

ONIFADE AYODEJI OLUWATOBI

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SUMMARY

A highly efficient, hardworking and talented individual with a comprehensive understanding of quality and result oriented strategies, with a high sense of approach to carrying a niche with an organization that has leadership as its watchword.

OBJECTIVE

To employ all skills sets in order to fashion out more creative ways of sustaining productivity, profitability, competitiveness and long term survival in my field of career.

To research and probe into new innovations required for organizational growth in order to meet my employers' goal in the shortest possible period in an admirable way.

EDUCATION

Dates attended
(2017)

LES COURS SONOU UNIVERSITY, Benin republic.

B.Sc (Economics)

Second class upper

Dates attended
(2014)

FEDERAL SCHOOL OF STATISTICS, Ajibode, Shasha Ibadan

Diploma (Statistics)

Lower credit

ACADEMIC ACHIEVEMENTS:

Dates received
(2018-2019)

- National Youth Service Corps (NYSC)

SKILLS AND KNOWLEDGE ACQUIRED THROUGH EDUCATION AND EXPERIENCE

- Ability to prioritize and plan effectively
- Ability to work effectively under little or no supervision
- Strong decision making skills
- Methodical approach to all task
- Ability to analyze using the basic skills on Microsoft excel
- Ability to organize and conduct presentation
- Excellent interpersonal and communication skills

Continues...

WORK EXPERIENCE

MYJOY BREADS, Ibadan Oyo state

2014

Responsibilities:

- Monitoring of Production
- Keeping records of productions
- Brainstorming to maximize profits

TOP-FEEDS outlet

2015

Sales Personnel

Responsibilities:

- Keeping Record of inventory
- Preparing of invoice after sales
- Proper Supervision of the ware house
- Balancing of statements of account at the month end
- Maximizing profits and minimizing loss

The Lord's Sanctuary Consult (TLS)

9,Rowland Ayiyi street, Idimu road, Ikotun

2019

Accountant and inventory officer

Responsibilities:

- Follow up on loans to enable payment
- Keeping record of the organization financial activities
- Constant updates on clients financial obligations
- Entry of client data and information on the organization data base

Pathfinder College Ibadan

House tutor and assistant librarian

2020-till date

Responsibilities:

- Control and coordination of the borders
- Supervision of students during preparatory class
- Coordinating students during sport activities
- Assisting the librarian in book keeping and coordination of student in library

Continues...

References will be provided at the interview
