

Record of Tasks

Task #	Planned Action	Planned Outcome	Time Estimate	Target Completion Date	Criterion
1	Identify client	Client and project defined	1	9/13/24	A
2	Meet with client	Definition of project requirements	0.5	9/26/24	A
3	Review client meeting notes	Definition of success criteria	1	9/28/24	A
4	Write criterion A	Criterion A complete	1	10/4/24	A
5	Create UI mock-up	Interface planned	2	1/12/25	B
6	Create process flowcharts	Flowchart major processes	2	1/12/25	B
7	Create UML diagramming	Finish class UML	2	1/12/25	B
8	Write design overview	Written design overview	0.75	1/12/25	B
9	Review requirements	Clarify needs for FIRST definitions	0.25	3/15/25	A
10	Write program backend	Runnable backend program	3	3/21/25	B
11	Test backend	Evaluate successes with backend	3	3/22/25	B



