



adejoke rukayat

Summary

I am a good listener who takes and follows all instructions, a good communicator, i have a good customer service relationship, I also love to make research, I manage my time well to meet up the appointed time , I am a good and bulky reader, and lastly I love to transfer my skills to be of good impact to the management and my environment.

Personal Data

- National I d card
- 05/20/1995 - 24 years
- 35 Lawoyin tiamiyu street anfani layout off ring road Ibadan , oyo state - Ibadan, Oyo, Nigeria
- 2348162450397
- +2348162450397
- adejokerukayat95@gmail.com
- Female

Web & Media

No web page or social networks entered.

Work Experience

April 2020
November 2029

Jolayemi nusery and primary school , queen school Ibadan , epe resort and spa.

Education - Teaching

I HAVE WORKED AS A PRIMARY SCHOOL TEACHER , I SERVED AS AN ECONOMICS TEACHER IN A GOVERNMENT SECONDARY SCHOOL AS A SENIOR CLASS TEACHER I HAVE ALSO SERVERED AS A SHORT TERM FRONT DESK WORKER.

Employee

- Administrative Assistant | Agriculture | Tourist agent | Teaching in accounting, commerce and secretariat | Customer Service | Insurance | Baking | Receipt and registration | Research and Development | Distribution

I served as a class teacher and a subject teacher with the role of coordinating, teaching, and grooming the students for a better and brighter future with all the experience I gathered as an economics degree holder I was diligent and punctual with my job.

Advanced Studies

February 2013
August 2016

Bsc. Economics

In Adekunle Ajasin university

Akoko, Ondo, Nigeria

Tertiary Degree

COMPLETE

Courses / Certifications

January 2013
July 2016

Economics

In Adekunle Ajasin university

Akoko Ondo, Nigeria

COMPLETE

Skills

Administrative Assistant | Agriculture-
| Tourist agent | Teaching in accounting,
commerce and secretariat | Customer
Service | Insurance | Baking |-
Receipt and registration | Research and
Development | Distribution

References

Olamigoke Kila

Ceo

Flipthruent

08132048988

Personal References

Mr Esan E.O

Head master

Jolayemi nursery and primary school

09050889484

Work References

Basic Studies

January 2006

October 2012

SSCE

In El-bossa model college

Epe, Lagos, Nigeria

High School

COMPLETE

Languages

English

SPOKEN

Advanced

READ

Advanced

WRITTEN

Advanced

Work preferences

An administrative assistant, a customer service representative, a secretary,

AREA	Administration
FAVORITE WORKDAY	2nd shift
FAVORITE CONTRACT	Undefined
FAVORITE HIERARCHICAL LEVEL	Department Head / Supervisor / Employee
AVAILABLE TO RELOCATE	Yes
AVAILABLE TO TRAVEL	Yes
FAVORITE DESTINATIONS	Lagos / Oyo