

**BUSAYO JOY TOYIN**

**Address: No. 17 Idi Omo, Arulogun Road, Ojoo express Road, Ibadan, Oyo state.**

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**DOB: October 22, 1998.**

**Hobbies: Reading, Counselling and Travelling**

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**Objectives**

- Forward-thinking and smart to efficiently meet goals.
- Successful background matching employees with roles for maximum performance. Proactive and hardworking Individual focused on continuous operational improvement.
- Committed Operations Officer adept at driving organizational efficiency to meet corporate objectives. Attentive to detail with passion for office administration and budget monitoring demonstrated across Number years of Type industry success.
- Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

**Skills**

- Graphics design
- Presentations and public speaking
- Events logistics management
- Training and Development
- Planning and Coordination.

**WORK HISTORY**

**HAULAGE MANAGER**

**2022 - Till Date**

**@International Breweries (PABOD)**

Port Harcourt, Nigeria

- Optimizing business processes to foster operational efficiency.
- Enhancing operational performance and reduced labor expenses by developing and optimizing standard practices.
- Motivating employees to maximize team productivity.

**GRAPHICS DESIGNER AND UI/UX DESIGNER**

**2021 - 2022**

**@Comfort Developer**

suite 16, joke plaza Bodija, Ibadan, Oyo state.

- Implemented process improvement to shape organizational culture, optimize procedures for higher efficiency and help company evolve and grow.
- Introduced new methods, practices and systems. Good social designs and outlook for the organization.
- Spearheaded department training to enhance employee performance and boost employee productivity.
- Established positive and effective communication among unit staff and organization leadership, reducing miscommunications and missed deadlines.

**ACADEMIC TUTOR****2019 - 2021****@ The Redeemed Christian Fellowship Educational Center**

Agbaje along Sango, Eleyele Ibadan, Oyo state.

- Planned lessons for allotted time to strengthen weak subjects and build skills.
- Collaborated with students to complete homework assignments, identify lagging skills and correct weaknesses.
- Leveraged technology and visual aids to engage students and enhance learning.
- Tutored diverse groups of students to strengthen subject comprehension, boost confidence and build important learning skills.
- Created tailored lesson plans and study guides to teach and assist students in area of study.

**ZENITH GLOBAL TECHNOLOGIES****2016-2017****Computer Operator**

Azuabie Town, Port Harcourt

**EDUCATION:****BACHELOR OF SCIENCE****2017 - 2022****Computer Science**

National Open University, Ibadan study center, Sango-Eleyele Ibadan Oyo state.

- Elected Executive of Team
- Elected to Elected Position for Student Organization
- Coordinated student Christian body for two years committedly.

**EXPERT CERTIFICATE****2020****GRAPHICS AND WEBSITE DESIGN**

Suite 16, Joke plaza Bodija, Ibadan Oyo state.

- Appointed Captain of team
- Coordinated and tutor trainees.

**LEYLAND TECHNICAL ACADEMY****2015 - 2017****National Vocational Certificate**Leyland Busan Motors, Iyana Church, Iwo Road,  
Ibadan, Oyo State**Languages:**

- English language
- Yoruba language