

ADEYANJU FAITH IFEOLUWA

Amuda, Jonku, Off Ojoo expressway Ibadan, Oyo state, Nigeria.

08082986165, 07043237827 Email: ifeoluwa1262@gmail.com

PROFESSIONAL HISTORY

A dedicated and highly motivated graduate with knowledge and skills in production, sales and customer relationship management. Keen to upholding organization policies and procedures when working with staff members and customers. Ambitious and able to provide key analytical support to the organization in playing key roles to problem solving, team management and adding significant value to the organization. Possess excellent communication skills, Organization, planning, business management and time management abilities coupled with aptitude to administer through adversity, complete countless task on time, and within budgets, boast a record of improving efficiency, controlling viable risk, maximizing profits whilst maximizing Cost.

BIO-DATA

GENDER:	Female
DATE OF BIRTH:	14th August, 2000
RELIGION:	Christianity
STATE OF ORIGIN:	Kogi
LOCAL GOVT:	Ijumu
PLACE OF BIRTH:	Lagos
MARITAL STATUS:	Single
NATIONALITY:	Nigerian
LANGUAGE:	English and Yoruba

EDUCATIONAL INSTITUTION ATTENDED WITH DATES

The Polytechnic Ibadan	2019 - 2021
The Polytechnic Ibadan	2015 - 2017
De Modern Pace College	2009 - 2015
De Modern Pace School Lagos	2002 - 2009

QUALIFICATIONS OBTAINED WITH DATES

Higher National Diploma in Accounting	2021
National Diploma in Accounting	2017
West African Examination Council (WAEC)	2015
Primary School Leaving Certificate	2009

PROFESSIONAL EXPERIENCE

FAITHVERLEY CAKES. IBADAN BAKERY MANAGER CEO

Jan 2019 – Till date

- Maintained and controlled inventory of bakedgoods.
- Managed all baking operations professionally and handled all problems confidently.
- Guaranteed all baked goods were cooked according to customers tastes and needs.
- Established performance goals and empowered bakers to exceed targets

DIVINE CAKES IBADAN CHIEF BAKER

Oct 2017 – Jul 2018

- To work according to customer's specifications on orders sent in
- Keep a book of record on orders to take per week
- Bake and decorate cakes
- Responsible for working with team and training them for team management for work

AYO MIRACLE HIGH SCHOOL ACCOUNTING & ECONOMICS TEACHER

Jan 2019 – Dec 2019

- I teach the students with enthusiasm how to manage costs and maximize profits in businesses.
- I abide by the rules and regulations of the organization.
- Incorporating more of accountable character and prudence in spendings to students

EXTRACURRICULAR ACTIVITIES

2012 - 2015

- Press Club Member
- Supervised weekly meeting

HOBBIES

- Baking
- Cooking
- Reading
- Supervising
- Swimming

ATTRIBUTES

- Attention to details with high degree of accuracy
- Computer literate (Ms word, Excel, Spreadsheet)
- Sound ethics and integrity
- Good leadership and managerial skills
- Excellent problem solving skills
- Always ready to learn
- Ability to proceed solutions to problem
- Great team work attribute

REFERENCES

Mr. Michael Adeyanju

Forex Trader, Civil servant

Ibadan. 09039055461

Mr. John Folusho

Software Engineer,

Ojoo, ibadan. 08168622467

Mr. Chima Patrick

Intercontinental Chef Ibadan

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