

Thomas O. Alake

🏠 No 84, Peace Community, CMCM,
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VOCATIONAL WORK EXPERIENCE

Pastoral Assistant, Pope John Paul II Pastoral Center | Ado Ekiti, Nigeria | Feb. 2018 – July 2018

Worked as an administrative and personal assistant for Ekiti Diocese Bishop, and coordinated workers at his residence.

- Assisted with the Bishop's program scheduling and management
- Oversaw Bishop's court maintenance
- Tutored students in Catholic-run secondary schools in the state capital
- Supported addicts going through recovery
- Ensured the welfare of the church community

Pastoral Assistant, St Patrick's Catholic Cathedral | Ado Ekiti, Nigeria | Aug. 2017 – Jan. 2018

Worked with the Parish Priest to ensure smooth running of daily programs and managed the Cathedral inventory.

- Supervised workers at the Cathedral and the mission house and ensured maintenance of facilities
- Taught and graded students on church doctrine
- Made provisions for individual, group, family, and children counselling on themes like mental awareness, morals, healing, and self-awareness.
- Took leadership role in the execution of outreach and ministration programs designed specifically to promote inclusion and pain alleviation within the community: mainly through regular group visitation to hospitals, checking the mental wellness and giving words of encouragement to patients
- Counselling church members, visited and provided support when needed
- Oversaw members welfare, including visiting the sick and helping with financial or housing assistance
- Coordinated charity events that catered for the needy in the community
- Assisted the cathedral administrator with document filing, appointment bookings and program scheduling
- Documented money inflow and outflow

Pastoral Internships | Ekiti, Nigeria | 2012, (2014 – 2017, July to Aug.)

Had a full year internship at Ifaki Catholic Parish in Ekiti state, Nigeria, from 2011 to 2012, where I worked closely with the priest while learning leadership, financial management, program coordination, counselling, mentorship and other general social work skills. In subsequent yearly two-month internships, while undergoing my philosophy program, I practised all I had learned in the prior years in the parishes I was posted. I led church services, organized and carried out social work programs that focused on family and children. I sourced donations for the welfare of members, resolved dispute between/among members and families, and gave counsel when necessary. I provided spiritual and psychological support for the church community, and collaborated with different societies in the church, especially St. Vincent de Paul to promote charity, welfare and social work duties of the church.

EDUCATION

University of Benin (In affiliation with Seminary of All Saints, Uhiele, Ekpoma) | Edo State, Nigeria | June, 2017

Bachelor of Arts in Philosophy

Thesis: A critique of Sidgwick Henry's Moral Utilitarianism

Veritas University | Abuja, Nigeria

| August 2022

Bachelor of Arts in Christian Theology

Thesis: Covid-19 Pandemic as a Theological and Pastoral Issue: A Case Study of Veritas University, Abuja

SKILLS

Languages: English (fluent), Yoruba (Fluent)

Communication, active listening, empathy, critical thinking, problem solving, organization, teamwork, and attention to details.

AWARDS AND CERTIFICATIONS

Partial tuition waiver, Veritas University, Abuja Nigeria | 2020-2022

Jobberman Soft-Skills Training Certification | 2021

Certificate of Acknowledgment for Philosophy | June 2017

Participant, Inter- Religious National conference Veritas University, Abuja, Nigeria | May 2022

OTHER EXPERIENCES

Visited Osiomo leper hospital to care for the disabled

April, 2013

Rendered assistance to orphanage home through Child Welfare Services

August 2017 – June 2018

Summer Holiday Teacher, Sacred Heart Parish | Ibadan, Nigeria

November 2019

Mental health secretary and assistant at Gender Studies and Counselling Unit, Veritas University | Abuja, Nigeria

October 2021 – August 2022

REFERENCES

Dr. Peter Kamai	Lecturer, Department of Theology, Veritas University	+234-803-6514751	janibanibu@gmail.com
Prof. Michael Udeopko	Dean, Faculty of Humanities, Veritas University	+234-814-7806048	ufokism@yahoo.com
Dr. Barnabas Shabayang	Head of Department, Theology, Veritas University	+234-803-3183707	Bsbliss93@gmail.com