

Clean Cut Shredding: Daily Route Sheet

Date:

Monday, April 30, 2018

Plant Departure Time:

Plant Arrival Time:

Net Weight

Mileage

Gas: Yes or No

Driver Signature:

[Signature]

Thomas Lake

Customer Name	Address	City	State	Zip	Service Frequency	Equipment to Service	Service Notes:	Field Notes/Comments:	Billing	Billing Notes
1 MAIF (Baltimore)	1215 E Fort Ave (3rd & 4th Floor)	Baltimore	MD	21230	EOW	(2) 96 Gallon toters	Go to lobby on 3rd floor. Ask for Bonnie Brown or Andrew Stevens	<i>[check]</i>	\$25/pick up	<i>[Signature]</i>
2 MD Dept of Health - Developmental Disabilities Administration (Balt)	1401 Severn Street, Suite 200	Baltimore	MD	21230	E4W	(2) 96 gallon toters	Contact Melissa Schappel- 410.234.8203 upon arrival. Park behind building and use rear door & elevator.	<i>[check]</i>	\$42/service visit	<i>[Signature]</i>
3 Wilson Elser Moskowitz Edelman & Dicker LLP (Baltimore)	500 E. Pratt Street, Suite 600	Baltimore	MD	21202	E4W	(1) 96 gallon toter	Entrance to building is in rear. Loading dock.	<i>[check]</i>	\$36/service visit	<i>[Signature]</i>
4 MD Dept. of Health & Hygiene (201 W. Preston - Balt)	201 W. Preston Street	Baltimore	MD	0	EOW	(29) 96 G toters	Regular Service. POC - Kirby	<i>[check]</i>	0	<i>[Signature]</i>
5 Schocher, Federico & Staton (Baltimore)	1211 St. Paul Street	Baltimore	MD	21202	EOW	(6) office consoles	Regular service. Contacts are Sophia & Stephanie	<i>[check]</i>	\$50/service visit	<i>[Signature]</i>
6 Juvenile Justice Center (Baltimore)	300 North Gay Street, #A2100	Baltimore	MD	21201	E4W	2 consoles & 3 toters	Regular service.	<i>[check]</i>	\$7/ter. Minimum stop fee of \$58	<i>[Signature]</i>
7 City of Baltimore - Office of the State's Attorney (Baltimore)	111 North Calvert Street	Baltimore	MD	0	EOW	25 toters	Regular service. POC Darren O'Brien 443.615.3091	<i>[check]</i>	\$7/ter. Minimum stop fee of \$58	<i>[Signature]</i>
8 Eastside District Building, #143 (Baltimore)	1400 East North Avenue, #143	Baltimore	MD	21213	E4W	1 toter	Regular service. POC - Debora Coates	<i>[check]</i>	\$7/ter. Minimum stop fee of \$58	<i>[Signature]</i>
9 Eastside District Building, #204 (Baltimore)	1400 East North Avenue, #204	Baltimore	MD	21213	E4W	2 toters	Regular service. POC - Maria Abrams (410.396.7444)	<i>[check]</i>	\$7/ter. Minimum stop fee of \$58	<i>[Signature]</i>
10 Hagrove District Court (Baltimore)	700 East Palapasco Avenue	Baltimore	MD	21225	E4W	1 toter	Regular Service. POC - Antoinette Phison. Hours: 8:30 am - 3 pm	<i>[check]</i>	\$7/ter. Minimum stop fee of \$58	<i>[Signature]</i>
<i>Mandelson & Mandelson</i>	<i>12505 Park Potomac Ave, #250</i>							<i>[check]</i>		<i>[Signature]</i>

Remove Toters

Did not happen

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Oscar / Tony

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1 Colliflower (Baltimore)	9320 Pulaski Highway	Baltimore	MD	0	E6W	(3) consoles	Regular service plus extra boxes. POC - Linda Taylor	✓	\$56/service	6 Boxes plus 64 Reg
2 Alban Cat (Baltimore)	8531 Pulaski Highway	Baltimore	MD	21237	Monthly	(1) office console & (4) 64 g tolers	MUST leave COD @ Parts Counter. POC is LINDA	✓	Billed by GPS. \$80/service visit effective 11/3/15 - was \$65/service	Reg
3 UPS (Timonium)	2311 York Road	Timonium	MD	21093	EOW	(2) 96 G tolers	Regular service visit. Contact w/1 hour notice. Contacts are John Pribula (410.560.4133) or Jeanine Petzold. DO NOT DRAG RECYCLING!! IT IS DAMAGING THE CARPET. Don't forget recycling ticket.	✓	66	
4 Berman, Sobin, Gross, Feldman & Darby (Towson)	1301 York Road, Suite 600	Lutherville	MD	21093	EOW	(3) office consoles		✓	\$44/service	
5 Priority 1 Corporate Office (BMW) (Towson)	110 West Road	Towson	MD	21204	EOW	(7) consoles + (2) 96G tolers	Must leave COD. Regular service.	✓	\$62/service visit	
6 BMW of Towson & Service Dept. (Towson)	700 Kenilworth Drive	Towson	MD	21204	EOW	(2) console	Must leave COD. Regular service. Service dept. is downstairs	✓	included w/Corporate Office	
7 Audi Owings Mills (Reistertown)	9804 Reistertown Road	Owings Mills	MD	0	EOW	(2) consoles	Formerly Mini of Baltimore. Must leave COD. Regular service.	✓	36	
8 Porsche of Towson (Towson)	700 Kenilworth Drive	Towson	MD	21204	EAW	(1) console	Regular Service. (1) Office console in showroom. POC - Steve Postol.	✓	28	
9 Mini of Baltimore Co. (Towson)	720 West Road	Towson	MD	21204	EOW	(2) consoles	Regular service	✓	36	
10 Washington Open MRI (Owings Mill)	25 Crossroads Drive #180	Owings Mills	MD	21117	EAW	1 CCS Toler	Regular service	✓	\$42/service visit	
11 MD Dept. of Health & Hygiene (4140 Patterson - Balt)	4140 Patterson Ave.	Baltimore	MD	0	EOW	(8) 96 G tolers	(6) tolers upstairs next to Juvenile Services. (2) tolers downstairs next to road... enter thru staff door.	✓	0	
12 MD Dept. of Health & Hygiene (4160 Patterson - Balt)	4160 Patterson Ave.	Baltimore	MD	0	EOW	(2) 96 G tolers	Regular service. Mark Huffman 410-764-2649	✓	0	

MD Dept. of Health & Hygiene (4201 Patterson - Bail)	4201 Patterson Ave.	Baltimore	MD	0	EOW	(12) 96 gallon tofers	Call 1 hour in advance. 410.764.2400 (Scott). Need escort for some tofers. MAKE SURE NOT TO MISS the 5th	✓	*Bill 3 diff depts	
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Clean Cut Shredding: Daily Route Sheet

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Plant Arrival Time: _____

Net Weight _____

Mileage _____

Gas: Yes or No _____

Driver Signature: _____

✓
✓

20200

Customer Name	Address	City	State	Zip	Service Frequency	Equipment to Service	Service Notes:	Field Notes/Comments:	Billing	Billing Notes
1 Transportation FCU - NJ Ave (DC)	1200 New Jersey Ave SE	Washington	DC	20003	E4W	1 OPS Toter	0	✓	\$48/service visit	✓
2 Transportation FCU - Independence Ave (DC)	800 Independence Ave #128 SW	Washington	DC	20591	E4W	1 OPS Toter	0	✓	\$48/service visit	✓
3 Corporate Property Services (S. Capitol St - DC)	4049 S. Capitol Street, SW	Washington	DC	20032	EOW	(7) 96 gal. toter	0	✓	\$42.50/pickup	✓
4 Corporate Property Services (Alabama Ave - DC)	3851 Alabama Ave., SE	Washington	DC	20020	EOW	(4) 96 gal. toter	0	✓	\$42.50/pickup	✓
5 National Postal Mail Handlers Union (DC)	1101 Connecticut Ave, NW, Suite 500	Washington	DC	20036	EOW	(2) 96 gallon toter	Regular service	✓	\$34/service visit. Up from \$32 (9/19/12)	✓
6 Competitive Carriers Association (DC)	805 15th Street, NW # 401	Washington	DC	20005	Quarterly	(1) office console	Called in for p/u.	✓	\$42/service visit	✓
7 Columbo Bank-9th (DC)	1301 9th Street, NW	Washington	DC	20001	E4W	(1) console	reg service	✓	0	✓
8 American Councils For International Education (DC)	1828 L Street, NW, Suite 1200	Washington	DC	20036	EOW	(10) 35" consoles	Regular service.	✓	No Charge	NPNC
9 Washingtonian Magazine (DC)	1828 L Street, NW, Suite 200	Washington	DC	20036	EOW	(4) 35" consoles & (1) jr. console	Service (4) 35" consoles & (1) jr. console. Contact is Carol Simmons.	✓	No Charge	✓
10 American Business Conference (DC)	1828 L Street, NW, Suite 280	Washington	DC	20036	EOW	(1) office console	Say hello to contact (Mardie).	✓	No Charge	✓
11 DC Derm Docs (DC)	1828 L Street, NW, Suite 850	Washington	DC	20036	EOW	(2) office consoles		✓	No Charge	✓
12 Passman & Kaplan (DC)	1828 L Street, NW, Suite 600	Washington	DC	20036	EOW	(1) office console	Regular service. Contact - Carol	✓	No Charge	✓

13 ASHRAE (DC)	1828 L Street, NW, #510	Washington	DC	20036	EOW	(1) office console	Console was moved to other work room. See POC - Patricia Ryan for exact location.	✓	no change	NPNC
14 Pact (DC)	1828 L Street, NW, #300	Washington	DC	20036	EOW	(1) console	Deliver (1) console. POC: Anne-Marie Hickson.	✓	NPNC	
15 Institute for Market Transformation (DC)	1707 L St. NW, Suite 1050	Washington	DC	20036	EOW	(2) office consoles	Regular service. Contact is Chris Cahn.	✓	NPNC	
16 CLR (DC)	1707 L Street, NW, #650	DC	0	20036	EOW	(1) console	New account. (1) console. POC - Diane	✓	NPNC	
17 Thompson Coburn LLP (DC)	1909 K Street, NW, #600	Washington	DC	20006	EOW	(3) office consoles	Contact is Jason Morrow.	✓	No Charge	
18 Magnet Schools of America (DC)	1909 K Street, NW, #C140	Washington	DC	0	EOW	(1) console	Lynda Clifford is POC	✓	NPNC	
19 Tower Companies (1909 K St., NW - DC)	1909 K St., NW #C180	Washington	DC	20006	EOW	0	Herocia Hawkins 202.785.4240	✓	No Charge	
20 S.J.L. Shannon (DC)	1909 K Street, NW, #C120	Washington	DC	20006	EOW	(1) console	Regular service	✓	NPNC	
21 Title Forward (DC)	2001 S Street, NW	Washington	DC	0	EAW	(1) office console	Regular service. Combination - 2001. POC - Jackie Kreisher	✓	\$38/service visit	
22 Selzer Guvitch Rabin Wertheimer Politt Obecny & Strickland, P.C. (Bethesda)	4416 East West Highway	Bethesda	MD	20814	1x week	2 console(s), 1 mini & 1 toter	Regular service	✓	\$65/pickup	

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Andy Ayala

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1 Geico (Rockville)	2800 Tower Oaks Blvd	Rockville	MD	20850	1x/weekly	NA	Shred totes and provide count for billing purposes. Contact - Blaine Cutler or Jyoti Arora	23T	Billed by GPS: \$5.75/toter. \$57.50 minimum	23 \$5.75
2 NIH Federal Credit Union (Rockville)	111 Rockville Pike, #500	Rockville	MD	20850	Weekly	(5) office consoles	Mobile phone # 301.500.5904. Calls upstairs from the branch	✓	\$38/service	Reschedule
3 Institute for In-Vitro Science (Gaithersburg)	30 W. Watkins Mill Road, #100	Gaithersburg	MD	20878	On Call	(2) totes & (1) console	POC - Adrian. Regular Service		\$48/service visit	Reschedule
4 Liberty Lock & Security (Rockville)	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	21 Totes plus regular service	#N/A	Reschedule
Signal Financial	3015 University									

210 boxes
X #3/box

\$630