

# EE1 TileFitterCS AIO.V1 English Entry 1 Tile Fitter Communication Skills (EE1 TileFitterCS) All-in-One (AIO) Version 1 (V1) - 2026 22nd Jan By eB Publications

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This version is designed for beginner or any learners who want to revise.

## AIO: Tile Fitting Communication Skills

(Entry 1 Adult English – Speaking Focus)

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### 1 INTRODUCTION

#### What is this?

This is a **speaking guide** for **tile fitters** to talk to:

- Clients
- Builders
- Site managers
- Homeowners

#### Why this matters

Good English speaking helps you:

- Get trust
- Avoid problems
- Get paid on time
- Get more work

#### What you will learn

By the end, you will be able to:

- Speak on the **first day**

- Ask simple questions
- Explain work, problems, and time
- Talk during the job
- Speak at handover

✓ Focus: Speaking only (not grammar rules)

✓ Level: Entry 1 – very simple English

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## 2 BLUEPRINT (How to use this guide)

### Communication Stages (Work Journey)

1. First meeting
2. Talking about the job
3. Daily work talk
4. Problems and changes
5. Time & finish talk
6. Handover & goodbye

### How to learn (Easy Method)

- Read the sentence
- Say it out loud
- Use it on site
- Repeat every day

 5–10 minutes practice per day

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## 3 SHORT SHEET (CORE SPEAKING PHRASES)

### 1. FIRST MEETING – DAY ONE

#### Greeting

- “Hello, I am the tile fitter.”
- “Nice to meet you.”
- “My name is \_\_\_\_.”

#### Simple polite talk

- 
- “How are you?”
  - “Thank you for the job.”
  - “I am happy to work here.”
- 

## 2. TALKING ABOUT THE JOB

### Ask about work

- “What tiles go here?”
- “Floor or wall?”
- “This room only?”

### Check details

- “Is this tile correct?”
- “Pattern like this?” (point)
- “Straight or diagonal?”

### Confirm

- “OK, I understand.”
  - “Yes, no problem.”
  - “I will do this.”
- 

## 3. DAILY WORK COMMUNICATION

### Explain what you are doing

- “I start here.”
- “I finish this wall today.”
- “I clean after work.”

### Ask permission

- “Is it OK if I move this?”
  - “Can I start now?”
  - “Can I use water?”
- 

## 4. PROBLEMS & ISSUES (VERY IMPORTANT)

## **Say there is a problem**

- “There is a problem.”
- “This wall is not straight.”
- “The floor is not level.”

## **Explain simply**

- “Tile does not fit.”
- “We need more tiles.”
- “This needs drying time.”

## **Solutions**

- “I can fix this.”
  - “It needs more time.”
  - “We need to change.”
- 

## **5. TIME & FINISH TALK**

### **Talking about time**

- “I start at 8.”
- “I finish at 4.”
- “One more day.”

### **Delays**

- “It is not dry.”
  - “Material is late.”
  - “I finish tomorrow.”
- 

## **6. HANOVER – JOB FINISHED**

### **Tell client job is done**

- “The job is finished.”
- “Please check.”
- “Is this OK?”

### **Final polite talk**

- “Thank you.”

- “If problem, call me.”
  - “Nice working with you.”
- 

## BONUS: POLITE WORDS (USE EVERY DAY)

- Please
- Thank you
- Sorry
- OK
- No problem

 These words make clients happy.

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## KEY TIP FOR ENTRY 1 LEARNERS

- Short sentences
- Speak slowly
- Point and show
- Repeat if needed
- Smile

## GLOSSARY (Simple Work Words)

Use these words every day on site

### Tile & Tools

- **Tile** – square stone for wall or floor
- **Floor** – ground
- **Wall** – side of room
- **Glue / Adhesive** – makes tile stick
- **Grout** – goes between tiles
- **Cut** – make tile smaller
- **Level** – flat, not up or down

### Site & Job

- **Room** – bathroom, kitchen

- **Dry** – no water
- **Wet** – water
- **Finish** – job done
- **Clean** – no mess
- **Problem** – something wrong

## Time

- **Today** – now
- **Tomorrow** – next day
- **Morning** – early
- **Afternoon** – later

 Say the word + point = good communication.

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## **5** QUICK FAQs (Clients Ask – You Answer)

### **? “When will you finish?”**

- “Today.”
- “Tomorrow.”
- “One more day.”

### **? “Is this OK?”**

- “Yes, it is OK.”
- “Please check.”
- “I can change.”

### **? “Why is this slow?”**

- “It needs dry time.”
- “The wall is not level.”
- “I want good finish.”

### **? “Can you do this?”**

- “Yes, no problem.”
  - “I can do it.”
  - “I need more time.”
-

## **6 STEP-BY-STEP SPEAKING (FULL WORK DAY)**

### **STEP 1: ARRIVE – MORNING**

- “Good morning.”
  - “I am here to work.”
  - “I start now.”
- 

### **STEP 2: CHECK JOB**

- “This tile here?”
  - “Wall or floor?”
  - “Like this?” (point)
- 

### **STEP 3: DURING WORK**

- “I am cutting tile.”
  - “I finish this area.”
  - “I clean later.”
- 

### **STEP 4: PROBLEM TALK**

- “There is a problem.”
  - “The floor is not level.”
  - “I need to fix.”
- 

### **STEP 5: TIME UPDATE**

- “I finish today.”
  - “I finish tomorrow.”
  - “One more hour.”
- 

### **STEP 6: FINISH & HANDOVER**

- “The job is finished.”

- “Please check.”
  - “Thank you very much.”
- 

## **IMPORTANT ENTRY 1 SPEAKING RULES**

- Short sentences
- Slow voice
- Point and show
- Repeat if needed
- Say **please** and **thank you**

## **QUIZ / SELF-TEST (Speaking Practice)**

 **Say out loud. No writing needed.**

### **1. First Meeting**

Client says: “**Hello**”

You say:

- “Hello.”
  - “Nice to meet you.”
  - “I am the tile fitter.”
- 

### **2. Checking the Job**

Client asks: “**Is this tile OK?**”

You say:

- “Yes, it is OK.” or
  - “Please check.”
- 

### **3. Problem**

You see a problem.

You say:

- “There is a problem.”
  - “The floor is not level.”
  - “I can fix.”
- 

## 4. Time

Client asks: “**When finish?**”

You say:

- “Today.”
- “Tomorrow.”
- “One more day.”

 If you can say this clearly → GOOD ENGLISH FOR WORK

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## 11 COMMON MISCONCEPTIONS

### Wrong Thinking

- “My English is bad, I cannot speak.”
  - “I must speak long English.”
  - “I wait, I don’t say problem.”
- 

### Correct Thinking

- Short English is OK
- Clear words are best
- Speak early about problems

#### Good sentence

- “There is a problem.”

 This saves time and money.

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## 12 TEMPLATE / WORKSHEET (Daily Speaking Plan)



## EVERY DAY – USE THIS

### Morning

- “Good morning.”
- “I start work now.”

### During Work

- “I am working here.”
- “I finish this today.”

### Problem

- “There is a problem.”
- “I need more time.”

### Finish

- “The job is finished.”
- “Please check.”
- “Thank you.”

👉 Say these **every day** until automatic.

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## ENTRY 1 SUCCESS RULE

If client understands you → **You are successful**

Not perfect English

Just **clear work English**

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Excellent 👍

Here are the **FINAL 3 AIO SECTIONS (13–15)** to complete the full All-in-One guide.

This is still **Entry 1 level, spoken English only, real tile-fitter communication from start to handover.**

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# AIO: Tile Fitting Communication Skills

## (Sections 13–15)

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13

## COMMON MISCOMMUNICATIONS (AND FIXES)

### Problem 1: Client thinks you finished

Wrong (no talk):

- You say nothing

Correct (say):

- “I finish tomorrow.”
  - “One more day.”
- 

### Problem 2: Client changes mind

Wrong:

- You start without checking

Correct:

- “Change tile?”
  - “Please confirm.”
  - “Like this?” (point)
- 

### Problem 3: Problem on wall/floor

Wrong:

- You hide problem

Correct:

- “There is a problem.”

- “The wall is not straight.”
- “I can fix.”

👉 Speaking early = no trouble later

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## 14 EXPERT TIPS (PRO TILE FITTER SPEAKING)

### 🧠 Expert Communication Rules

- Speak **before** problem gets big
- Use **same words every day**
- Repeat key sentences

### 🗣 Power Phrases (Use Often)

- “Please check.”
- “I recommend this.”
- “Better finish.”
- “Good quality work.”

### 💼 Professional Image

Clients think you are:

- Skilled
- Honest
- Professional

Even with **simple English**

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## 15 CHALLENGE / PRACTICE (REAL SITE USE)

### ⌚ 7-DAY SPEAKING CHALLENGE

Day 1–2

- Say greeting every morning
- “Good morning”
- “I start work now”

## **Day 3–4**

- Explain work
- “I finish this today”
- “I clean after work”

## **Day 5**

- Say a problem sentence
- “There is a problem”

## **Day 6**

- Time talk
- “One more day”
- “Finish tomorrow”

## **Day 7**

- Full handover
- “The job is finished”
- “Please check”
- “Thank you”

✓ Do this → **job English mastered**

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## **CONCLUSION**

You now have:

- ✓ First meeting English
- ✓ Daily site communication
- ✓ Problem & time talk
- ✓ Professional handover English

👉 You do NOT need perfect English  
👉 You need **clear, simple, polite English**

And now you have it.

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