

# OGUNWANDE, Olamide Helen

No5, Igbagbodedo Street, Technical road Ejioku, Ibadan  
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E-mail:ogunwandeolamide@gmail.com

## PERSONAL PROFILE

**Sex:** Female  
**Date of Birth:** 5th June, 1991  
**State of Origin:** Osun State  
**Nationality:** Nigeria  
**Marital Status:** Single

## CAREER OBJECTIVES

- To build a career with reputable firm with technically seasoned professionals that will help me realize and develop my potentials and acquire great technical skills
- To be a creative and self-motivated personnel readily to contribute to the growth and development of the firm or organization.

## SUMMARY OF SKILLS

Communication skills,  
ICT skills,  
Planning,  
Problem solving,  
Administrative skills,  
Multitasking,  
Interpersonal skills.

## EDUCATIONAL INSTITUTION ATTENDED WITH DATES

The Polytechnic, Ibadan.	2014–2016
The Polytechnic, Ibadan.	2010–2012
Community Grammar School, Osun	2008
Ajagbokun High School, Ikun Akoko.	2000–2006
Olatundun International School, Ibadan	1993–2000

## ACADEMIC QUALIFICATIONS OBTAINED

HND (Business Administration and Management)	2016
ND (Business Administration and Management)	2012
West African Senior School Leaving Certificate	2006
Primary School Leaving Certificate	2000

## WORKING EXPERIENCE

Vision of Success Kiddies School, Ibadan, Oyo State, Nigeria	2007–2009
<b>Post Held:</b> Class Teacher	
Boomog Consulting Service, Ibadan, Oyo State, Nigeria	2012–2014
<b>Post Held:</b> Receptionist.	
National Youth Service Corp (NYSC)	2017–2018
Ogun State Ministry of Special Duties and Intergovernmental Affairs, Okemosan, Abeokuta	
IBEDC Asset and Customer Enumerator/Asset MAPPER, Ogun State	2017 – 2018
<b>Part Time Staff</b>	

## **HOBBIES**

Singing, Dancing, Traveling and Reading.

## **REFEREES**

**Engr. Oke Baatimo**

Managing Director

Okbat Nigeria Limited,

Lagos–State.

08034032946

**Mr. Kayode Ogundeji**

Managing Director,

Boomog Consulting Limited,

Ibadan, Oyo State.

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