

Portfólio Pessoal III - Coaching Team

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Learning Report

Abstract—This report describes the barriers that emerged during the activity and what I learned and improved from those experiences.

Index Terms—Manage, activity, monitoring, improve, difficulties, work rate, tasks, experience.

↳ Which Terms are really, really, meaningful?

do not use contractions
in this type of document!

1 INTRODUCTION

DURING this semester, the coaching team activity brought some curious experiences, which were accompanied by some problems that forced me to act in order to surpass them. This report will explain how I overcame those problems and what I gained from them. Another point will be the evaluation of my colleague reports *inadequate immersion!*

inadequate impression!
evaluation of reports from my...

2 PROBLEMS AND DIFFICULTIES

Due to the other courses I was attending, it was hard at some points of the semester to monitor the students activities. This was caused sometimes by the lack of time due to the realization of projects and other assignments. Another factor that caused a small delay was the time it took our colleagues to answer the emails sent, forcing me to manage the situation, since some providers were waiting for our answer, along with other students that were depending on those answers to progress with their activity.

From all the activities, from the students assigned to my coaching team, there were two who brought some difficulties.

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2.1 "ENTRAJUDA - Bolsa do voluntariado"

In this activity there was an initial barrier, due to the fact that this activity provider was taking some time to answer the coaching team and assigning the activities to the respective students, causing some students to turn to the coach team for answers, which we didn't had at the moment. This obliged me to take some initiative to obtain information, regarding the status of the activities, and then passing that information to the students, in order to update them and therefore improving the overall situation, by putting some effort and increasing my work rate, due to other courses projects and assignments, in order to complete my tasks.

After this initial slow down, the remainder of the activity went well, with all the students being able to finish them in time and with good results, which in turn, made me feel good, with the sense of job done.

2.2 "Saber com Lógica"

In this activity, at the beginning there were some communication problems, due to the colleagues not accessing their emails frequently, which was solved after we, coaching team, advised them to do more often. This was something curious, since I realized that I used to stay long periods of time without accessing my own email account, to keep updated with some news and other contents and so I followed my own advise and

[illegible]

started to access my email everyday to look for news and other important things.

Another interesting fact in this activity was that, since we were getting the feedback from both parties and were monitoring the activity itself, we realized that the communication between entity and students stopped at some point, for some unknown reasons and so I, along with my coach team colleague, started exchanging emails to find out what happened.

We found that this was going on for some time now and that the entity had no idea of the status of the activity that was provided, which was something very serious and so we talked to the students assigned to this activity and their feedback was that they continued progressing as long as they could, since there were some things in ~~their~~ activity that needed a "green light" from the provider. They also stated that they continued sending their feedback to the entity and that the entity stopped communicating with them, something I believe is strange. Since this was at the end of the semester, and the activity had been finished, according to them, it was a bit too late to change things and go to the bottom of this problem. From this I realized that the activity evolution might have been compromised due to the cease in communications with the provider and also that its strange that the provider didn't consult both coaching team and students for and update.

What was the reason then?

3 PROCESS OF EVALUATION

Its not often that us, students, get to step into the other side of the table and evaluate other students, making this ~~and~~ uncomfortable task, at least for me, which is always very positive because its from these experience that we grow more. I also believe that this is a good exercise, because I was able to detect mistakes I make sometimes and learn to improve them, and also understand the difficulty of valuing a report by strict measures and then being able to compare them between all the reports, of the same activity, in order to be as fair as possible between different grades. All this evaluation

process was a pleasant experience that I haven't had many times in my life and hopefully will help in the future.

4 CONCLUSION

Finally I realize that this experience helped me, by putting me in a discomfort zone and by having to manage some unpredictable situations, which often happen in the "real" world, the labor market.

I also believe that this activity enabled me to practice and enhance some skills that will be very useful throughout my life, like being responsible for a team or a group of people and their tasks. Another major improvement was the time management, since this semester was full of projects and assignments all together, along with other very important traits like autonomy, communication and work rate, traits I frequently had to use and therefore improve, during this activity.

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In this type of document (technical), the conclusion should start with a summary of the subject addressed and then should highlight the results.



João Rocheteau Ramos is a student who is finishing his bachelor in Information Systems and Computer Engineering and attending at the same time the masters in the same course, specializing in Information Technology (IT).

