

Ian Kessack

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Education and Certifications

Keiser University, Jacksonville, FL

Bachelor of Science, Biomedical Sciences, August 2016, cum laude

Sinclair community college, Dayton, OH

2009-2011

Technical Skills

Cerner EHR system, Microsoft Office suite, customer service, Power chart, Eppendorf blood centrifuge, apheresis machine

Work Experience

Maine General Health

Laboratory assistant

December 26th 2023 to August 26th 2024

- Phlebotomist for in-patient, out-patient, Emergency department, behavioral health, Critical Care Unit.
- Data Processing

ScribeAmerica Oakland, ME

Scribe

September 24th 2019 to December 22nd 2023

- *Scribed for Dr. Eric Caccamo, D.O. in his family practice for 3 years.*
- Document the physician's dictations on patient's chief complaints, physical examination findings, family, social, and past medical history.
- Document lab results, procedures, and any other information pertaining to the patient's encounter
- Initiate standard orders for the physician to sign.

TQL-Total Quality Logistics- Daytona Beach, Florida

Logistics Account Executive,

February 26th 2018 to September 10th 2018

- Organize pickup/delivery times and dates for the clientele.
- Recruit tractor/trailer teams to move merchandise for the clients.
- Negotiate pricing with both clients and courier.

CSL Plasma, Dayton, Ohio

DST, Phlebotomist, Quality Specialist

January 24th 2017 to September 1st 2017

- Set up the apheresis machine and equipment for the donor.
- Set the donor up to the apheresis machine and monitor the patient throughout the plasma collecting process.
- Disconnect the donor from the apheresis machine, bandage the needle punctured site, and collect the plasma for processing.

Walther Engineering and Manufacturing Company, Inc., Dayton, OH

CNC assembler/operator (robotics)

November 2010 to January 2013

- Adhered to quality assurance procedures and processes.
- Maintained specifications, detected malfunctions; performed troubleshooting.
- Programmed the XYZ coordinates and instructions for drilling machinery.

Atrium Medical Center, Middletown, OH*Medical supply clerk*

2009 to 2010

- Ensured proper care in the use and maintenance of equipment and supplies.
- Promoted continuous improvement of workplace safety and environmental practices.
- Maintained supply inventory.
- Reviewed incoming order forms for proper coding, quantities requested, and authorized approvals.
- Located stock and delivered requested items to authorized departments.

Ohio Medical Career College Dayton, OH*Assistant to the president*

2008 to 2009

- Produced information by transcribing, formatting, inputting, editing, retrieving, copying, and transmitting text, data, and graphics.
- Conserved executive's time by reading, researching, and routing correspondence; drafting letters and documents; collecting and analyzing information; initiating telecommunications.
- Attended educational workshops, reviewed professional publications, established personal networks, and participated in professional societies.

Volunteerism

Keiser University, new student mentor, ambassador, and campus guide, 2013 – 2016

Keiser University, vice-president, Student Government Association, 2013 – 2016

Physician and physician assistant shadowing, 2016-2018

Saint Augustine Children's Museum, 2014