

# SAMUEL JESUPEMI ANIBABA, B.Sc

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**Human relations | Customers relation | Entrepreneur | Industrial Relations**

**Tech Proficiency: Microsoft word.**

Highly motivated and goal oriented, always ready to create, motivate and very flexible in following lay down rules and also conscious of my environment, confident, tolerant and can work in any environment I found myself. I hope to work for an organization that caters for employee career advancement and room for innovation so to contribute maximally and meaningfully to the growth and the development of the organization I work with.

## AREA OF EXPERTISE

- Human management
- Customers Management
- Business Management
- Management
- Industrial Management
- Customer Service
- Human Resources
- Branch Administration and Control
- Administration
- Business Acumen
- Statement Review and Reconciliation

## PROFESSIONAL EXPERIENCE

### NEW WALL GLOBAL SERVICES NIGERIA LIMITED TALENT HUNT OFFICER 01/2021- Till date

- Gather cv
- Design job description and interview questions that reflect each positions requirement
- Assess applicant information, including resumes and contact details
- Source potential candidates through online channels
- Plan interview and selection procedures, including screening calls, assessments and in person interviews
- Determine selection criteria

### NIGERIA CUSTOM SERVICE NYSC] Teacher, 11/2021-10/2022

- Encouraging student participation....
- Researching and developing new teaching materials....
- Research and implementing new teaching methods. ...
- Marking student work and recording performance....
- Setting assessments and overseeing examinations
- Planning and preparing lesson note....

### OFADA KITCHEN BODIJA IBADAN, OYO STATE. Supervisor, 2021

- Assisting with the preparation and serving of all meals and beverages to customers.
- Ensuring that the kitchen and service areas are clean and tidy.
- Ensuring health and safety regulations are followed.
- Cleanliness and replenishing of vending machines.
- Ensuring food is prepared to a adequate level

## JOYBAM HOTEL AND EVENTS ORITA

### CHALLENG IBADAN, OYO STATE. (SIWES) ASSISTANT HR 2020

- Compiling and updating employee records
- Assist with day to day operation of HR functions and duties.
- Conducts and assist with new hire orientation
- Assist with planning events such as benefits enrollment, organization events, holiday parties and others
- Act as a liaison between the organization and external benefits providers and vendor

### PROFESSIONAL EFFICIENCY

- Implementing change effectively.
- Strong People Management skills.
- Proven ability to win new business.
- Excellent mentoring and motivational skills.
- Extensive product knowledge.
- Ability to meet tight reporting schedule and self-motivational.
- Critical thinking for self-development.

### AWARD AND ACHIEVEMENT

Treasurer/ Speaker	NYSC	2022
Enterprising male of the year	Lead city university Ibadan	2020
Socialite male of the year	Lead city university Ibadan	2021

### EDUCATION

#### LEAD CITY UNIVERSITY IBADAN, NIGERIA:

- Bsc (2:1) Industrial Relation and Human Resources Management (2021)

### TRAINING / AWARDS/ CERTIFICATIONS

#### SOLID IMPRESSION

- Event Management 2019

#### NEW HORIZON

- Project Management 2020

#### UNIVERSITY OF LEAD

- Communications and Interpersonal skills at work 2020

#### NEW HORIZON

- Customer Relations Management 2021

### PROFESSION BODIES/MEMBERSHIP

- Member of institution of personal development and customer relations management. IPDCRM
- Chartered institute of personnel management . ACIPM

MARITAL STATUS

Single

REFERENCE

Available on request.