

ODESOLA REBECCA OLUWATOSIN

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December 16, 1994.
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CAREER OBJECTIVE

To serve diligently and effectively towards attainment of the targeted goal of the organization involved. More so, to protect and promote the integrity of the organization through a corrupt free act, diligent mind and utmost efficiency.

EDUCATION AND PROFESSIONAL QUALIFICATION

Federal University of Agriculture Abeokuta, Nigeria. (Bachelor of Science, Microbiology)	2013 – 2016
Phylum Computer Institute, Opposite Chicken Republic, Challenge IB (Computer Appreciation)	2012-2013
Aladura Comprehensive High School Lagos, Nigeria, Lagos, Nigeria. (West Africa Senior School Certificate Examination)	2004- 2011
Lancy Children School, Lagos, Nigeria. (Primary School Leaving Certificate)	1997 - 2003

EMPLOYMENT HISTORY

Hope of Glory School Simawa, Ogun State	January 2019 - Till date
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Designation: Primary school teacher

Responsibilities:

- Responsible for daily teaching tasks.
- Preparing of daily and long-term lessons plan
- Supervising of the nursery students and engaging them with different task.

Oluomo Nobles Processing and Technology Limited. Block1 Lister building ring-road Ibadan Oyo state Nigeria.	May 2018 – Nov 2018
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Designation: Administrative Personnel (Secretary to MD)

Responsibilities:

- Receiving and recording of both inward and outward project for the MD's approval.
- Taking minutes of each meeting within and outside the office for record purpose.
- Scheduling and rescheduling of appointments according to the MD's calendar
- Maintaining orderliness documents.
- Customer service relations and representation.
- Typing of important official documents for the use of the MD's office.

Laboratory Attendant and Phlebotomist.

S B N F. (NYSC) Benin City, Nigeria

May 2017 - April 2018

Responsibilities:

- Phlebotomize patients on daily basis.
- Laboratory attendants
- Blood Sampling
- Screening of samples (blood, urine, stool, sputum) for infections
- Decipher best method of drawing blood on specific patient.
- Centrifuge blood samples.

UAC Foods Ltd Dairies Division, Lagos Nigeria.

Kudirat Abiola Way, along Oregun Ikeja

June 2015 – November 2015

Designation: Quality Control Personnel (Internship)**Responsibilities:**

- Serial dilution of microbes in products.
- Isolation and culturing of microbes from water, products and raw materials sample.
- Sub culturing of microbes.
- Pouring, slant preparation & streaking on plates
- Media preparation for bacterial culture.
- Isolation and culturing of microbes from Air. (Through Exposure Method).

SKILLS

- Result focused and success driven.
- Good leadership, interpersonal and team work skills.
- Good communication skills.
- Typing skills with efficient use of Microsoft office tools.

INTEREST AND ACTIVITIES

- Novels
- Research
- Meeting People
- Travelling

REFEREES

References are available on request.