**LETTER OF INTENT**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Date)*

**DIR. ANNIE Q. BARES, DVM**

*Regional Executive Director*

Department of Agriculture - Regional Field Office I

Aguila Road., San Fernando City, La Union

Dear Ma’am,

Good day!

Pursuant to RA 11203 and in line with Administrative Order No. \_\_\_\_\_\_\_\_\_, Series of 2019 pertaining to the Guidelines on the Accreditation of Farmer Cooperative and Association (FCAs) as beneficiaries of the Rice Competitiveness Enhancement Fund (RCEF) or Rice Fund, we are pleased to submit our application to be accredited by the Department of Agriculture (DA) and participate as beneficiary of RCEF.

In addition to this, we are aware of, understands, and agrees to abide by, the *Guidelines on the Accreditation of Farmer Cooperative and Association (FCAs) as beneficiaries of the Rice Competitiveness Enhancement Fund (RCEF) or Rice Fund* and authorize any concerned person to disclose to DA any fact material to the validation of any information provided in this application or in any documents submitted to the Department.

Moreover, attached herewith are the required documents for the accreditation of FCAs. Should you have queries on the documents submitted, please free to contact us at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

*(phone number) (email address)*

Thank you.

Very truly yours,

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*(Signature Over Printed Name of Authorized Representative)*

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*(Designation)*