

IDRIS, SULIAT ABIOLA

13, Adeyi street, Awoshika, Bodija, Ibadan.

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PERSONAL OBJECTIVE

To deploy my proven and developing skills to drive the time-honored vision and missions of the establishment; while building an excellent career; which will enhance positive contributions to the society at large.

PERSONAL DATA

State of Origin:	Lagos State
Local Government Area:	Lagos Island
Sex:	Female
Date of Birth	20th June,1993
Marital Status:	Single
Nationality:	Nigerian
Religion:	Christianity

EXPERIENCE

Self employed (Photographer)	Till Date
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Responsibilities:

Cover events like weddings, birthdays, anniversaries, burials, studio sessions etc to keep the memories awake.

Best Choice Business Centre

2010-2011

Responsibilities:

To type, to print, to photocopy documents, to laminate documents, to scan documents.

Account Rabutan

2012-2013

Responsibilities:

To carry out pre-auditing activities, typing, documentation of files.

Guaranty Trust Bank

2018

Responsibilities:

Customer care service, filing, sorting and documentation of customer's opening files.

NYSC The Polytechnic, Ibadan

2018-2019

Administration (Non-Academic Staff Establishment (Nase))

Responsibilities:

Filing of Non-Academic staffs documents, issue documents to staffs and attending to necessary non academic issues

Lecturing (General Studies (GNS)) English Language

Responsibilities:

Creating lesson plans and lecturing those plans to the entire class.

Creating and reinforcing lectureroom rules, working with the school authority and preparing students for standardized society.

INEC

2019

Responsibilities:

APO (VP)

The head of a polling unit, incharge of how the election will go smoothly.

EDUCATION

Obafemi Awolowo University

2013 - 2017

BSc. English

Air force Secondary School Ikeja

2005 - 2010

Senior Secondary School Certificate

Air Force Primary School II Ikeja

1996 - 2004

Primary School Leaving Certificate

LEADERSHIP POSITION

Assistant Photography Head

TMC

2015-2016

Head of Photography

TMC

2016-2017

PRO

FOTOCLUB

2014-2015

VICE president Technical

FOTOCLUB

2015-2016

VICE President Technical

FOTOCLUB

2016-2017

General Secretary

Wotclef (NYSC)

2018-2019

General Secretary

RCCG (HRM)

2019 till date

PROFESSIONAL SKILLS

Desktop Publishing

2010

SKILLS/ACTIVITIES

Self-motivated with can-do-attitude;

Impeccable character & integrity;

Ability to manage people and resources;

Good communication and leadership skills;

Ability to initiate ideas and actualize them through hard work;

Good interpersonal relation;

Dependable, efficient, and highly motivated team player;

Ability to learn fast;

Excellent verbal and written communication skills.

Referees

Mr Joseph Edo

An accountant/ Auditor

Account Rabutan

08186795775

Lagos State

Mr Ayodeji Adesanya

Accountant

Sterling Bank

Ayodejiadesanya@yahoo.com

Ibadan