From: **Meeting Summary with AI Companion** no-reply@zoom.us
Subject: [EXTERNAL] Meeting Summary for DATA-6550 - Week 1 - Meeting
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Meeting summary for DATA-6550 - Week 1 - Meeting (04/08/2025)

Quick recap

The team discussed their upcoming classes, a Google Doc they were working on, and the requirements for their project on digital services and privacy policies. They also planned to select three items each for further analysis and discussed Richard's upcoming trip to Clear Lake, Iowa. The group ended the conversation with plans to work on individual tasks and a summary of the meeting to be sent.

Next steps

• All team members to work on Step 4 individually, selecting 3 services each for analysis.
• All team members to progress through Steps 4 and 5 before the next meeting.
• Team to regroup and discuss progress during class on Thursday.
• Team to consider meeting on Monday or Tuesday of the following week for further discussion.
• Richard to update the team on his availability while in Iowa next week.
• All team members to try to complete as much work as possible before Thursday's class.

Summary

Upcoming Classes and Google Doc
Richard, Karson, and Hector discussed their upcoming classes and the end of the semester. They also discussed a Google Doc, which Karson and Hector had been working on, but Richard was behind on. They discussed the possibility of including anything in the Doc, but Richard suggested they needed to read it first.

Digital Services and Privacy Policies
The group discusses the requirements for their project on digital services and privacy policies. They work on creating a list of services they use, including details like the date of agreement, company size, and geographic regions. Richard, Hector, and Karson collaborate on filling out a Google Doc with this information, aiming to list 8-10 services per student. They also briefly discuss a challenging class that Karson dropped due to its difficulty. The team plans to select 3-4 services per person for further analysis and considers using ChatGPT to compare privacy policies with the California Consumer

Privacy Act.

Project Selection and Analysis Plan
Karson and Richard discussed a project involving selecting three items each. They agreed to handle diversity and regroup in a few days to analyze the selected items. They planned to discuss the project further during class on Thursday and possibly meet again on Monday or Tuesday next week.

Richard's Trip to Clear Lake
Richard discussed his upcoming trip to Clear Lake, Iowa, which he described as a small, remote location. He mentioned that he would be flying into Minneapolis and then driving 2 hours south to reach Clear Lake. Richard also shared his concerns about the lack of amenities and attractions in the area. Hector and Karson participated in the conversation, with Hector noting that the lake might have formed recently and Karson observing the small size of the town. Richard also shared his observations about the lake freezing and the local kite-flying activity.

Richard's Task Progress and Meeting Summary
Richard plans to work on selecting free services and conducting individual analysis, though he may not complete it by Thursday. Karson intends to make progress on his tasks before Thursday to avoid last-minute rushing. Richard will send a summary of the meeting and may call someone to bring them up to speed. The group concludes the meeting, with Richard stopping his screen sharing and saying goodbye.

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