


Olamide Olaore


Nationality: Nigerian (Nigeria)

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Date of birth: 7 Apr 1995

Gender: Female

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 **Address:** Abimbola 15, Ibadan (Nigeria)

WORK EXPERIENCE

Secretary/Cashier

Ducas auto and associates Ltd [7 Sep 2018 – 17 Jul 2021]

City: Ibadan

Country: Nigeria

Taking records of account

Attending to customers

Arrangement of the office

Teacher

Glory international school [3 Feb 2015 – 9 Dec 2015]

City: Ibadan

Country: Nigeria

Teaching the students according to the curriculum

Taking records of attendance

Monitoring each student capability

Giving feedback to parents and school

Teacher

Golden Treasure school [1 Aug 2014 – 30 Jan 2015]

City: Ibadan

Country: Nigeria

Teaching the students according to the curriculum

Taking records of attendance

Monitoring each student capability

Giving feedback to parents and sch

Gap for Teacher-student relationship

Office assistant

Summit square preboye [2 Feb 2016 – 30 Jun 2016]

City: Ibadan

Country: Nigeria

Reminding the manager of schedule

Arrangement of the office

Fixing of meetings and appointment

EDUCATION AND TRAINING

B.A

University of Ibadan [15 Feb 2016 – 18 Feb 2020]

Address: Ibadan (Nigeria)

www.ui.edu.ng

SSCE

St.lious grammar school mokola [4 Sep 2006 – 15 Aug 2012]

Address: Ibadan (Nigeria)

Primary school Leaving certificate

Staff school university of ibadan [3 Apr 2000 – 5 Jun 2006]

Address: Ibadan (Nigeria)

LANGUAGE SKILLS

Mother tongue(s):

Yoruba

Other language(s):

English

LISTENING C1 **READING** C1 **WRITING** B1

SPOKEN PRODUCTION B2 **SPOKEN INTERACTION** B2

DIGITAL SKILLS

Microsoft Word / Social Media / Instagram / Facebook / Twitter / Microsoft Office / Google Drive / Zoom / Microsoft Excel / Microsoft Powerpoint / Internet user