

Adenike Ibitola Idumu



CAREER OBJECTIVE:

PHONE: 081-6745-1576

Email: idumuadenike@gmail.com

To become part of an organization that is, service, people and profit oriented; where I can passionately put my skills, experience and potentials in achieving set goals while developing myself.

CAREER OVERVIEW:

- ❖ An efficient and effective person with core organizational, customer service, computer, typing skills and good computer knowledge with over 50 WPM typing speed.
- ❖ Over 2 years of experience in teaching, customer service, secretarial and administration.
- ❖ Recognized for delivering an excellent and effective job service.

PERSONAL INFORMATION:

- | | |
|------------------------------------|--|
| 1. Date and Place of Birth: | 15th March, 1993 at Akure |
| 2. Nationality: | Nigerian |
| 3. Sex: | Female |
| 4. State of Origin: | Ondo |
| 5. Local Government Area: | Ose |
| 6. Permanent Home Address: | No 3, Orunto Street, Oluseyi area, Eleyele Ibadan. |
| 7. Telephone Number: | 08167451576 |
| 8. Email Address: | idumuadenike@gmail.com |
| 9. Marital Status: | Single |

EDUCATIONAL BACKGROUND:

- | | |
|--|-------------|
| ➤ University of Ibadan Ibadan | 2017 - 2018 |
| ➤ University of Ibadan, Ibadan | 2011 - 2015 |
| ➤ Federal Government College, Ido-Ani | 2004 - 2010 |
| ➤ Kings and Queens International Nur. &Pry.School, Akure | 1998 - 2004 |

EDUCATIONAL QUALIFICATIONS WITH DATES:

- | | | |
|--|---|------|
| M.Ed. (Language Education), University of Ibadan (Distinction) | - | 2018 |
| B.Ed. (Education and English language/Early Childhood),
University of Ibadan (2nd Class Upper Division) | - | 2015 |
| Senior Secondary School Certificate | - | 2010 |

Junior Secondary School Certificate	-	2007
First School Leaving Certificate	-	2004

WORKING EXPERIENCE AND COMMUNITY SERVICE:

- ❖ **Yinbol College, Orogun, Ibadan**
English Language/Literature teacher - May, 2017 –
- ❖ **Bowen University, Iwo, Osun State**
Administrative Assistant/Secretary/Data Entry - April, 2016 – May, 2017
- ❖ **Federal Road Safety Corps,(club) Iwo, Osun State**
Traffic controller (Community Development Service) - April, 2016 – May, 2017
- ❖ **Yinbol College, Ibadan, Nigeria.**
English Language Teacher (Teaching Practice) - Feb, 2015 - March, 2015
- ❖ **Yinbol College, Ibadan, Nigeria.**
English Language Teacher (Teaching Practice) - April, 2014 - May, 2014

VALUES AND SKILLS:

Excellent leadership skills; Effective Team player with a flexible attitude; Goal-oriented and purpose-driven; Possession of good communication and interpersonal relationship skills; Possession of good computer skills in desktop publishing (Microsoft word, Microsoft Excel, Statistical Product for Social Sciences (SPSS) and PowerPoint); Excellent Conceptual and Technical skills.

HOBBIES:

Reading, Participating in Sports activities and Politics, Travelling, Drama Interacting with people and Carrying out Research.

LANGUAGES:

Yoruba and English

REFEREES:

Prof. C.O.O Kolawole
Department of Teacher Education,
University of Ibadan
Phone number: 08033340402/080872936001
kocycool57@yahoo.com

Dr. D.O Fakeye
Department of Teacher Education
University of Ibadan, Ibadan
Phone number: 08034059818 Email: