

OMOMOGBE, BOLUWATIFE OLUWASEUN

House 4, Oyebamiji Layout, Oye Zone, Isokan Estate,

Off Akobo-Ojurin, Elewuro Road, Ibadan, Nigeria.

Telephone No: +234 8166026330

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Personal Statement

A focused, resourceful and result-driven psychologist who is passionate about solving a variety of human problems both at a social and organisational level

PERSONAL INFORMATION

Date of Birth:	10 June, 1996
State of Origin:	Ondo
Local Government Area:	Ose
Town of Birth:	Ibadan
Country:	Nigeria
Postal Address:	c/o Mr. Omomogbe. Olubunmi A. Registry, Council Affairs, University of Ibadan

Key Skills

- 75 words per minute typing
- Proficiency in the application of Microsoft Office, including Access, Excel, Word and PowerPoint
- Excellent communication skills, both written and verbal
- Team-growth strategies

Employment History

- ❖ August 2020 –December 10,2021 - Human Resource Manager
- ❖ June 2019 – June 2020 - NYSC (Class Teacher)

Work Experience

Human Resource Manager, (August 2020 – December2021)

Messiah Properties,
N6/652, Queen Elizabeth Road,
Mokola, Ibadan,
Nigeria

Responsibilities:

- Overseeing daily operations
- Coordinating subordinate staff
- Participating in the general leadership of the administration
- Participation in decision making process
- Preparation of annual budget
- Promote services and products
- Maintain Staff records, including salaries and working schedules

Class Teacher, (*June 2019 – June 2020*)

National Youth Service Corps (NYSC),
God's Heritage School, Sango Ota, Ogun State.

Achievements and Responsibilities:

- I guided the learning process toward the achievement of curriculum goals. Established clear objectives for all lessons, assignments, units, and projects in harmony with curriculum goals and communicated the objectives to students.
- Provided directions and materials for substitute teachers. Planned for and supervised classroom aides, guests, and volunteers.
- Prepared and maintained accurate and complete records and reports as required by law, state directives, school policy, and administrative regulations.
- Employed instructional methods and materials that are most appropriate for meeting stated objectives in student instruction
- Reorganised the study groups, implementing a system that helped students hone both verbal and written communication skills.
- Devised and implemented a new filing and indexing system for files, resulting in greater ease of access and a more time-efficient process
- Helped provide a safer workplace by cataloguing and dispatching health and safety information and posters for the whole school

Community Development Service Vice President, National Youth Service Corps (NYSC), *(June 2019 – June 2020)*
Sango Ota, Ogun State, Nigeria.

Achievements and Responsibilities:

- I helped train and mentor Students
- Mobilized and strengthen Community based responses on HIV/AIDs prevention
- Created Awareness to the community about HIV/AIDS and distributed possible protective materials
- Coordinate other NYSC members

INSTITUTION(S) ATTENDED WITH DATE(S)

University of Ibadan, Ibadan	2016 – 2019
The International School, University of Ibadan, Ibadan	2014 – 2015
The International School, University of Ibadan, Ibadan	2008 – 2013

Educational Qualification(s) Obtained with date(s)

B.Sc. in Psychology [Second Class Upper Division]	2019
Cambridge Advanced Level Certificate Examination	2015
Senior Secondary School Certificate Examination	2013

Volunteer

National Association of Psychology Student	
Intern at Aro Psychiatric Hospital, Abeokuta, Ogun State	Oct 2017- Feb 2018
<ul style="list-style-type: none"> • Prepared files for patients • Collated the history of the psychological disorder of the patients and entered the data for analysis • Examined and cleaned the collated data daily 	

Hobbies & Interests

I love writing, reading and networking.

Referees

Available on request