

AZEEZ MUIBAT AJOKE

Plot XLII Owode Estate, Apata, Ibadan. Oyo State

Sex: Female Marital Status: Married Religion: Islam

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CAREER OBJECTIVES

To work with existing staff and facilities contributing the best of my abilities and knowledge to improve organizational objectives, managerial goals and target.

EDUCATIONAL BACKGROUND

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|----------------------------------------------------|-------------|
| ❖ University of Ilorin ,Kwara State | 2010 - 2013 |
| ❖ The Polytechnic ,Ile-Ife , Osun State | 2006 - 2008 |
| ❖ Odo-Ona Girls' Grammar School ,Odo-Ona Oyo State | 1995 - 2001 |
| ❖ Ibadan Municipal Government, Apata, Oyo State | 1989 - 1995 |

CERTIFICATE OBTAINED

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| ❖ National Youth Service Corps(NYSC) | 2014 |
| ❖ Bachelor of Science (Education) in Human Kinetics | 2013 |
| ❖ Ordinary National Diploma in Computer Science | 2008 |
| ❖ Senior Secondary Certificate Examination | 2001 |
| ❖ First School Leaving Certificate | 1995 |

WORK EXPERIENCE

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| ❖ Elmos Unique Academy, Bembo Apata, Ibadan. Oyo State | 2016 - 2017 |
| Teacher | |
| <ul style="list-style-type: none">• Maintained accurate students' record, prepared report as required by the proprietor• Prepared, administered and graded of test and home work require to evaluate students; knowledge and progress | |
| ❖ Omolere Kiddies Nursery and Primary School Elere .Ibadan | 2015 - 2016 |
| Teacher | |

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| ❖ Imo State Sport Council, Owerri. Imo State
Medical Assistant | 2013 - 2014 |
| <ul style="list-style-type: none"> • Observed and reported changes in patients' condition and other matters of concern • Assisted the medical practitioners in administering the prescribed drugs to the patients • Assisted patients with personal hygiene, meals and other needs that required immediate attention. | |
| ❖ Islamic Affairs 34 Artillery Brigade Nigerian Army, Imo State
Office Assistant | 2013-2014 |
| <ul style="list-style-type: none"> • Performed clerical duties such as scheduling appointment, typing, photocopying and scanning. • Managed office equipment maintenance | |

PERSONAL SKILLS

- ❖ Desktop Publishing (Microsoft Word, Excel and PowerPoint)
- ❖ Excellent oral and written communication
- ❖ Excellent interpersonal relationship
- ❖ Self motivated and target oriented
- ❖ Integrity and Honesty

HOBBIES

Watching Movies and Travelling

REFEREES

- ❖ CNO Fasasi T.A
Nursing Department
University College Hospital
Ibadan, Oyo State
08034971447
- ❖ Mr Obideyi A.O
Elmos Unique Academy
Ibadan, Oyo State
08179645836
- ❖ Major Mustapha A.R
Nigerian Army
Owerri, Imo State
08035124713

