

# AKINWUNMI TOLUWALOPE AKINBIYI

20, Rufai street, elewure, sango, ibadan, oyo state.

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## CAREER VISION or PERSONAL STATEMENT

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A nimble, charismatic and a career minded fellow, highly industrious with excellent attendance and punctuality records. A self-oriented; confidence young man with excellent interpersonal skills and ability to work with little supervision. Keen to find a challenging position within an ambitious employer where I will be able to continue to increase my work experience and develop my abilities. A very discipline, responsible and proactive young man, with an excellent vision driven.

## PERSONAL DATA

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Gender:	Male
Date of Birth:	February, 2nd
Marital Status:	Single
Nationality:	Nigerian
State of Origin:	Ondo State

## ACADEMIC QUALIFICATION

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The, Polytechnic, Ibadan  
Higher National Diploma  
Local Government And Development Studies, JULY 2021.

## PROFESSIONAL TRAINING AND CERTIFICATION

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Certificate	Awarding body	Year
Project Management Professional (PMP) -	International Institute of Project and Safety Management (IIPSM)	- 2023
Human Resources Management (HRM)	- Chartered Institute of Human Resources Management (CIHRM)	- 2023

## **WORK EXPERIENCE AND ACCOMPLISHMENTS**

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**Organization:** National Youth Service Corps, Ijemo Titun High School, Abeokuta, Ogun State.

**Date:** March 2022 – February 2023

**Position:** Teacher

### **JOB DESCRIPTION**

- Prepare, administer and grade tests and assignment to evaluate students' progress.
- Maintain accurate and complete students record as required by law, district policies and administrative regulations.
- Assign and grade classwork and homework.
- Prepare materials and classrooms for class activities
- Observe and evaluate students' performance, behaviour, social development, and physical health.

**Organization:** Toban Factory, ibadan, Oyo

**Date:** July 2013 – December 2013

**Position:** Production Worker.

### **JOB DESCRIPTION**

- Operate production equipment.
- Follow the company's safety and quality guidelines.
- Maintain the warehouse machines.
- Review on defective products or machinery.

**Organization:** Fizzo Quality Water, Ajinde road, Ibadan, Oyo state.

**Date:** February 2017 – September 2017

**Position:** Production Worker

### **JOB DESCRIPTION**

- Transfer equipment manually.
- Keep the worksite clean to avoid hazards from chemicals and fragile products.
- Review and follow manufacturing manuals to build machinery.
- Check stock levels and report deficiencies in product or raw materials

## **TECHNICAL AND PROFESSIONAL SKILLS-**

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Human Resources Managerial skills

Project Managerial skills

Electrical Installation skills

Entrepreneurial Skills (production of disinfectants, soaps, air fresheners etc.)

## **MEMBERSHIP OF PROFESSIONAL BODIES**

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- Chartered Institute of Human Resources Management. (CIHRM)  
Certificate Number --- 100047
- International Institute of Project and Safety Management. (IIPSM)  
Membership Number --- IIPSM12876

## **LEADERSHIP EXPERIENCES**

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Member of Sustainable Development Goals (SDGs) CDS Group (NYSC)

## **CORE VALUES**

- Good time management
- Keen attention to details
- Commitment and loyalty
- Result oriented
- Ability to analyse information

## **HOBBIES**

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Travelling, Music, Football

## **REFEREES**

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AVAILABLE ON REQUEST