

# SAMANTHA LUKE

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2727 E. Grand River Ave.  
Lansing, MI 48912

## EDUCATION

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**MLIS** Wayne State University Anticipated Completion May 2023

Library Services: Library Systems and Infrastructure

GPA: 4.0

- Access to Information
- Information Technology Project Management
- Introduction to Web Development
- Library Administration and Management
- Organization of Knowledge

**BA** Michigan State University, English Literature May 2020

Minor in Women's and Gender Studies

GPA: 3.57

- Undergraduate senior thesis, titled "City Slums and the American Myth of Equal Opportunity as Told Through Naturalistic Literature"
- Seminar in Critical Theory
- Readings in Shakespeare

## WORK EXPERIENCE

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**Library of Congress**, Washington D.C. September 2022 to December 2022

**Metadata Intern**, Law Library

- Producing metadata for bill digests from the first session of Congress in 1939
- Creating and editing associated text files for each bill
- Attending introductory meetings about the Library of Congress and its various departments
- Reflecting on my experiences at this internship in a course practicum format at Wayne State University

**Michigan State University**, East Lansing MI June 2020 to Present

**Professional Aide**, Reference and Discovery Services

- Triaging MSU Libraries phone and email inquiries to route to correct department
- Assisting patrons with searching for library resources, including searching, viewing, and interpreting MARC record data, local inventory data, and subscription database results
- Tracking inquiry statistics in the LibAnswers platform
- Troubleshooting electronic resource access issues and other technical difficulties
- Performing in-person and remote reference work

**Michigan State University, East Lansing MI**  
**Student Consultant, Discovery Services**

June 2019 to June 2020

- Answered MSU Library Patrons' phone inquiries and routed them to the correct department
- Guided callers through non-credit course registration and assisted with course related questions in Desire2Learn
- Recorded the nature of each call in CA Service Desk
- Provided basic requested reference information to patrons over the phone
- Assisted patrons with navigating the library catalog over the phone
- Troubleshooted electronic resource and other library-related technical issues

**Michigan State University, East Lansing MI**  
**Library Assistant, Fine Arts Library**

May 2018 to March 2020

- Organized and checked-in recently returned library books with Sierra ILS
- Checked materials out to patrons
- Assisted patrons with navigating library spaces and online search interfaces
- Shelf read materials and maintained the general cleanliness of the Fine Arts Library

**Michigan State University, East Lansing MI**  
**Assistant News Director, IMPACT 89FM**

October 2017 to May 2018

- Produced audio journalism stories for weekly radio news program *The Undercurrent*
- Wrote and recorded researched scripts for each story
- Aided other directors in running team meetings
- Managed social media pages
- Coordinated volunteer contributions
- Interviewed sources both inside and outside of the studio with professional recording equipment

**Michigan State University, East Lansing MI**  
**Summer Staff Reporter, IMPACT 89FM**

May 2017 to August 2017

- Produced audio journalism stories for weekly radio news program *The Undercurrent*
- Wrote and recorded researched scripts for each story
- Interviewed sources both inside and outside of the studio with professional recording equipment

**Sultan's Mediterranean Cuisine, East Lansing MI**  
**Server**

August 2014 to August 2017

- Record each customer's order and bring them their food in a timely manner
- Engage in attentive and friendly conversations while serving customers
- Occasionally help the host answer the phone and seat customers
- Handle cash and credit card transactions for each table and to go orders
- Clean the restaurant while not busy

## **HONORS AND AWARDS**

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<b>Wayne State University Graduate Professional Scholarship</b>	2022
<b>Wayne State University Graduate Professional Scholarship</b>	2021
<b>Michigan Association of Broadcasters Student Awards</b> First Place Daily Newscast/News Feature for story: <i>Nassar Scandal</i>	2019
<b>Michigan Association of Broadcasters Student Awards</b> Honorable Mention Daily Newscast/News Feature for story: <i>Mosaic</i>	2018

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## **VOLUNTEER AND LEARNING EXPERIENCES**

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### **Cataloging Mentorship (Informal)**

Michigan State University, East Lansing, MI Spring – Fall 2022

Worked with Autumn Faulkner, a catalog librarian at MSU Libraries, to gain a deeper understanding of cataloging and metadata trends, practices, and ethics, in order to contextualize and expand on my instruction from Wayne State. This included hands-on cataloging demonstrations, discussions of professional bodies and standards, opportunities to explore specific topics in the field, and more.

### **MSU Dialogues**

Michigan State University, East Lansing, MI, Spring 2020

A group of students met together weekly over the course of the semester to discuss race together through guided presentations and interactions

### **Digital Humanities and Literary Cognition Lab**

Michigan State University, East Lansing, MI, October 2019-May 2020

Research Assistant for the Pleasures of Poetry Reading: the Neuroscience of Literary Enjoyment

### **IMPACT89FM**

Michigan State University, East Lansing, MI, October 2016-April 2017

News Team Volunteer

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## **COMPUTER SKILLS**

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**Programming:** HTML, CSS, some XML

**Applications:** Microsoft Suite, Hindenburg, Adobe Indesign

**Platforms:** LibAnswers, Sierra ILS, CA Service Desk