

Resume

Result oriented, energetic, and driven library and information graduate committed to continuous learning and growth. seeking to leverage my experience and studies of communication to empower customers within a people-driven organization, to achieve their goals.

Personal details



Sharon Mofeoluwa Balogun



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No 12, Blessed Ville, Goshen Estate, Onile-aro, Ajibode Ibadan



November 9th, 1998



Female



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Skills

Copy editing ●●●●●

Interpersonal communication ●●●●●

Critical thinking ●●●●●

Languages

English ●●●●●

Hobbies

■ Reading

■ Site seeing

Education

Feb 2016 - Feb 2021

Library and information studies

University of Ibadan, Ibadan

Employment

Jul 2021 - Apr 2022

Librarian

Federal college of Education, Osiele, Abeokuta

- Cataloged and classified print materials using the library of congress cataloging tools.
- Assisted library patrons search for relevant materials.
- Record keeping of day-to-day activities of the library
- Online documentation of library materials.
- Kept up to date with various information trends to help library users.
- Worked hand-in-hand with other library professionals to meet various deadline and needs of the library users.

Internships

May 2019 - Jul 2019

Student intern

international institute of Tropical Agriculture A(IITA), Ibadan

- Worked hand-in-hand with library professionals to achieve library goals.
- Attended to patrons of the library when needed.
- Updated library materials on the online library software.
- Shelf read books for library organization.