preparing of building drawing proposal

DRAUGHTSMAN (Lutamus Group of Company, Akure Ondo State. (Industrial Training) 2008-2010

- Serving as a store keeper
- Collection and processing of Vouchers and pay receipt
- Management of files
- Paying of laborers on site.

EDUCATIONAL BACKGROUND:

2019 : **Diploma in CCTV Installation and Maintenance**
Smart View Security and Surveillance Institute, Ibadan, Oyo State.

2011- 2013: **Higher national diploma (H.N.D) Architecture (Upper Credit)**
Federal Polytechnic Ilaro, Ogun State (Environmental Studies).

2008-2010: **Ordinary National Diploma (O.N.D) Architecture. (Lower Credit)**
Federal Polytechnic Idah kogi state (Environmental Studies).

2002-2007: **Senior Secondary School Leaving Certificate**
Ikare Grammar School,Ikare Akoko, Ondo State.

1992-1997: **Primary School Leaving Certificate**
Ade- Tola International Nursery and Primary School, AKure, Ondo State.

PERSONAL SKILLS

Friendly & helpful, Well mannered, Integrity Proactive, High energy levels, Tactful Smart & well groomed, Efficient Computer literate.

HONORS AND AWARDS:

2013: Departmental Best Student in Delineation Awards.

HOBBIES:

Reading, travelling, and cooking.

Declaration

- ✓ *I hereby declare that the above information is true to the best of my knowledge and Belief and nothing has been concealed or distorted*