

## **OZODIGWE MICHELLE AMAKA**

### **CONTACT**

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- No 18 Omilabu Ojoo, Ibadan, Oyo State.

### **PERSONAL DETAILS**

- Date of Birth: 28<sup>th</sup> September, 1997
- Gender: Female
- Marital status: Single
- State of origin: Anambra
- Local Government: Idemili North
- Town: Abacha

### **PERSONAL STATEMENT**

I am a highly-motivated and results oriented person who is looking forward to joining your team of Professionals where I can make valuable contributions to the achievements of the Organization. Am excited to bring in my experience, skills, and personal attributes acquired through trainings and experience to a noble organization such as yours while building a career where my skills and competence together with the organization's values can be utilized to enable humanity benefit from holistic services.

### **CAREER AIM**

I desire to work in a dynamic company/Establishment, where I can bring immediate and strategic value and develop current skillsets further.

### **EDUCATION**

#### **National Youth Service Corps**

2022 – 2023 **PPA** : Provider Farms and Poultry Equipment Solutions

Bachelor of Education in Business (B.Ed)

2016 – 2020

#### **University of Nigeria, Nsukka.**

Senior Secondary School Certificate Examination (SSCE),

2009 - 2015

West African Senior Secondary School Certificate Examination (WASSCE).

**Urban Girls' Secondary School, Fegge Onitsha, Anambra State**

First School Leaving Certificate

2003 - 2009

**Lafiaji Primary School, Fegge Onitsha, Anambra State.**

### **WORK EXPERIENCE**

**Christ The King College, Onitsha**

- September, 2019 - December, 2019
- Post Held: Teaching Practice

**Pixer Studios Shoprite Onitsha**

- February, 2019 - September, 2019
- Post Held: Receptionist

**Facility Dry Cleaning Company Onitsha**

- January, 2020 - June, 2020
- Post Held: Marketing Manager

**Airtel Telecommunication under Ison Xperience Company Dugbe Ibadan**

- May, 2022 - December, 2022
- Post Held: Customer Care Representative

### **PERSONAL AND JOB-RELATED ATTRIBUTES:**

Through my years of Trainings, I have achieved good qualities necessary for my professional and personal growth and I keep improving on these qualities as some of them do not have a ceiling as I also apply them in my Personal Dealings.

- Team work: As a team member, I am able to positively influence beyond my area of responsibility to make the work and experience of my team better. Am a swift-smart worker who keeps a positive attitude towards work.
- Excellent Communication to all levels with physical and mental alertness
- Computer Literate: Conversant with Microsoft office package (MS. Word, MS. Excel, Ms. power Point).
- Highly organized with good time management.
- Flexible and open to creative and innovative ways of providing services.
- Strong interpersonal skills.
- Result-oriented.
- Respectful and diligent.

### **HOBBIES AND INTERESTS**

Reading

Surfing the Net.

Adventure (Culinary skills)

Travelling

**LANGUAGES SPOKEN**

English: Fluently

Igbo: Native.

**REFEREES**

**Available on request**