

# AKINKUNMI FAITH ALABI

## CONTACT

### *Address*

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## SKILLS

Excellent Communication Skills

Microsoft Office Proficiency (Excel, Word & Power Point)

Persistent Problem Solving Skills

Strong Analytical Skills

Creative Thinker And Excellent Decision Making

Leadership Skills And Team Player

Proactive To Work With Effective Time Management

Thrive Well Under Pressure

## INTERESTS

Reading

## CAREER PROFILE

To obtain a challenging position in a dynamic organization that will afford me an opportunity to deploy my expertise and experience to organizational growth.

## EDUCATION

Olabisi Onabanjo University, Ago-Iwoye, Ogun State | **B. Science , Economics | Second Class Honours, Lower Division**

October 2014– October 2018

Abadina College, U.I, Ibadan, Oyo State | **West African Secondary School Certificate**

September 2007 – July 2013

## EXPERIENCE

Kings Unity Group of Schools (April 2019- March 2020)

Designation: Aba, Abia State | NYSC|

Duties Performed: **Economics/ Mathematics Teacher**

### *Achievements/Tasks*

- Imparted knowledge through adapt teaching methods and instructional materials to meet students' varying needs and interests.
- Maintained accurate and complete student records as required by laws, district policies, and administrative regulations.
- Guided and counselled students with adjustment and/or academic problems, or special academic interests.
- Prepared objectives and outlines for course of study, following curriculum requirements of states and schools.
- Administered standardized ability and achievement tests, and interpreted results to determine students' strengths and areas of need.
- Planned and Supervised class projects, field trips, seminars, or other experiential activities, and guided students in learning from those activities.

Writing  
Public Speaking  
Sports  
Travelling

Ebumatic Multiglobal Services (April, 2019- Feb, 2020)

Designation: Porthacourt Road, Aba, Abia State.

Duties performed: **Strategy Officer.**

*Achievements/Tasks*

- Translating strategies into actionable and quantitative plans.
- Acting as a resource across an organization to increase broad cohesion for strategic plans.
- Developing inclusive planning processes
- Monitoring the execution of the strategic plans

Kay 2 Links computer (April, 2013- March, 2014)

Designation: SUB building University Ibadan

Duties Performed: **Sales Representative**

*Achievements/Tasks*

- Supply management with report on customer needs, problems, interest, competitive activities and potential for new product and services.
- Reach out to customer leads through cold calling.
- Achieve agreed upon sales target and outcome within schedule.

**CERTIFICATION / PROFESSIONAL QUALIFICATION**

**Chartered Institute of Human Resource Management (CHIRM)**

February 2020

**National Youth Service Corps**

March 2020

**Referees Available On Request**