

ADEWARA NIHINLOLA AYOBAMI.

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5A Ayekemi Street, Irepodun-Agbowo

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PERSONAL DATA

- ❖ Date of Birth: 04th March, 1989
- ❖ Sex: Female
- ❖ State of Origin: Kwara
- ❖ Local Government Area: Irepodun
- ❖ Martial Status: Married
- ❖ Religion: Christianity

EDUCATIONAL RECORDS AND QUALIFICATIONS OBTAINED

FIRST DEGREE

- ❖ Name of Institution: University of Ibadan
Degree Obtained: Bachelor of Science (Statistics)
Class of Degree: Second class (Lower Division)
Year of Graduation: 2017
- ❖ National Certificate of Education
Name of Institution: Kwara State College of Education Oro, Kwara State.
Course of Study: Geography/ Mathematics
Class of Qualification: Merit
Year of Graduation: 2009

HIGH SCHOOL CERTIFICATE

- ❖ Name of School: Epe Junior Grammar School, Epe, Lagos State
Examination Body: General Certificate of Education
Certificate Awarded: West African Senior School Education (GCE)
Year: 2011
- ❖ Name: Iludun Oro Anglican Girls' College, Iludun Oro, Kwara State
Certificate Awarded: Senior Secondary Certificate Education (WAEC and NECO)
Year of Graduation: 2005

PRIMARY CERTIFICATE

- ❖ Name: Starlight Nursery and Primary School, Sari- Iganmu, Orile, Lagos State

Certificate Awarded: First Leaving Certificate

Year of Graduation: 1999

COMPUTER TRAINING AND SKILLS

- ❖ Computer Academy: University of Ibadan
- ❖ Certificate Awarded: Computer Proficiency
- ❖ Specialization: Computer Fundamental, Internal Application, and Microsoft Offices
- ❖ Year of Graduation: 2017/2018

WORKING EXPERIENCE

Year	Name and Address of Organization	Post Held	Schedule/ Summary of Duties
2020-2021	MegaWill Micro Finance Institution, Challenge, Ibadan.	Relationship Manager Transaction Officer	<div>Relationship Officer</div> <div>Attend to Customers complaints, request, enquires and providing solutions to the customer's satisfactory</div> <div>Market the company's products to existing and new customer</div> <div>Ensures timely reports</div> <div>Account opening and manitainces of customers account using the Company's designed Software Application</div> <div>Transaction processing such as deposit, withdrawal, payments, resolving, complaints etc of customers</div> <div>Handling information related to transaction of customers with all diligence.</div> <div>Inpute of Customers data base correctly and accurately</div>

2018-2020	Glory Academy International School, Orogun, Ibadan.	Subject Teacher Class Teacher	<p>Evaluator</p> <p>Counsellor</p> <p>Oversee to the wellness of the students for academic excellent</p> <p>Prepare Lesson plans and note</p> <p>Mark, correct and profane the students subject note</p> <p>Takes class register and students data base</p> <p>Maintain orderliness in classroom</p> <p>Ensure peaceful co-existence among students in classroom.</p> <p>Give weekly report</p>
2013-2015	Supreme Academy Eyin Oke, Ibadan	<p>Subject Teacher</p> <p>Class Teacher</p> <p>Vice Principal Academic</p>	<p>Evaluator, Counsellor</p> <p>Oversee to the wellness of the students for academic excellent</p> <p>Prepare Lesson plans and note</p> <p>Mark, correct and profane the students subject note</p> <p>Takes class register and students data base</p> <p>Maintain orderlyness in classroom</p> <p>Ensure peaceful co-existence among students in classroom.</p> <p>Give weekly report</p> <p>Responsible for academic activities of the school termly</p> <p>Responsible for the school curriculum (class room and</p>

			<p>field).</p> <p>Vesting the syllabus of each subjects taken by the students and school.</p> <p>Draw out the school timetable daily, weekly and termly.</p> <p>Keep update with the Ministry of Education.</p>
2009-2012	Lizzy College, Ofada Ogun State	<p>Subject Teacher</p> <p>Class Teacher</p> <p>Chief Examination Officer</p>	<p>Evaluator</p> <p>Counsellor</p> <p>Oversee to the wellness of the students for academic excellent</p> <p>Prepare Lesson plans and note</p> <p>Mark, correct and profane the students subject note</p> <p>Takes class register and students data base</p> <p>Maintain orderliness in classroom</p> <p>Ensure peaceful co-existence among students in classroom.</p> <p>Give weekly report</p> <p>Responsible for the smooth running of Examination both internal and external exams</p> <p>Ensures that all questions are vested, corrected and set for typing</p> <p>Ensures the environment is suitable for examination</p>

			<p>Oversee the fitness of the students for the examination</p> <p>Coordination all teachers for the questions, investigation, marking and recording of all examination papers</p>
2008-2009	<p>Corner Stone Book and Stationary Store</p> <p>Loburo-Mowe, Ogun State</p>	Sales Manager	<p>Marketer</p> <p>Account office</p> <p>Stock keeper.</p>

LANGUAGE AND COMMUNICATION SKILLS

- ❖ Good Oral and Written Communication skills in English Language
- ❖ Good Oral Communication in Yoruba Language

PERSONAL QUALITIES

- ❖ Effective Management and Human Resources Skills
- ❖ Managerial Competence
- ❖ Effective Self Management and Motivation
- ❖ Financial Statement Analysis
- ❖ Analytical Reasoning

REFEREES

- ❖ On Request.