

# AJAYI OLUWAKEMI ABIMBOLA

6, Gbopa Street, Ologuneru, Off Eleyele, Ibadan

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## OBJECTIVE

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To add value to the organization and myself, besides contributing meaningfully to the attainment of the organizational goal of the firm in which I work.

## PERSONAL HISTORY

Sex	Female
Marital Status	Married
Date of Birth	28 <sup>th</sup> Oct, 1986
Nationality	Nigerian
State of Origin	Ondo- State
Local Government Area	Akure South Local Government
Language Spoken	English and Yoruba

## EXPERIENCE

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Date and Responsibility	ESTABLISHMENT
March, 2017 to date	TAITOFED Nigeria, Bodija, Ibadan
<b>Administrative Officer</b>	
<ul style="list-style-type: none"><li>• Administrative work</li><li>• Asset management</li></ul>	
December, 2015 to January 2017	Holy Child Int'l Nursery & Primary Schl, Bodija, Ibadan
<b>Teacher</b>	
<ul style="list-style-type: none"><li>• Teaching</li><li>• Counseling</li><li>• Performing Administrative tasks.</li></ul>	
Nov 2011-Dec 2013	Banji Oil & Gas Ltd, Akure
<b>Administrative Assistant</b>	
<ul style="list-style-type: none"><li>• Clerical work</li><li>• Performing Administrative tasks.</li></ul>	
Jan 2010 – April, 2010	Mosbab Computer Training, Akure
<b>Trainee</b>	
Computer training and Administrative activities.	

## EDUCATION AND QUALIFICATION

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**2010: Adeyemi College of Education, Ondo.**

Nigerian Certificate in Education (Business Education)

**2003: Omolurorogbo Grammar School, Akure**

Senior Sec. Schl Certificate (NECO/SSCE)

**1997: First Monica Primary Schl, Akure**

First leaving School Certificate.

## INTEREST'

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Reading, travelling and meeting people

## REFERENCES

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**Mrs V. Akinlaja, MD/CEO,** Peace Standard Pharmaceutical Industry Ltd,

Plot 38, Adewole Industrial Estate, Lubcom Avenue, Ilorin

Tel; 08060949864

**Mr Taiwo Fakunle,** International Health Management Service (IHMS),

9, Lebanon Street, Dugbe, Ibadan

Tel; 08030770016

**Mr Adeola M.O,** HOD, Business Education Department, Adeyemi College of Education

Ondo