

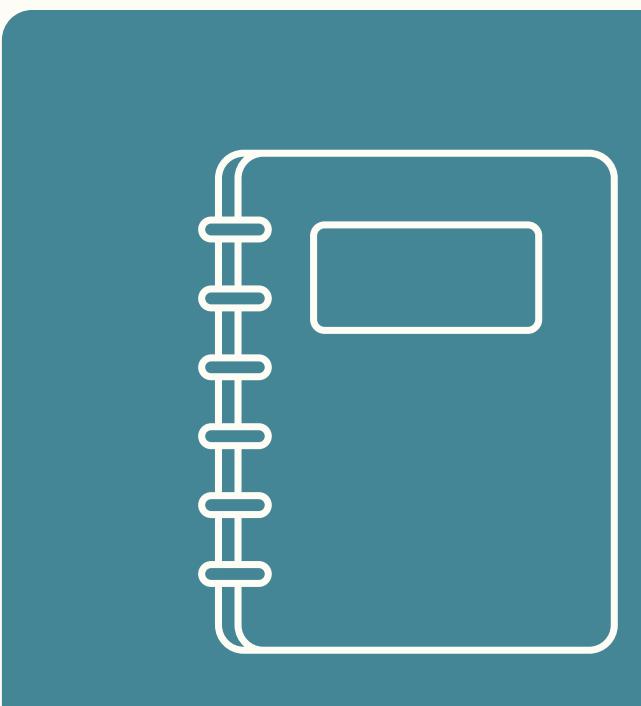
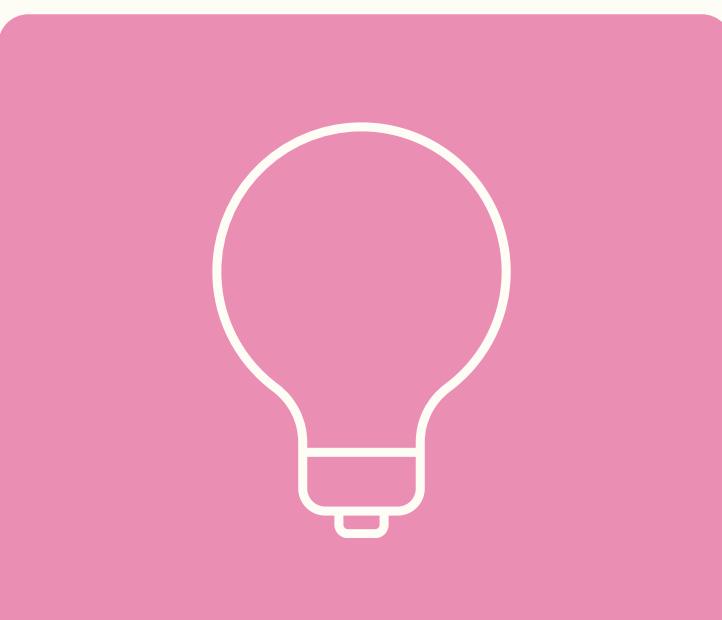
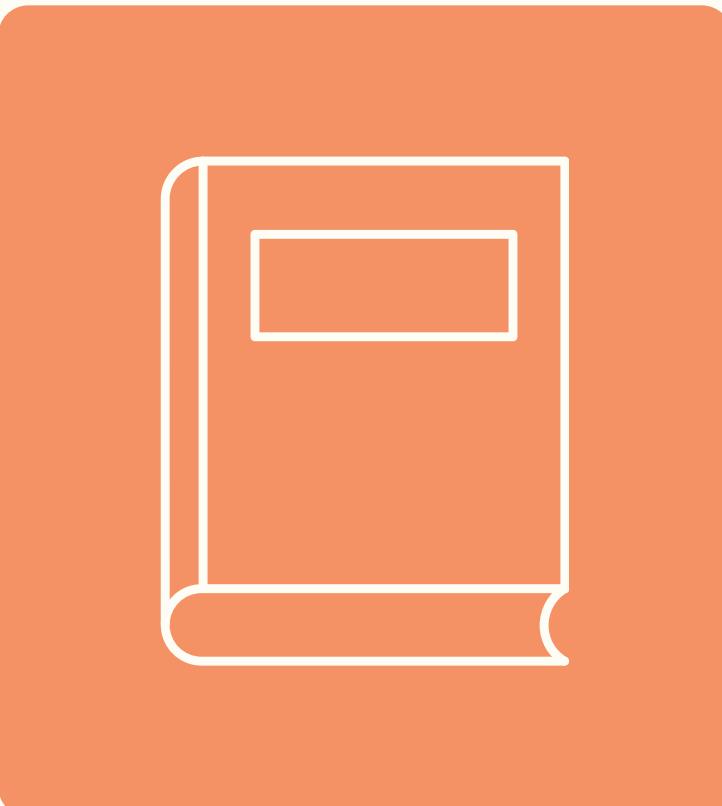
April 3rd, 2025

| 7 - 8 pm

SIS Virtual Student Mixer

Fostering connections through
networking and resource sharing

Diamond Beckom, Will Hebert, Stephanie Martin,
Kate Mullins, Vanessa Thoburn

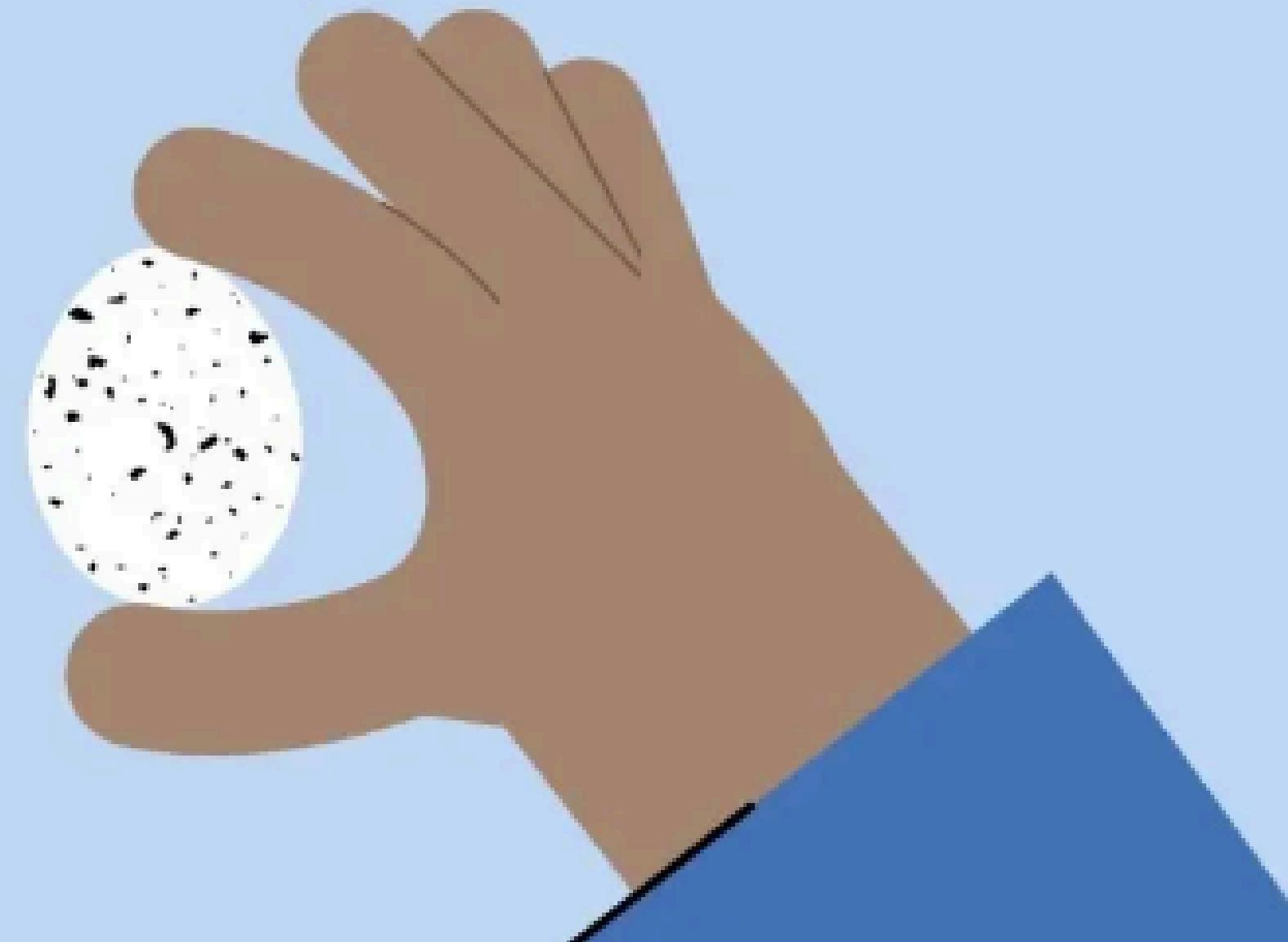




Using Brain Teasers to Build Critical Thinking Skills

Share

CRITICAL THINKING BRAIN TEASERS



Watch on YouTube

Our Plan This Evening:

01

Welcome & Introductions

02

Networking & Social Media

03

Job opportunities

04

Volunteering opportunities

05

WSU Events & Resources

06

Panel Discussion



Introduction

Hello and welcome!

This presentation is for current students in the Graduate Information and Library Sciences program.

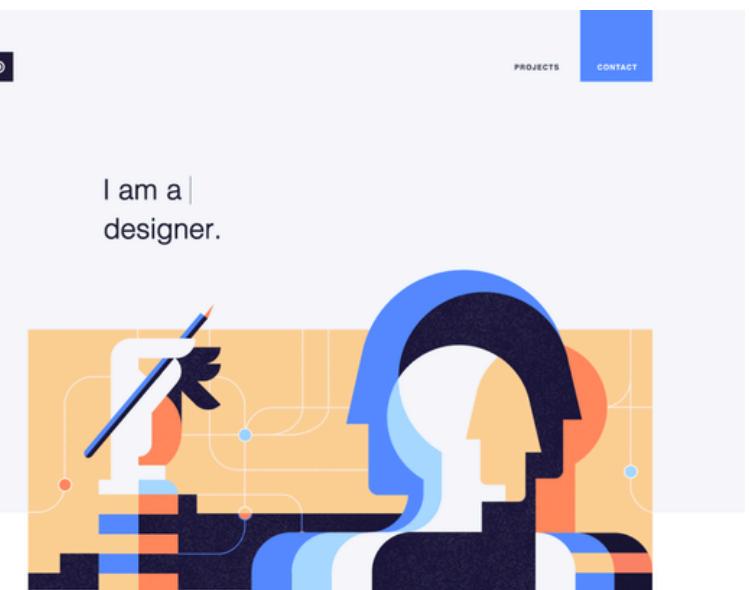


Networking and Social Media

LinkedIn + Tips



Importance of Building a Portfolio



Personal Branding and Professional Presence

Who ARE You?



Job Search Tools

LearningExpress Library

The screenshot shows the homepage of the LearningExpress Library. At the top left is the Michigan eLibrary logo (MeL) and the Michigan eLibrary link. A search bar at the top right contains the placeholder "What do you want to learn today?" with a magnifying glass icon. Below the header is a dark blue navigation bar with links for Home, Sign In/Register, Contact Us, Help, and a grid icon. The main content area features a large "Welcome to LearningExpress Library™" heading. Below it is a sub-headline: "Your source for test preparation, skill building, and career resources for students, educators, and adult learners." To the right is a photograph of three people working on laptops in a library setting. The background has decorative white wavy lines.

Michigan eLibrary

Michigan eLibrary

Home

Sign In/Register

Contact Us

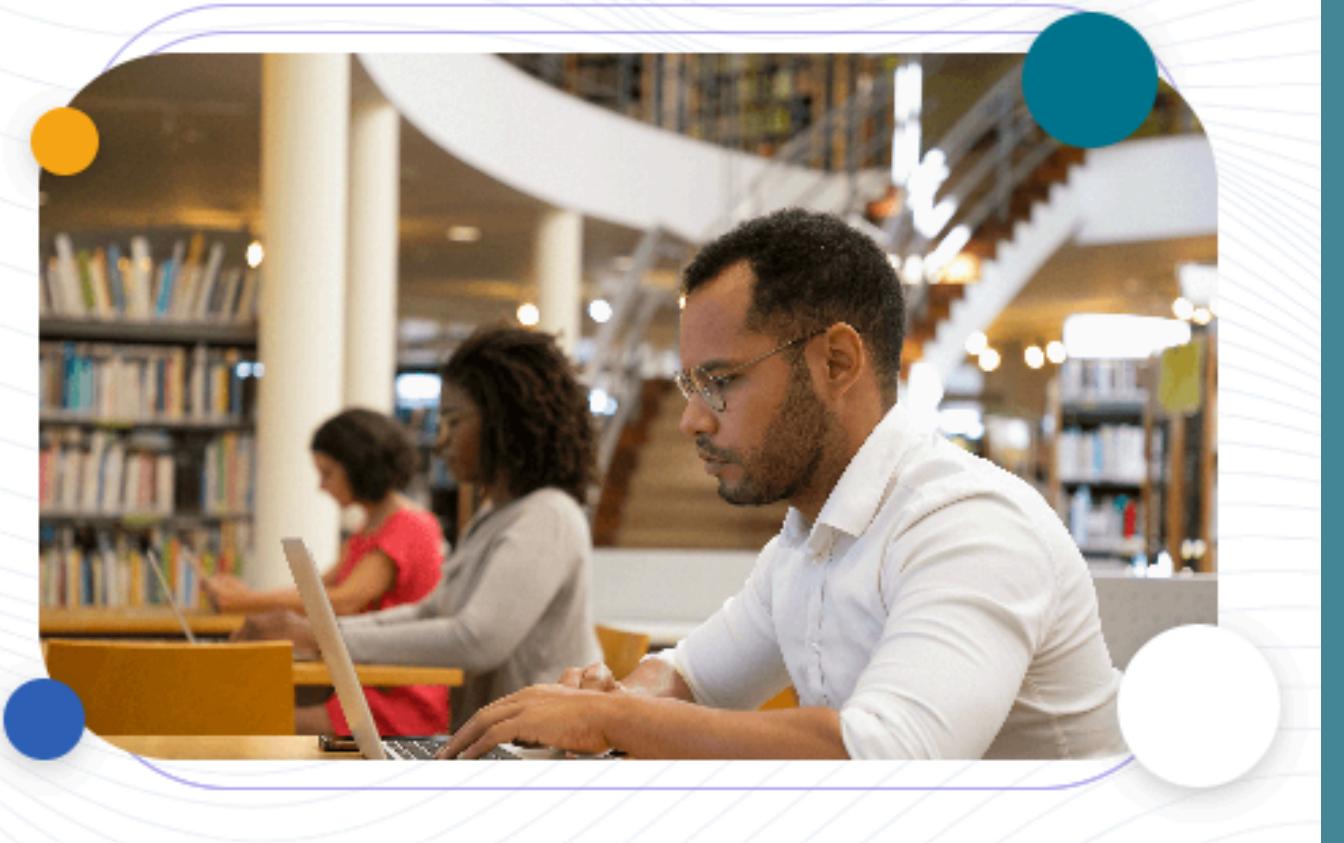
Help

Welcome to

LearningExpress

Library™

Your source for test preparation, skill building, and career resources for students, educators, and adult learners.



Job Search Tools

Career Development and Job Preparation



Career Preparation

Make your work goals a reality—start a new career or advance in your current field.



Job & Career Accelerator^{Top}

Powerful tools and guidance to achieve your career goals.

- [Learn More About a Career](#)
- [Job Search and Workplace Skills](#)
- [Prepare for the Air Traffic Controller Exam](#)
- [Prepare for Allied Health and Social Worker Exams](#)
- [Prepare for Civil Service Exams](#)
- [Prepare for Commercial Driver's License \(CDL\) Exams](#)
- [Prepare for Cosmetology Exams](#)
- [Prepare for Hospitality Exams](#)
- [Prepare for Electrician and Plumbing Exams](#)
- [Prepare for Emergency Medical Services and Firefighting Exams](#)
- [Prepare for Law Enforcement Exams](#)
- [Prepare for Military Exams](#)
- [Prepare for Nursing Exams](#)
- [Prepare for Real Estate Exams](#)
- [Prepare for Teaching Exams](#)
- [Prepare for the WorkKeys® Assessments and the TOEIC®](#)

Build Resumes and Job Letters

Find a Career Match

Explore Occupations

Search for Jobs and Internships

Prepare for an Interview

Career eBooks Library

Discover Schools and Scholarships

Job Search Tools

Build Resumes and Job Letters

Browse
Resources

Learn More
Guidance

Tests (0) Tutorials (2) eBooks (0) Articles (0) Career Tools (2) Finder Tool (0)

Build Your Resume

This step-by-step resume builder will help you create and publish the most effective resumes possible. As you build, you'll find expert advice, easy-to-follow instructions, and helpful resume samples to help you through each step of the process.

[Sign In or Register to Begin](#) ➔

Great Resumes

This tutorial will help you through each step of the resume creation process. Explore what a resume is and the different resume sections and their uses, find the right format for you, learn about keywords and action words, view sample resumes, and more.

[Sign In or Register to Begin](#) ➔

Build Your Letter

This step-by-step builder will help you create effective cover and job search letters that will get you noticed. As you build, you'll find expert advice, easy-to-follow instructions, and helpful samples to help you through each step of the writing process.

[Sign In or Register to Begin](#) ➔

Great Cover Letters

This tutorial will help you through each step of the cover-letter creation process. Explore all the different elements of an effective cover letter, learn what you should include and what format works best for you, view sample cover letters, and more.

[Sign In or Register to Begin](#) ➔

Job Search Tools

- Course Introduction
- About Resumes and Formats
 - Introduction: About Resumes and Formats**
 - Lesson 1: What Is a Resume? +
 - Lesson 2: The Right Resume Format for You +
 - Lesson 3: The Anatomy of a Resume +
 - Lesson 4: Using Keywords and Action Words +
 - Lesson 5: The Final Steps +
- Course Summary

Introduction: About Resumes and Formats



[Bookmark This Topic](#)

A strong resume is an essential part of the job-search process, and knowing what information is important to include and how it should be presented is essential. There are many things to consider when putting together this important document, and the lessons that follow will help you every step of the way.



[Previous](#)



[Next](#)

Job Search Tools

It's shorter.

Keep it to one or two pages maximum, no matter how much experience you have. Students and new grads most often will have a one-page resume, although two pages is not out of the question if you have that much relevant material.

It's crisper.

Think more white space, shorter paragraphs, less density. Write it and design it so that it can be quickly skimmed for the most important information.

It's well organized, with clearly labeled sections pointing out relevant information.

Add to the "skimmability" factor of your resume by segmenting the information into logical sections and labeling each with a heading—Experience and Education sections, of course, but other sections as well—perhaps Technical Skills, International Experiences, Travel and Languages, Core Skills, and other sections that are pertinent to you and your qualifications.

It's less fluff, more facts.

Don't take up space telling readers how "excellent" your communication skills are or about your "business acumen." Focus on the things that will help them decide if you are a viable candidate: Who are you? What do you know, and what can you do? Where have you been, and what have you accomplished? Your personal attributes become important later during the interview process.

It might point to richer, more detailed information.

If you have a LinkedIn profile (and you should), insert the link at the top of your resume with your other contact information. Similarly, if you have a personal website, an online portfolio, a blog, or other information that expands on who you are for potential employers, by all means, add the links to your resume. Make it easy for employers to find out more—if they want to.

It includes one email address and one phone number.

Gone are the days when it was standard form to include home, work, and cell numbers on your resume and perhaps two different email addresses. Make it easy for employers to contact you by listing just one number (for most people, a cell number) and one email address. Then be certain to read and listen to all messages and respond promptly when contacted.

Job Search Tools

Sample Resume: Recent College/Technical Graduate: Sales, Marketing Assistant

 [Bookmark This Topic](#)

Janet Woodbury
957 Argyle Road
Peabody, NY 55555
jwoodbury@email.com
Home: 555-555-5555

HIGHLIGHTS OF QUALIFICATIONS

- Extremely persuasive, hardworking, and persistent individual with real-world sales experience
- Experienced in sales, prospecting, marketing advertising, management, and staff training
- Able to easily adapt to new business technologies
- Proficient in all features of Microsoft Office

EDUCATION

Bachelor of Science, Business Administration
Buffalo College, Buffalo, NY, May 2013
Concentration: Marketing/Hospitality and Tourism
Minor: Russian Studies
GPA: 3.85

EXPERIENCE

Focus Benefits, Webster, NY
Marketing Intern, May 2012–Present

- Research marketing trends and perform competitive analyses
- Build brand strength for company's products and services
- Participate in brainstorming meetings and marketing campaigns
- Work with health-care software to implement better communication

The Campus Camper, LLC, Buffalo, NY
Account Executive/Campus Manager, September 2010–April 2012

Job Search Tools

Take a moment to answer the following questions:

1. Are you a recent graduate with little or no real-world work experience?
2. Do you have one or more large gaps in your employment history?
3. Are you highly trained, but have little real-world work experience?
4. Do you have little paid work experience, but extensive unpaid volunteer work experience or unpaid internship experience?
5. Do you have non-work experience that helped you develop skills that will be useful in the workplace?
6. Are you changing careers and hoping to work in a totally different industry?
7. Do you know exactly what job you want and understand the exact job requirements of the position?
8. Are you willing to tailor your resume to showcase what you know the employer is looking for?
9. Do you have the education and skills needed to be successful in a specific job, but lack the related work experience?

If you answered mostly NO to questions 1-9, the CHRONOLOGICAL format is probably best for you.

If you answered mostly YES to questions 1-6, the FUNCTIONAL format is probably best for you.

If you answered mostly YES to questions 7-9, the COMBINATION/TARGETED format is probably best for you.

Job Search Tools

Internal Candidates

The Library Network Job Board

The American Library Association Job Board

Michigan Library Jobs

Indeed

The screenshot shows the homepage of The Library Network. At the top left is the logo "The Library Network" with the tagline "Libraries working together." To the right are navigation links: About Us, Events, Services, Library Staff, Groups, Visitors, and Jobs. A green horizontal bar separates the header from the main content. Below the bar, the title "TLN Job Board" is displayed in blue. A subtext below it states: "The Library Network provides access to our free TLN Job Board with postings from member libraries and others." On the left, there's a section titled "Current Job Postings" with three entries: "Idea Lab Tech Asst - PT" (posted 03/07/2025 at Baldwin Public Library in Birmingham, Michigan), "Adult Services Librarian" (posted 03/06/2025 at Garden City Public Library in Garden City, Michigan), and "Library Aide" (posted 03/06/2025 at Garden City Public Library in Garden City, Michigan). On the right, there are three buttons: "SEARCH JOB POSTINGS", "SUBMIT AN OPENING", and "CONTACT US". Below these buttons is a testimonial in a grey box: "The pandemic has been bearable, solely due to the Library Network!" attributed to "N. Gilson, Berkley Public Library".

TLN Job Board

The Library Network provides access to our free TLN Job Board with postings from member libraries and others.

Current Job Postings

Idea Lab Tech Asst - PT
03/07/2025
Baldwin Public Library Birmingham, Michigan

Adult Services Librarian
03/06/2025
Garden City Public Library Garden City, Michigan

Library Aide
03/06/2025
Garden City Public Library Garden City, Michigan

SEARCH JOB POSTINGS

SUBMIT AN OPENING

CONTACT US

"The pandemic has been bearable, solely due to the Library Network!"

*N. Gilson,
Berkley Public Library*

Job Search Tools

Internal Candidates

The Library Network Job Board

The American Library Association Job Board

Michigan Library Jobs

Indeed

JobLIST
A SERVICE OF THE AMERICAN LIBRARY ASSOCIATION
AND THE ASSOCIATION OF COLLEGE & RESEARCH LIBRARIES

[ALA Website](#) [ALA Connect](#) [Join ALA](#) [Work at ALA](#)

[Employers](#) ▾ [Job Seekers](#) ▾ [Sign-in or Create Account](#) ▾

All Jobs (20) Sort

library Baltimore, MD, United States 200 mi/320 km

Free Resume Review AD
75% of applications never get seen. Beat the bots and get through the filters with a free resume evaluation.
[Get Started](#)

Dean of the Albin O. Kuhn Library & Gallery
University of Maryland, Baltimore County
Baltimore, Maryland, United States
(On-Site)
30 days ago

Access Archivist (Open Rank)
Veterans Focus
University of Maryland Libraries

[Receive Alerts for this Search](#)

<https://web.cvent.com/event/98632c12-9bee-4ab5-bb05-5fcf69f453a4/summary>
ACRL 2025 Conference, Minneapolis

Job Search Tools

Internal Candidates

The Library Network Job Board

The American Library Association Job Board

Michigan Library Jobs

Indeed

The screenshot shows the homepage of the Michigan Library Association (MLA) job board. At the top, there's a navigation bar with links for "POST A JOB", "EMPLOYERS", "JOB SEEKERS", and "LOG IN". Below the navigation is a search bar with fields for "Search by Keyword", "Search by Location", and a dropdown for "50 Miles". There are also "SEARCH" and "APPLY FILTERS" buttons. On the left, under "Listings", there's a section titled "Filter search criteria" with dropdowns for "Industry Type" and "Employment Type", and a "CLEAR FILTERS" link. The main content area displays several job listings:

- Library Director** (FEATURED)
Alpena County George N. Fletcher Public Library - Alpena, MI
Full-time
Posted: Mar 7, 2025 | Salary: \$80,000.00 - \$90,000.00 Annually | Application Deadline: Apr 15, 2025
- Assistant/Associate Librarian for Research and Scholarship**
University of Michigan-Flint - Flint, MI
Full-time
Posted: Mar 13, 2025 | Salary: \$61,000.00 Annually | Application Deadline: Apr 10, 2025
- Assistant Librarian for Student Success**
University of Michigan-Flint - Flint, MI
Full-time
Posted: Mar 11, 2025 | Salary: \$61,000.00 Annually | Application Deadline: Mar 29, 2025
- Assistant Librarian for User Experience**
University of Michigan-Flint - Flint, MI
Full-time
Posted: Mar 11, 2025 | Salary: \$61,000.00 Annually | Application Deadline: Mar 29, 2025

On the right side, there are sections for "Job Alerts" (with a "SIGN UP" button for job alerts) and "Prices" (listing rates for 30, 60, and 90-day listings).

Job Search Tools

Internal Candidates

The Library Network Job Board

The American Library Association Job Board

Michigan Library Jobs

Indeed

The screenshot shows the Indeed job search interface. The search bar at the top has 'library' in the query field and 'Detroit, MI' in the location field. Below the search bar are various filters: Remote, Date posted, Pay, Within 25 miles (which is selected), Job Type, Company, Employer/Recruiter, Location, and Experience level. There are also filters for Education and Encouraged to apply.

The main search results are listed under 'library jobs in Detroit, MI' and are sorted by relevance - date. There are 23 jobs listed:

- Library Pre-Professional Assistant** at Detroit Public Library, Detroit, MI 48202. Pay range: \$42,737 - \$53,050 a year. Status: Full-time. Shift: 8 hour shift. Posted 2 days ago. **Apply now** button is visible.
- Library Assistant III** at Oakland University, Rochester, MI. Pay range: \$48,605 a year. Status: Full-time. Shift: Day shift. Posted 1 day ago. [View similar jobs with this employer](#).
- Part-Time Adult Reference Librarian** at City of Eastpointe, Eastpointe, MI 48021. Pay range: \$17.15 - \$22.80 an hour. Status: Part-time. Shift: Monday to Friday. Posted 9 days ago.

A modal window is open for the first job listing, titled 'Library Pre-Professional Assistant' at Detroit Public Library. It shows the job details: 5201 Woodward Avenue, Detroit, MI 48202; pay range \$42,737 - \$53,050 a year; and it's a Full-time position. The modal also includes a 'Profile insights' section which notes a match for 'Driver's License (Required)' under Licenses.



Volunteering

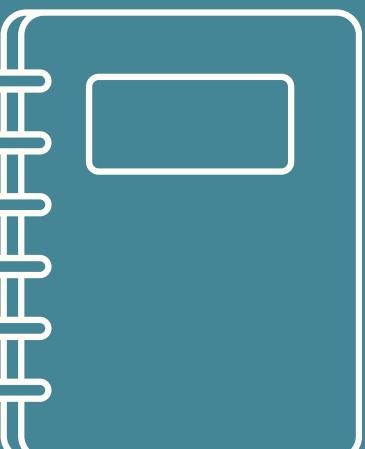
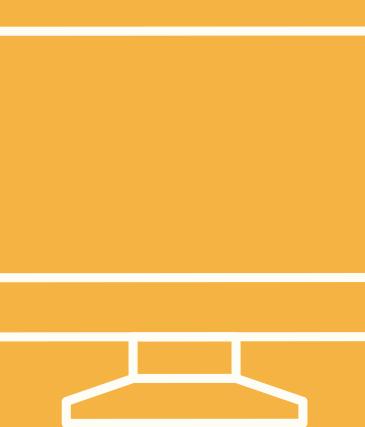
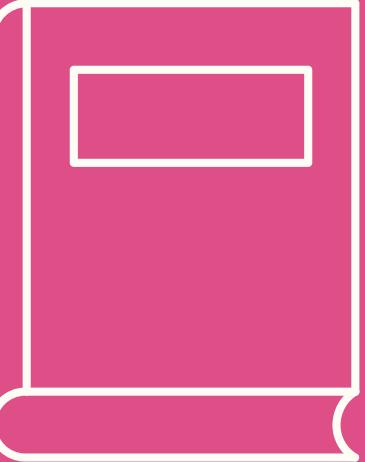
Boost Your Skills,
Build Connections,
Make an Impact

Why Volunteer?

enhance your skills

Build your professional network

Strengthen your resume

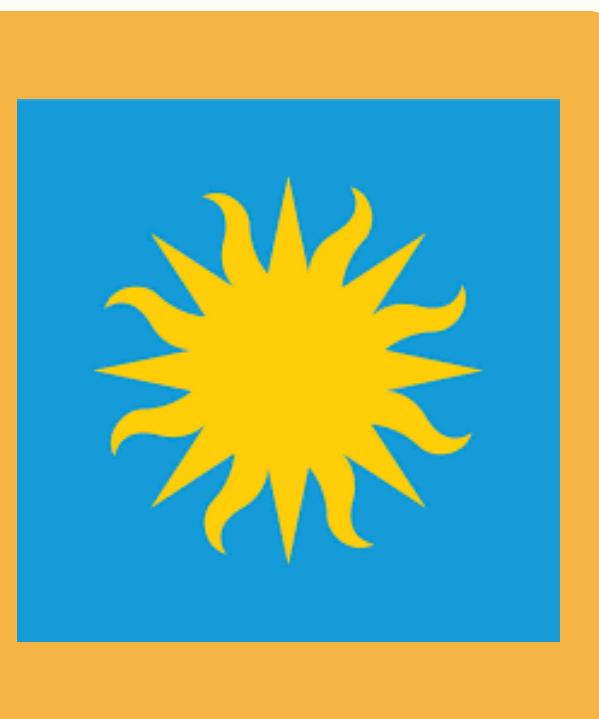


Virtual Opportunities

Project Gutenberg / Distributed
Proofreaders

Smithsonian Transcription Center

Wikipedia Library Editing



WIKIPEDIA
The Free Encyclopedia

Virtual Opportunities

[Internet Archive](#)



[Library of Congress](#)



[National Archives](#)

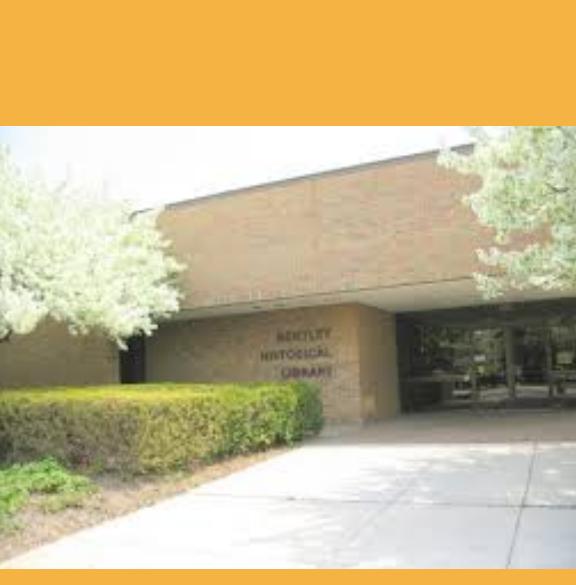


In-person Volunteering

Public Libraries



University, Special Libraries,
Historical Societies, & Archives



Community Projects & Literacy
Programs; Special Interest Groups



How to get started?

Professional Organizations:

- [American Library Association](#)
- [Michigan Library Association](#)
- [Society of American Archivists](#)

Reach out - local libraries, archives, and
MLIS/SIS professionals

Balance





WSU Events & Resources

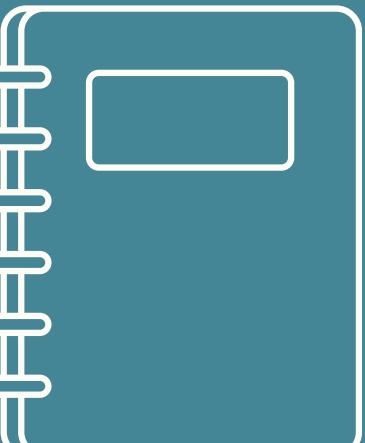
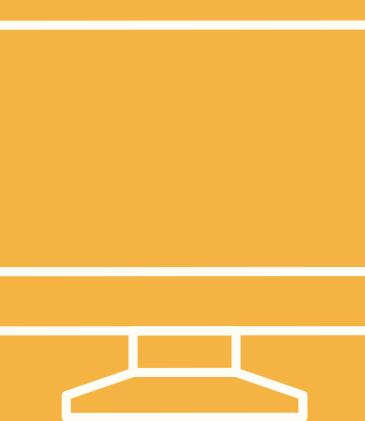
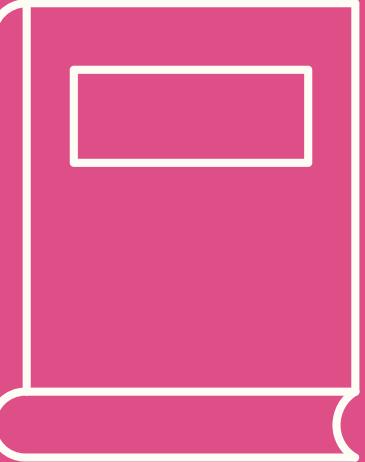
Take advantage of
networking and
learning opportunities

Why Attend WSU Events?

Meet others in your program - students, professors, professionals in the workforce

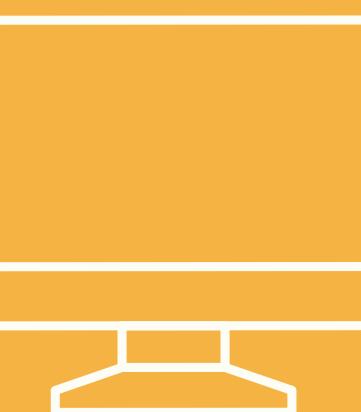
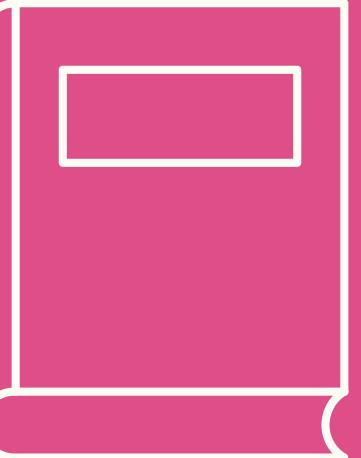
Build your professional network

Explore different niches in your field in a 1:1 environment



Virtual WSU Events & Resources

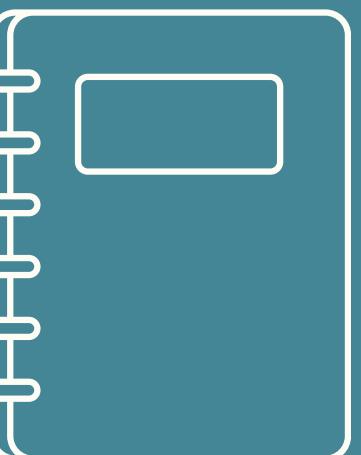
Job Fairs - in-person, hosted each Fall and Winter semester



Career Services Office

<https://careerservices.wayne.edu/students>

MISOB - <https://ilitchbusiness.wayne.edu/careers/fairs>



Additional Events & Resources

LadiesThat UX - Detroit - ladiesthatux.com
and
on LinkedIn

Monthly meet-ups, virtual and in-person, open to everyone!



Panel Discussion

Stephanie - Youth Library Services
Will - Information Professional
Vanessa - Library Services
Diamond - Business Analyst
Kate - Project Management

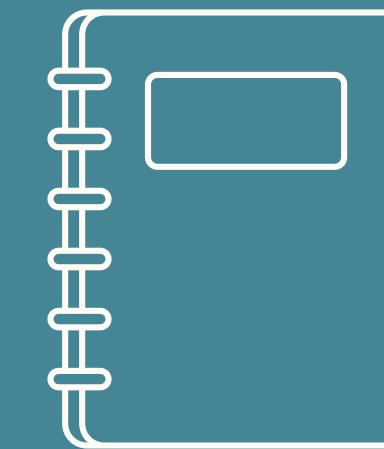
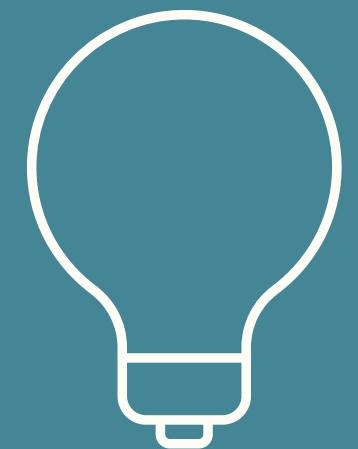
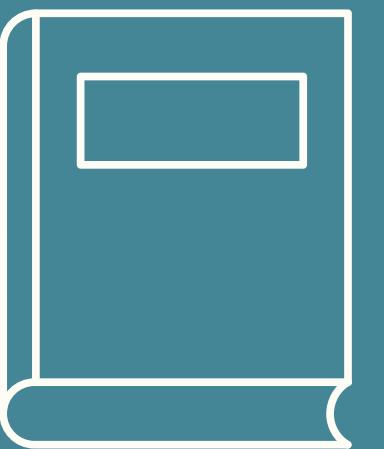
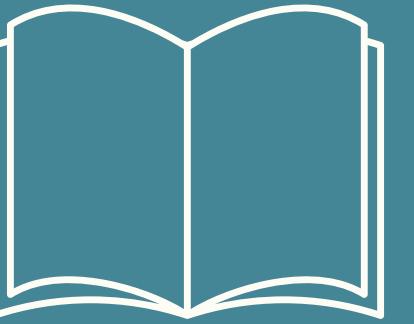


Conclusion

Use the available resources to make the best use of your short time in this program.

Best of luck!

Resources



Contact Us

Please complete this survey regarding this presentation:

<https://www.surveymonkey.com/r/JH6VZ6W>

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