Meeting Subject	Meeting Date & Venue	Chaired By
Roadmap for Core Banking Solution	08-Jun-2023 at 2:00 pm in ZTBL Board Room	Mr. Haaris Mahmood Chaudhary (HMC) Honorable Board Member

In reference to agenda on "Roadmap for Core Banking Solution" discussed in meeting of ManCom held on 07-Jun-2023, a meeting held under chair of HMC and attended by the followings:-

Sr.#	Name of Member	Status
1.	Mr. Asad Ullah Habib	President/ CEO
2.	Mr. Muhammad Arif	GH/ CFO/ SEVP (F&A, T&DD)
3.	Mr. Zahid Hussain	GH/ SEVP (Ops, PR&MSD, LM&MD)
4.	Mr. Azfar Latif	CIO/ SEVP (Information Systems & Digital Banking)
5.	Mr. Anjum Abbas	CCO/ EVP Compliance & ICFR
6.	Mr. Arshad Hassan Awan	EVP, Credit Division
7.	Mr. Salman Arshad	EVP, Enterprise Risk Management
8.	Mr. Mustansar Billah	EVP, Recovery & SAM
9.	Mr. Tariq Mahmood	Head, Planning, Research & Technology Division
10.	Mr. Amir Islam	Head, Islamic Banking Division
11.	Mr. Qaiser Hassan Awan	Head, Software Development Department (SD&MD)
12.	Mr. Asif Bilal	Head, IT – Project Management Department

1. Meeting started by CIO by introducing meeting agenda i.e. "Roadmap for Core Banking Solution" followed by Head SD&MD in explaining the agenda item through presentation. While going through presentation following items were discussed and comments from following mentioned attendees has been mentioned below:-

   a. Project History and BOD Directive
   b. Business Feedback Process
   c. Acquisition & Implementation Phases
   d. High-level Timelines
   e. Management Suggestions from ManCom meeting

2. HMC appreciated the work done so far by ZTBL team and then required the RFP to be prepared should not be specific to any particular vendor or solution and it should be open to everyone to bid their proposals. He added that this is required having a fair, equal and healthy competition by engaging market players for their presentation of offered solution. He also emphasized on proper and traceable recordings of evaluations followed by their onboarding. While going through timelines he required to squeeze the plan and float the RFP within a month. He emphasized to achieve the objectivity of CBS acquisition by end of the year. On the Data Cleansing matter from Management Suggestions, he referred not making it a showstopper. He also referred his experience and required to adopt the to-be procured solution with almost no customization and where necessary, revise the SOPs instead otherwise. He directed Group Heads to adopt SOPs in line with CBS. He agreed with CIO suggestion and emphasized to go-live in one-go instead of pilot launch. In last, he required to update on the progress in every 15-days.

3. CEO while endorsing the proceedings required GHs to nominate senior resources instead of any junior staff. He mentioned that signing authority would be the respective GHs.

4. CFO suggested listing the modules into RFP, currently not being offered by business to take vendor commitment on the delivery of same when required, without extra cost. On shortening the timelines, he mentioned the areas common to more multiple business areas and one business suggestion will serve similar to other as well. On data cleansing, he required considering mandatory fields in CBS screens, which are not currently being captured at ZTBL business systems or required by the business.

5. Group Head Operations invited attention of the house towards establishing a PMO responsible for data cleansing tasks and emphasized to work it separately to PMO of CBS however, in coordination to each other.

6. CIO apprised the committee that before starting the sessions with business, RFP will be shared with divisional heads for their consideration and forwarding to respective resource at their own. On the timelines,

he agreed to bring the sessions duration to 3-days for each division. He also mentioned that Compliance, Risk & Audit would attend the sessions as "Reviewer/Advisors" in addition to placing of their own requirements of CBS. On question of availability of historical data in to-be CBS, CIO informed that historical data prior to CBS launch date would remain accessible from legacy systems. CIO while responding to matter of mandatory fields, informed that workout on these fields would be executing in parallel to implementation. CIO appreciated the idea of GH-Ops on establishing a PMO for data cleansing independent on PMO for CBS. CIO also required that GHs would be signing and endorsing the deliverables of RFP reviewing sessions.

Meeting adjourned with share the greetings between members and vote of thanks to the chair.

Approved by:

Sr.#	Name of Member	Status	Signature
1.	Mr. Haaris Mahmood Chaudhary	Member Board	
2.	Mr. Asad Ullah Habib	President/ CEO ZTBL	
3.	Muhammad Arif	CFO/ SEVP/ GH, F&A, T&DD	
4.	Mr. Zahid Hussain	SEVP/ GH (Operations, PR&MSD, LM&MD)	
5.	Mr. Azfar Latif	CIO/ SEVP (Innovation & Technology)	
6.	Mr. Anjum Abbas	CCO/ EVP (Compliance & ICFR)	
7.	Mr. Arshad Hassan Awan	EVP, Credit Division	
8.	Mr. Salman Arshad	EVP, Enterprise Risk Management	
9.	Sh. Miftah-ul Azim	EVP, Treasury	
10.	Mr. Mustansar Billah	EVP, Recovery & SAM	
11.	Mr. Tariq Mahmood	Head, Planning, Research & Technology	
12.	Mr. Amir Islam	Head, Islamic Banking	
13.	Mr. Qaiser Hassan Awan	Head, Software Development	
14.	Mr. Asif Bilal	Head, IT – Project Management Deptt.	

Endorsed by (Not attended the meeting):

Sr.#	Name of Member	Status	Signature
15.	Mr. Waqas Ahmed	CIA/ EVP (Internal Audit)	On Medical leave
16.	Mr. Zeeshan Mazhar	EVP Digital Banking	