

CURRICULUM VITAE
ADEREMI SAHEED

Academy Olorunkemi Ibadan .

PERSONAL DATA

DATE OF BIRTH:	27th September, 1994
PLACE OF BIRTH:	Ibadan
PHONE NUMBERS:	09028634538 / 09054754564
SEX:	Male
LANGUAGE:	Yoruba, English
MARITAL STATUS:	Married
HOME TOWN:	Ibadan
STATE OF ORIGIN:	Oyo State
LOCAL GOVERNMENT AREA:	Ibadan South East
RELIGION:	Islam
NATIONALITY:	Nigerian
E-MAIL:	Aderemisaheed56@gmail.com

OBJECTIVES

To utilize my potential in order to provide top quality service in a well-structured and challenging organization with opportunities for career development, professional advancement, and also to be part of the success of a dynamic and esteemed organization.

ATTRIBUTE

Good system knowledge, strong, ability to work under pressure and with less supervision, result oriented and good communication skill, good understanding of financial applications and stenographical fit.

EDUCATIONAL INSTITUTIONS ATTENDED WITH DATE

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| 1. | Nigerian Institute Of Management [NIM] | 2020 - 2021 |
| 2. | The Oke-ogun Polytechnic, Saki [TOPS] | 2016 - 2018 |
| 3. | Osun State College of Technology, Esa Oke | 2011 - 2014 |
| 4. | Community Secondary School, Olomi, Ibadan. | 2005 - 2011 |
| 5. | Community Basic School II, Olomi, Ibadan. | 2003 – 2004 |

EDUCATIONAL QUALIFICATIONS OBTAINED WITH DATES

Chartarted Manager	2021
Higher National Diploma	2018
National Diploma	2014
Secondary School Leaving Certificate	2011
Primary School Leaving Certificate	2004

WORKING EXPERIENCE

Finrel Nigeria Limited general gas Ibadan, Oyo State

2020 – 2023

Internal Auditor/Head of Account

Maintaining the accuracy of the account unit and the inventory unit.

Maintaining the accuracy of the bank reconciliation statement.

Presenting management accounting to the managing director for decision making.

Ensure remittance of all taxes for the firm.

NYSC Mbaytula Progressive College. Gboko, Benue

2019 – 2020

Accounting & Commerce Teacher

Instructed students, managed behavior, encouraged student learning and assessed progress.

Used behavior-management plans to encourage expected behaviors in the classroom..

Maintained a positive learning environment in the classroom.

Managed issue resolution and updated Help Desk reference materials.

Couched students in the senior secondary in order to understand the basis of accounting.

Muslim Student Society of Nigeria. (TOPS)

2017 – 2018

Internal Auditor

Help the Association in managed and maintained a better accounting record.

Assist the Financial Committee in preparing a true and fair Financial record.

Akibu Alarape Osofi NIG. ENT.

2014 – 2016

Sales Representative

Help the organisation in building a good customer relation.

Representing the firm in all aspect of sale and offer a good attention to the customer.

PROFESSIONAL CERTIFICATIONS

✓ Certificate of Proficiency in management.

2021

✓ Certificate of proficiency in Sage50.

2020

✓ Certificate of computer literacy program.

2019

SPECIAL SKILLS AND ABILITY

Very good in computer operating

Young, determined, motivated, resourceful and Godly

Very good communication skills and proficiency in English and Yoruba languages

Very good interpersonal skills for efficient working relationship

Very good in Sage50

HOBBIES:

Travelling and Researching

REFEREES:

Available on request.