

OKUNADE OLUFEMI RAPHEAL

Home Address: N4/67, Yemetu Adeoyo Road ibadan.

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OBJECTIVE:

Team-oriented Warehouse professional accustomed to streamlining shipping and receiving processes to increase overall efficiency. Industrious and dedicated with talents in team leadership and motivation. Energetic individual equipped to work hard in fast-paced, constantly changing environments.

WORKING EXPERIENCES

Warehouse Inventory Team Lead / Supervisor Alerzo Limited

Ibadan - September 2021 – March 2023

- Streamlined warehouse operations by implementing efficient inventory management systems, resulting in a 30% reduction in stock discrepancies and improving order accuracy.
- Oversaw a team of 10 warehouse associates, providing training and guidance to ensure adherence to safety protocols, resulting in zero accidents or injuries during my tenure.
- Developed and implemented a performance tracking system for warehouse staff, resulting in a 20% increase in productivity within the first six months.
- Assigning workloads and daily tasks to Warehouse Associates.
- Collaborated with cross-functional teams to optimize warehouse layout and workflows, resulting in a 15% reduction in order fulfillment time and improved customer satisfaction.
- Tracking and coordinating the receipt, storage, and timely delivery of goods and materials.
- Ordering supplies and maintaining suitable inventory levels.
- Checking orders, bills, items received, inventory, and deliveries for accuracy.
- Track Product Expiration, defective and damaged.

Building Supervisor Oduduwa University Ile-Ife

Ile-Ife - June 2019 - May 2020

- Managed and supervised daily construction activities, ensuring adherence to project specifications and timelines.
- Collaborated with architects, subcontractors, and project team members to resolve design challenges and implement efficient construction methods.
- Conducted site inspections and implemented stringent quality control



processes to ensure compliance with safety regulations and industry standards.

- Coordinated and monitored the procurement and delivery of construction materials, optimizing inventory management and minimizing project delays.
- Analyzing blueprints to ensure that construction projects meet design, safety, and budget specifications.
- Recommending changes to construction operations or procedures to increase efficiency.

Orilonise Microfinance Bank, Agbeni Ibadan.

Oyo State - January 2015 - January 2016

- Processed daily client transactions, including deposits, withdrawals, money transfers, loan payments, and selling cashier's checks.
- Accurately maintained records of each transaction and ensured all documentation and paperwork was in place and within compliance.
- Assisted clients with various questions and concerns related to their accounts and bank products.
- Helped customers open and close checking accounts, savings accounts, personal loans, and mortgages.

SKILLS:

- Stock Control, Inventory Management, Warehouse Operations, Inventory Control
- Supply Chain Management, Logistics Management, Stock Management
- Warehouse Management Systems, Materials Management
- Performance improvement, Inventory audits, Competitive analysis
- Proficiency in CarTrack, MS Project, Excel

EDUCATIONAL INSTITUTIONS/QUALIFICATION WITH DATE

Discharge Certification (NYSC) 2020

The Polytechnic Ibadan, Oyo State
2016 - 2018

HND, Building Technology (UPPER CREDIT)

The Polytechnic Ibadan, Oyo State

National Diploma, Building Technology (UPPER CREDIT) 2012-2015

St Paul Anglican Commercial Grammar School, Total Garden Ibadan 2010
Senior School Certification Examination

St Paul Anglican Nursery and Primary School, Total Garden Ibadan 1994-
2000

First School Leaving Certificate (FSLC)

CERTIFICATION



Chartered Institute of Project Management Ghana in Affiliation with Chartered Institute of Contract Project and Facility Management, Osun State Chapter.

- Project Management Professional
- Diploma in Facility Management 2020

**Classic System Infotek Ltd. In Affiliation with FUTA, Akure Nigeria
2020**

- Health and Safety Environment 1&2

Google Digital Skills Africa 2020

- Fundamental of Digital Marketing

NYSC (INEC) Voters Education CDS subgroup Certificate, Osun State 2020

HOBBIES

Mentoring, Learning and innovative, Playing Piano, Team games, etc.

