

**NO. 27, OYEDEJI AIYEGORO AREA,  
ALONG IYANA CHURCH ROAD, IBADAN, OYO STATE**

**Tel: +234(0)7063276684, +234(0)9058196446**

**Email : awofodu17@gmail.com**

## **AWOFODU Ayodele Tomipe**

### **CAREER SUMMARY/OBJECTIVE:**

A confident and energetic individual with demonstrated ability to work with a high degree of independence while providing reliable and efficient support to the goals of the organization.

### **PERSONAL DETAILS:**

- Nationality: Nigerian
- Sex: Female
- Marital Status: Single

## **KEY SKILLS**

- Adequate proficiency with computer appreciation using Corel Draw, Microsoft Office Packages; Microsoft Word and PowerPoint.
- Resourceful team player who excels at building trusting relationships with colleagues and superiors.
- Great communicator who specializes at creating a friendly and receptive work environment.
- Proficient in baking of cakes and pastries.

## WORK EXPERIENCE

PERIOD	ORGANIZATION	POSITION	KEY ROLES
April 2021 to Sept. 2022	Thrithney Cakes and more, Akobo, Ibadan.	Front Desk officer	Processed all enquiries, complains and manage the social media handles of the company.
September 2020 - April 2021	Toyrem Creative School, Olodo, Ibadan	Class Teacher	Taught the Nursery three pupils, monitored them and encouraged the pupils academically, socially, morally and spiritually.
June 2019 to August 2020	Bankyloolas Cuisine, Bodija, Ibadan.	Front Desk Officer	Handled Calls, Social Media and in-person orders in a timely manner.
June 2016 – April 2017	Oliveyard Private School, Ikorodu, Lagos.	Subject Teacher (NYSC)	Effectively taught the junior students Basic Science, Computer and Basic Technology
2012 - 2013	Fiyinfoluwa Medical Laboratory, Mowe, Ogun State	Industrial Trainee	Collected patients test samples and conducted testing while maintaining laboratory standard.

## EDUCATION QUALIFICATION

YEAR	INSTITUTION	QUALIFICATION
2017 - 2019	Kwara State University , Malete, Kwara State.	Bachelor of Science in Microbiology.
2013-2015	THE POLYTECHNIC IBADAN, Oyo State.	Higher National Diploma in Microbiology.
2010 – 2012	THE POLYTECHNIC IBADAN, Oyo State.	Ordinary National Diploma in Science Laboratory Technology.

2004 - 2009	Mamak International School, Sagamu, Ogun State.	National Examinational Council (NECO)
1997 - 2003	Nawair-ud-deen Primary School, Mowe, Ogun State	First School Leaving Certificate.

## MEMBERSHIP, TRAINING AND CERTIFICATION

- **American Society for Microbiology (ASM)**  
Member
- **Prime International Risk and Safety Management**  
Theme: Health Safety Security and Environmental (HSSE) 1, 2, 3
- **Prime International Risk and Safety Management**  
Theme: Quality Assurance and Quality control (QAQC)
- **National youth service corps (NYSC)**

## REFEREE

### REFEREES:

**MR. M.K MAKINDE**

*Maintenance department,*

*University of Ibadan, Oyo State.*

08066641439

**PST. M.A.O AJETUNMOBI**

*Zonal Superintendent. C.A.C Oke igbala,*

*Mowe zone, Ogun State.*

08162892285