**SOONYOUNG CHLOE KIM**

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| **Education** | **Bachelor of Science in Psychology** May 2020  **Bachelor of Arts in Professional, and Technical Writing**  Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA |
| **Experience& Involvement** | **Student’s Assistant**, Services for Students with Disabilities, Virginia Tech, Blacksburg, VA  Aug 2018 – present   * Attend a designated class and take notes to assist a student with a vision impairment * Provide other necessary assistance upon request during and outside of the class   **Undergraduate Research Assistant**, Work Stress and Recovery Lab, Blacksburg, VA  May 2018 – present   * Received training to conduct and create online surveys * Send out the emails to the expected participants with the survey links to evaluate expectations that employees and other salient individuals in their lives hold how their work is done * Revise the recruitment documents aiming for the participants * Present findings to the director, graduate students, and peer research assistants   **Executive Committee Member**, Actively Caring for People (AC4P**)**, Blacksburg, VA  April 2018 – present   * Makes decisions and evaluations for the goals of AC4P: helping each other, receiving kindness with gratitude, and recognizing others who are actively caring * Sets plans for the upcoming years and communicates with the current members to build a vision of “School to Public Service”   **Student Success Ambassador**, Student Success Center, Virginia Tech, Blacksburg, VA  January 2018 – present   * Became an expert on Student Success Center programs and provide academic assistance with effective study techniques to students * Guide students through short- and long-term planning to reach their personal life goals   **Social Media Chair**, Student Intellectual Property Society, Virginia Tech, Blacksburg, VA  Nov 2017 – present   * Administer the social media (Facebook, Instagram, and Twitter) and update the public on the events * Participate in the related meetings of intellectual property and engage in to contribute to the improvement of the organization * Provide feedback on what students can learn and participate in for the intellectual property and relevant topics   **Peer Assistance for Learning Member**, Cook Counseling Center, Virginia Tech, Blacksburg, VA  April 2016 – present   * Learn communication skills, the power of mental health awareness, and the useful sources to reduce the stigma associated * Reach out to students and provide them with the resources for academic and emotional support |
| **SKILLS** | **Technologies**   * HTML (Beginner) * CSS (Beginner) * WordPress & Wix (Beginner) * Microsoft Suite & Google Drive (Expert)   **Statistical Programs**   * Working knowledge of statistical programs: JMP, Microsoft Excel, and SPSS * Experience in Qualtrics  Languages English (Full Professional Proficiency) Korean (Native) Japanese (Conversant) |