

Samantha Luke

517-896-6873 • 2727 E. Grand River Ave., Lansing, MI 48912 • lukesama@msu.edu

Education

Wayne State University | Detroit, MI | Master of Library and Information Sciences, May 2021-2023

Michigan State University | East Lansing, MI | Bachelor of Arts, English Literature, 2020

- Minor in Women's and Gender Studies

Experience

Michigan State University Libraries | East Lansing, MI

Reference and Discovery Services Professional Aide, June 2020-Present

- Answer MSU Library patrons' inquiries over the phone and route them to the proper department
- Guide callers through non-credit course registration and assist with course related questions in Desire2Learn
- Provide basic requested reference information to library callers
- Help patrons search for materials in the library catalog
- Record the nature of each call in a ticket in CA Service Desk and LibAnswers
- Support and troubleshoot library patrons' e-resource questions and any related technical issues
- Answer reference questions over both LibChat and at the reference desk
- Answer patrons' email questions in a timely manner

Discovery Services Student Consultant, June 2019-June 2020

- Answer MSU Library patrons' inquiries over the phone and route them to the proper department
- Guide callers through non-credit course registration and assist with course related questions in Desire2Learn
- Provide basic requested reference information to library callers
- Help patrons search for materials in the library catalog
- Record the nature of each call in a ticket in CA Service Desk
- Assist and support library patrons' e-resource questions

Fine Arts Library Assistant, May 2018- March 2020

- Organize and check-in recently returned library books with Sierra ILS
- Check materials out to Patrons
- Direct patrons to the area of the library that houses the resources they are looking for
- Help patrons search for materials in the library catalog
- Maintain general organization and cleanliness of the Art Library collection

Great Books Summer Program

Program Assistant and Literature Elective Coordinator, July 2019 | Northwestern University | Evanston, IL

- Assist other program assistants in creating and organizing their literature electives.
- Monitor and care for a group of 4-10 middle school children
- Attend daily literature seminars, discussions, and other activities with the children
- Teach and design literature courses to both middle school and high school aged children
- Edit written stories for students

Program Assistant, June 2018-July 2018 | Stanford University | Stanford, CA

- Monitor and care for a group of 4-10 middle school children
- Attend daily literature seminars, discussions, and other activities with the children
- Teach and design literature courses to both middle school and high school aged children
- Edit written stories for students

Impact 89FM | Michigan State University | East Lansing, MI

Assistant News Director, October 2017-May 2018

- Produce audio journalism stories and other audio contributions for a weekly radio news program
- Write and record researched scripts for each story
- Aid other directors in running team meetings.
- Interview sources both in and out of studio
- Manage social media pages
- Coordinate volunteer contributions

Summer Staff Reporter, May 2017-August 2017

- Produce audio journalism stories for the weekly radio news program *The Undercurrent*
- Write and record researched scripts for each story
- Interview sources both in and out of studio

Skills

- Journalistic writing, scripting, reporting, and editing
- HTML
- Audio production with Hindenburg
- Microsoft Suite
- Basic Sierra ILS
- Copy editing and proofreading
- Fact-checking and researching
- Computer troubleshooting
- CA Service Desk
- LibAnswers

Honors, Scholarships, & Awards

- Wayne State University Graduate Professional Scholarship, 2021-2022
- Michigan Association of Broadcasters Student Awards First Place Daily Newscast/News Feature for story: *Nassar Scandal*, 2019
- Michigan Association of Broadcasters Student Second Place in the Daily Newscast/News Feature category for story: *War of the Flea*, 2018
- Michigan Association of Broadcasters Student Awards Honorable Mention in the Daily Newscast/News Feature category for story: *Mosaic*, 2018
- Michigan Association of Broadcasters Student Awards Honorable Mention in the Talk Show category for episode: *Scary Stories*, 2018
- Michigan Association of Broadcasters Student Awards Station of the Year, WDBM-FM, 2018

Volunteer Experience

Digital Humanities and Literary Cognition Lab (DHLC) | Michigan State University | East Lansing, MI

Research Assistant for the Pleasures of Poetry Reading: the Neuroscience of Literary Enjoyment, October 2019-May 2020

- Part of a select team of advanced undergraduates co-writing a major national grant for the National Endowment for the Humanities (NEH) collaborative Research Publication grant, "*When do we Love Literature?: An Interdisciplinary Study on the Power of Story and Literary Pleasure*," submitted December 2019
- Aided in establishing key rights and responsibilities for lab volunteers

Impact 89FM | Michigan State University | East Lansing, MI

IMPACT 89FM News Team Volunteer, October 2016-April 2017

- Assist in writing, researching, producing, and editing weekly newscasts
- Creating roughly one audio journalism story alone per semester