

## REPORTING OF AVIATION ACCIDENTS AND INCIDENTS

Finnish national aviation regulation GEN M1-4 defines responsibilities to report about aviation incidents, accidents and situations when aviation safety may have been endangered.

In TTT - Aviation operations GEN M1-4 is applied with following company amendments:

- Copy of a filed report shall always be sent to the Head of training
- If during a school flight (DUAL) there is an incident, accident or a situation in which flight safety has been endangered, pilot-in-command is responsible to file a report according to GEN M1-4. Also a student is responsible to file an independent report and to deliver it to the Head of training only.
- During training flights (PIC) student acts as a pilot-in-command and is responsible to file a report according to GEN M1-4. Supervising instructor is responsible to file a report and to deliver it to the Head of training.
- Reports intended to the Head of training are left in company briefing facilities in an enclosed envelope with marking "Head of training". Head of training shall be informed immediately by phone or email. Report may also be scanned and sent by email.

Approved for operational use 3.1.2012

Ville Leino  
Head of training