14, OlusegunOmotosho Street, Pleasure Bus-Stop,

Oke-Odo, Iyana-Ipaja, Lagos State

E-mail: rafiat.osebunmi@gmail.com

Tel: +234 802 9812093,

OSEBUNMI, RafiatOmobolanle

CAREER OBJECTIVE

To strive for excellence and precision, at all time in all circumstances and position, and attaining professional distinction with little or no supervision.

PERSONAL PROFILE.

Date of Birth: 18th June, 1990

Place of Birth: Lagos

Sex: Female

Local Government Area: Ipokia

State: Ogun

Nationality: Nigerian

Marital Status: Single

PROFESSIONAL EXPERIENCE.

Chartered Institute of Customer Relationship Management, (2015 – 2016)

Secretary/Customer Care Personnel, Akure, Ondo, Nigeria

- Provision of quality service delivery to customers
- Collection of cash and financial update of the Institute.
- Attending to and resolving queries.
- Interact with customers to provide response to inquiries.

Access Bank Plc, (2011 – 2012)

Bulk Teller, Ikorodu, Lagos, Nigeria

- Acceptance of deposits from customers, most especially bulk deposits.
- Sorting of cash in separation of mutilated ones.
- Merging of tills to make a packet of money.
- Strapping packets of money to make a bundle.

EDUCATION AND TRAINING.

Federal Polytechnic, Ilaro, Ogun, Nigeria,

(2014)

Banking and Finance (Upper Credit), Higher National Diploma

Federal Polytechnic, Ilaro, Ogun, Nigeria,

(2011)

Banking and Finance (Upper Credit), National Diploma

Taoheed International College, Lagos State

(2007)

West African Senior School Certificate (WAEC)

Adek Nursery and Primary School, Lagos State

(2001)

First School Leaving Certificate

PROFESSIONAL CERTIFICATION.

Institute of Customer Relationship Management, 2015, Akure, Ondo

• Associate Member

SKILLS.

Effective listener; Good communicator; Proper phone etiquette; Proficient in typing and grammar; Computer literate; Strong team player; Experienced customer service executive; Persuasive marketer.

HOBBIES.

Meeting people and Reading.

REFEREES.

Mr. Yusuf MukailaAdekunle,

Mr. Agboola Philip

CEO, Oriwu Cargo and Systems Ltd, State Coordinator, Chartered Institute of Customer

Oshodi, Lagos State

Relationship Management, Akure, Ondo State.

0802 - 3524127.

0806 - 6220040.

MrFaleyeTajudeen,

Director, RAFSAK Print,

Mushin, Lagos State

0802-3855756.