

# ATANSEIYE OMODOYIN OYINKANSOLA

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Date of birth: 18/07/1995

## OBJECTIVE

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Strive for excellence and precision at all times in all position and circumstances, work diligently with staffs and facilities, contribute the best of my abilities to improve the organization objective.

## SKILLS

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- Good command of Ms office package.
- Good inter-personal skills.
- Ability to work effectively with teams.
- Self-motivated and target oriented.
- Ability to work with less supervisor.
- Exceptional ability to adapt to changes and new environment.
- Excellent communicator.
- Ambitious and driven.

## WORKING EXPERIENCE

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Ministry of Physical Planning – *Intern*

Alausa, Ikeja, Lagos.

- Participated in cross functional team building activities.
- Conducted research to prepare planning by holding interviews, preparing questionnaires, reviewing various document and handing observation.
- Maintain status reports to provide management with updated information for client project.
- Maintained excellent attendance record.

Government college Ibadan – *Student Teacher (NYSC Corp Member)*

- Networked with the other teachers to ensure all avenues of curriculum are met and delivered lesson to the students.
- Network with other educator to promote awareness of advance teaching practices and development skills.
- Graded and evaluate student papers and course work.

Stopgap Consulting limited – ***Customer Service Representative***

- Greet customers warmly and ascertain problem or reason for calling.
- Resolve customers complaints via phones, mail and social media.
- Use telephone to reach out to customers and verify their order.
- Place order, refund or exchange.
- Utilize computer technology.
- Sells product and services.

**EDUCATION**

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<i>Date</i>	<i>Institution</i>	<i>Qualification Gained</i>
2014-2018 and Science)	EKITI STATE UNIVERSITY, ADO-EKITI Ekiti-State	B.Sc (Geography Planning
<b><i>SecondClass upper</i></b>		

**HOBIESS**

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Reading, community Services, Travelling for Researcher.