

# UNOR KINGSLEY NWABUEZE

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## ***CAREER OBJECTIVE***

To pursue a career in world class organization with opportunities for learning and growth where my talents, skills, potentials and commitments would be harnessed and utilized.

## ***PROFILE***

A young resourceful and committed person that possess strong organizational, interpersonal and analytical skills

## ***PERSONAL DETAILS***

Date of birth:	4 <sup>th</sup> Jan 1988
Place of Birth:	Ibadan
State of origin:	Delta state
Nationality:	Nigeria
Marital Status:	Single
Sex:	Male

## ***EDUCATION***

Bsc. In Business Administration, (2nd class lower) ,Ambrose Alli University  
Ekopoma Edo State 2015  
National Examination  
Council (NECO) 2005, 2009

## ***WORK EXPERIENCE***

***StrongArm security company Kumasi Ghana 2019***

***Position Held: personal assistant to the MD***

***Managing dairie,Organizing meeting and appointments***

***Booking and arranging travel, transport and accommodation***

***Star Life assurance company,Kumasi Ghana 2019***

***Position Held:sales executive***

***To promote and to sell company products to the public***

***Responsible for oversee sales activities of the company***

***imperial eagle ghana kumasi Ghana 2018***

***position held: marketer***

***to promote company products and services***

***RICHIE REVOLUTION HOTEL AND SUITES IBADAN 2018***

***Position Held: manager***

***Planning maintenance work,events and room Bookings***

***Recruiting, training and supervising staff  
Promoting and marketing the business***

***PROGRESSIVE LIFE FOUNDATION. (NGO) Lagos 2018***

***Position Held : personal assistant to the CEO***

***Responsibilities***

***Managing diaries, organising meeting and appointments***

***Organising events and conferences***

***GOVERNMENT DAY SECONDARY SCHOOL***

***Wukari Taraba State, Subject teacher, Commerce and Marketing (NYSC  
Service year) Jan 21-Dec24***

***Responsibilities***

***Prepare detailed lesson plan for each school term and each week***

***Facilitate the understanding of concept by student in line with lesson plan***

***Carry out other activities as assigned by the school authority***

***EXPAND GLOBAL COMPANY, Oluyole Estate Oyo State***

***Position, Production Worker***

***Responsibility: To package finished product, in the organization 2016***

***LAS'V HOTEL Ibadan 2015***

***Position: Supervisor***

***RESPONSIBILITIES***

***To ensure that guests are settled comfortably in their rooms, make  
necessary adjustment if needed.***

***Communicate with house keeping and maintain staff to ensure that great  
quality service is provided to guests.***

***4 GOLD VENTURES Edo State 2014***

***Position: Sales executive***

***RESPONSIBILITIES***

***Helped to prepare promotional campaign for 4 GOLD ventures***

***Responsible for oversee sales activities of the company***

***VIRO FLOOR NIG LTD Ibadan 2011***

***Position: Production supervisor***

***RESPONSIBILITIES***

***Maintains quality service by establishing and enforcing organization  
standards***

***Overseeing and coaching employees***

***SEVEN UP COOPERATIVE STAFFS SOCIETIES Ibadan 2010***

***Position: Clerk***

***RESPONSIBILITIES:***

***Maintain and update various ledgers***

***Computed reports for annual general meeting***

***PROCTER AND GAMBLE(P &G) frankleen consult, 2009 Ibadan***

Position: Health officer

***RESPONSIBILITIES:***

To ensure the environment is well cleaned and maintain.

***COMPUTER SKILLS***

Msword and internet explorers

***ACTIVITIES/ HONOURS***

Nigerian Christian corpsers, fellowship Taraba State (Certificate of Recognition) 2017

Medical and health community Development Service (CDS) corpsers, Wukari Taraba state (Certificate of membership ) 2017

***HOBBIES:***

Reading ( Financial journals) Listening to inspirational speech and travelling

***REFERENCE:***

**Mr. OLuwaseyi Lawal.**

Managing director Las'v Hotel Ibadan

Phone No: 08067274158

**Mr. Christian**

Seven up production supervisor Ibadan

Phone No: 08055224596