

# FAJOGUN FOLAKE PROMISE

N0 12 Seriki Akinriola Idi –Ose Moniya Ibadan Oyo State

Tel: 08162141237 E-mail – [fagfolake16@gmail.com](mailto:fagfolake16@gmail.com)

## OBJECTIVE

To work with the skills and knowledge acquired and strive for excellence at all times in all position and circumstances, attaining professional distribution and proficiency while promoting excellent service delivery and flexibility system and work for the proper achievement of the goals of the organization. And to also contribute to the national development of the society at large.

## PERSONAL DETAILS

DATE OF BIRTH: 16<sup>th</sup> March, 1996

STATE OF ORIGIN: Oyo

NATIONALITY: Nigerian

SEX: Female

MARITAL STATUS: Single

RELIGION: Christianity

## SKILLS / QUALITIES

- Creative, Dynamic and Resourceful
- Excellent communication and strong interpretation skills
- Great team player with strong analytical skills
- Self-motivated and target driven
- Fast learner and enjoys challenges
- Computer literate with internet and networking knowledge

## **EDUCATIONAL BACKGROUND WITH DATES**

2016 -	2018	The Polytechnic Ibadan
		Purchasing and Supply - OND
2007 -	2013	Methodist Grammar school, Bodija, Ibadan
		S.S.C.E

## **WORK EXPERIENCE**

### **WORK PLACE:**

Date: March 2016 – Shoprite The palms Lekki mall : Post Cashier

Date: Feb 2015 – Leo drycleaner and BuyMore Supermarket: Post Sales Girl

### **RESPONSIBILITIES:**

- Welcoming visitors by greeting them, in person or on the telephone, answering or referring inquiries
- Directs visitors by maintaining employee and department directories, giving instructions
- Maintains security by following procedures, monitoring logbook, issuing visitor badges
- Maintains telecommunications system by following manufacturer's instructions for house phone and console operation

### **HOBBIES**

Praying, Reading and Travelling

### **REFEREES**

Available on Request

**FAJOGUN FOLAKE PROMISE**