OJEAH BLESSING

29 Oliyide Street, Off Sobande avenue, Oremeji Mokola, Ibadan, Oyo State. 08163517841, 08033198126 | blessingify162@gmail.com

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To obtain an entry-level and secure a meaningful and challenging position, and be efficient and effective in utilizing organizational resources to achieve organizational goals and objectives.

Experience

 Potters planet creche Caregiver July 2019 - Till date

Oyo State Secretariat :Teachers Service Commission(TESCOM)
 Post Held - Corp Member

September 2018 - June 2019

JOB ROLES -

- *Arranging and sorting of files belonging to teachers in Oyo state including those retired people and those still in service, according to the six zones in Oyo state
- *Attaching of teachers promotion letters inside their files
- *Attending to guests and staffs
- *And performing general receptionist functions
- Calvary Children Nursery And Primary School Post Held- Class Teacher

September 2010 - July 2012

Education

 UNIVERSITY OF BENIN, BENIN CITY B.sc Philosophy

Bosworth International College
 Senior Secondary school leaving certificate
 Waec

2010

2017

Skills

- A good judgment and strong analytical skills
- Effective interpersonal skills
- Good oral and written communication skills
- Credibility and decision making skills
- Ability to cope with pressure
- Paying attention to detail
- Good organization and administrative skills

Interest

- Meeting new people
- Surfing the internet
- Reading and traveling
- Singing

	Personal Details ————				
•	Marital Status	:	Single		
•	Nationality	:	Nigerian		
•	Sex	:	Female		
			Reference		

• Available upon request - ""