

ADENIRAN MARIAM ADEDASOLA

16 Sotomi Street, Oke-Itunu Mokola, Ibadan.

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Career Objective: Seeking long-term involvement with an organization, which will offer necessary training and development as well as challenging tasks, where I can exhibit my natural and acquired skills toward achieving organization targets and realizing corporate goals.

Personal Data:

Date of Birth: 16th September, 1992
Sex: Female
Marital Status: Single
State of Origin: Oyo
Local Government: Ibadan North

Education Background:

	Year
Kwara State Polytechnic (Higher National Diploma)	2016-2018
Kwara State Polytechnic (National Diploma)	2013-2015
Saint Gabriel Commercial Secondary School	2005-2011
Saint Bridges Convent Girls School	1999-2005

Summary of Qualifications:

	Year
National Youth Service Corps (NYSC)	2019
Higher National Diploma in Purchasing and Supply (Upper Credit)	2018
National Diploma in Purchasing and Supply (Upper Credit)	2015
Senior school certificate examination (SSCE)	2012
First School Leaving Certificate (FSLC)	2005

Work Experience:

HEBN PUBLISHERS PLC

Position Held: Warehouse (Intern)

Duties:

- * Inspect deliveries for damage or discrepancies, report those to accounting for reimbursement and record keeping.
- * Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control.
- * Perform other stock related duties including returning, packing, pricing and labeling supplies.

CALVARY GROUP OF SCHOOLS

2019

Position Held: Subject Teacher (NYSC)

Duties:

- * Co-ordinate the activities of the students both in classroom and in extra-curricular activities.

- * Teaching Civic Education and Social Studies.
- * Preparation of lesson notes and lesson plans, keeping class attendance and conducting assembly routines.
- * Attention to other responsibilities as directed or delegated by the school.

ROAD SAFETY CLUB (Volunteer activities)

2019

Duties:

- * Educating motorists and members of the public on the importance of discipline on the highway.
- * Controlling traffic on the highways.
- * Recommending measures, works and devices designed to eliminate or minimise crashes on the highway.
- * Organising Quiz and debates on Road safety-related issues among schools.

Skill Profile:

- * Young, Confident, Reliable and Efficient.
- * Integrity and excellent interpersonal skills.
- * Ability to listen to and assist in solving people's problems.
- * Great Team Player
- * Ability to work in little or no supervision
- * Microsoft Office Proficiency

Publication:

Safety and Security and its impact on operational efficiency in the manufacturing in Nigeria (A case study of Kam Wire Industry Ilorin) (2018)

References:

Mr. Balogun Babatunde

Lecturer, Kwara state polytechnic
08037126608

Mr. Yusuf Buhari

Land surveyor
08030485600