

# ONYEABOR CHINEDU SAMUEL

<b>Date of Birth:</b>	23 <sup>rd</sup> July, 1993	<b>Nationality:</b>	Nigeria
<b>Sex:</b>	Male	<b>Phone:</b>	08131349541
<b>Marital Status:</b>	Single	<b>Address:</b>	No. 75 Royce Road Owerri, Imo state.
<b>State of Origin:</b>	Abia	<b>E-mail:</b>	<a href="mailto:Kingedu8@gmail.com">Kingedu8@gmail.com</a>

## CAREER OBJECTIVE:

A dynamic fresh graduate of Business Administration and Management, seeking to build a career in customer service, corporate services, Where I will be responsible for providing excellent customer experience for customers, meeting and exceeding expectation and providing excellent brand image for my organization and take lead in carrying out project team through an efficient utilization of project resources and methodology. I possess good interpersonal skills, analytical thinking skills and a very passionate result-oriented personality.

## RELEVANT SKILLS:

**Excellent Communication Skills:**  
Ability to communicate effectively, accurately, clearly, interpersonally and in written forms.

## Leadership Skills:

Influencing and motivating people to achieve set goals.

## Good Interpersonal Skills:

Able to relate with people from various background in simple and understanding manner .

## IT Skills:

Proficient with Microsoft Software's.

## Professional Certification

### Skills Edge Consulting Limited, Abuja:

Certificate in Project Management,	2019
Certificate in Customer Service,	2019
Certificate in Human Resources Mgt,	2019
Certificate in Health Safety and Environ	2019

### Udemy Online Consulting Study:

Certificate in Project Management,	2019
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### Millennium Development Goals

Certificate of Facilitator on MDGS-MAC, 2010.

## COMPETENCES:

**Problem Solving:**  
Can solve problems, tolerate stress, push forward and provide alternative solutions to problems.

## Organizational Abilities

Putting ideas and materials in order for efficiency.

## Administrative Abilities:

Able to handle duties required to achieve work process adequately and meticulously.

## Education And Qualification

### Federal Polytechnic Mubi,

HND. Business Administration and Management,	2018
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### Akanu Ibiam Federal polytechnic Unwana,

ND. Business Administration and Management,	2015
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### Erudite Model Secondary School, Aba.

West African Examination Certificate	2011
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### Madonna Nursery and Primary School Ovim

First School Leaving Certificate	2005
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## EXPERIENCE

**Nigeria General Election** 2019

**Position Held:** INEC Presiding Officer.

**Duties Performed:**

1. Collection and Return of all used and unused Electoral Material to RAAC.
2. Open and Set up Electoral Stage.
3. Welcome and Address Voters.
4. Protect Electoral Result Till Submission at the Collation Centre.

**Diplomat Global Ventures Limited** 2018

**Position Held:** Branch Manager

**Duties Performed:**

1. Meeting and attending to clients.
2. Upload and receive contract.
3. Prepare, analyze excel sheet and close weekly account.

**Tasty Tongue Fast Food, Egbu Owerri**

2016

**Position Held:** Sales Supervisor/Internal Auditor

**Duties Performed:**

1. Prepare Work Schedule.
2. Receive Products and Monitor Sales.
3. Daily Auditing of Sales Book/record Keeping.

**Nigerian Breweries PLC Aba**

**Position Held:** Packaging Department, Machine Attendant. 2013

**Duties Performed:**

1. Monitor Washer Machine Bottles Discharging Point/Filler inflow.
2. Monitor the Filler Discharge Point and Labeler inflow with the Various Control Panel.
3. Controlling Drinks from Pasteurizer discharging Point.

**Position Held:** Logistics Department, FPS Attendant. 2012

**Duties Performed:**

1. Arranging Crates of Drinks
2. Checking For Damaged Brew.

## HOBBIES:

Travelling, Reading News, Researching, Working on New Idea.

## REFERENCES

**Mr Nath Ekechi (RTD)**

**Office of Auditor General Imo State**  
**07030189837.**

**Mr Uchechi Enwerem**

**C. E. O. Precious Standard Vision Ltd**  
**08065703145.**

**Mr Onyeabor Chukwuemeka**

**Nigerian Army**  
**08169321347.**

## EXPERINCE