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| GRNET S.A.  SEE-GRID Certification Authority 56, Mesogion Av. 11527 Athens Greece  Tel: +302107474274 | Attn: Mr. Christos Kanellopoulos  Mr. Kostas Koumantaros |

*<Date>*

Dear CA Manager,

In my capacity as the *<job title>* of *<Organization>, <Country>* I hereby notify you that Mr./Mrs. *<Full name of old RA Manager>* is no longer responsible for the operation of the Registration Authority for our organization. Mr./Mrs. *<Full name of new RA Manager>* will take over the operations.

The contact information for the new RA are the following:

*<Full name>*

*<Address>*

e-mail: *<email address>*

tel: *<telephone number>*

I confirm that *<Full name of new RA Manager>* will act as the Manager of the Registration Authority according to the procedures defined by the SEE-GRID Certification Authority on the SEE-GRID CA CP/CPS available at:

http://see-grid-ca.hellasgrid.gr/cps/SEE-GRID-CA-CP-CPS-latest.pdf

I confirm that *< Full name of new RA Manager >* is authorized to appoint Registration Authority Operators to act for the *<Organization>* Registration Authority.

Yours sincerely,

*<signature>*

*<full name of the Head (or legally representative of him/her) of the Local Organization>*

*<job title>*

*<Organization>, <Country>*