Rules and Regulations of Lab Usage

Institute of Information Technology (IIT), Noakhali Science and Technology University is an educational institution aimed at developing efficient human resource in the field of information and communication technology. IIT currently offers Bachelor of Science and Software Engineering (BSSE) is a four-year program, based on the industry-oriented trend and Post Graduate Diploma in Information Technology (PGDIT). Bachelor of Science in Software Engineering (BSSE) is a four-year program, based on the industry-oriented trend and culture. To operate the above programs, IIT has a well-furnished computer lab. The lab contains 50 computers with a server and 24 hour supervised by CCTV camera. The lab is wifi-enable and each computer is connected to the internet. To use the lab, each students has to obey and maintain the following set of rules & regulations.

1. Keep own shoes at outside of the lab.
2. Keep the lab neat & use bins for any rubbish.
3. Smoking and\or eating in the lab can damage the equipment and attract insects so these are not allowing in the lab.
4. Students should maintain professional and polite communication with the lab supervisor. No awful, hostile or aggressive behavior will be tolerated.
5. Behavior and activities that disturb other students or disrupt the operations of the lab are not allowed.
6. Electronic devices should be used on a professional level. If any students don't understand or has any confusion about the usage of any electrical device than he\she has to ask help to the lab supervisor.
7. Students must have to inform the lab supervisor of any problems that arise at the time of using computer equipment.
8. Students cannot store any personal file like personal images, songs in the lab computer.
9. Students have to log out computers wherever he/she out of his/her desk and shut down the computers when he/she leaves the lab.
10. Students could not modify any software or files or overwrite the operating system, modify the autoexec.bat or config.sys or any other system parameters.

11. Computers and peripherals are not to be moved or reconfigured without approval of lab supervisor or teacher.

12. For any hardware, software, a student should have to contact with lab supervisor or the respective teacher.

13. As the lab is air conditioned, so doors and windows must be kept closed.

A breach of any of the above regulations will constitute a breach of discipline and will be subject to the appropriate disciplinary procedures.