

STEVE UPTOWN

Technical Project Manager

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SUMMARY

Project manager with 11 years experience in software development. Developed detailed project timelines and proposed new solutions that lead to an 8% growth in annual revenue at AMD. Built solid relationships with +20 clients. Seeking a project manager position to improve profits and revenue at Progyny.

EDUCATION

M.S. Computer & Information Systems

University of California, Los Angeles

2010 - 2011 Los Angeles, CA

GPA

4.0 / 4.0

EXPERIENCE

Executive Project Manager

Advanced Micro Devices

2018 - Ongoing Santa Clara, CA

AMD is an American semiconductor company based that develops computer processors and related technologies for business and consumer markets.

- Leading and mentoring 3 teams of over 30 different scientists
- Responsible for the budgeting, risk management and scheduling of the AMD Project Quantum development
- Created over 20 waterfall project plans for the development of new chips
- Introduced daily QA tests, increasing productivity by 30% and saving an average of \$30K per project
- Secured over 200 relationships with HP, Asus, Lenovo and Dell that ensured the use of AMD chipsets in pre-built computers

Project Manager

G-Suite

2014 - 2018 Santa Clara, CA

G-Suite is a collection of cloud computing, productivity and collaboration tools, software and products developed and marketed by Google. I worked as a project manager for the Gmail team.

- Managed a \$1M/yr development budget with Oracle Project Accounting
- Improved engineering delivery times by 20% by enhancing in place Scrum methodologies with tested best practices, saving Google \$150K/month
- Redesigned Gmail with the help of surveys and data processing, resulting in an overall smoother and faster experience

Assistant Project Manager

Uber

2012 - 2014 Los Angeles, CA

Uber is an American technology company. Its services include ride-hailing, food delivery, package delivery, couriers, and freight transportation.

- Led demonstrations of product in showroom to clients and investors which helped secure \$2 million in funding in 2012
- Instituted Scrum with product updates released every two weeks, speeding up the development by 20% and going out of beta 2 months earlier
- Initiated, managed and executed marketing campaigns/PR events which resulted in a 50% increase in popularity, surpassing the 200K active users goal for 2013 by 20%
- Reduced costs of printed advertising materials by 30% by negotiating prices and fees with local vendors, saving Uber \$400K

SKILLS

Budgeting

Scheduling

Waterfall

Data Processing

Visio

Clarity

Oracle Project Accounting

MS Office

Risk Management

ProjectLink

Resource Allocation

QA

CRM

Product Roadmaps

Scrum

Agile

STRENGTHS



Communication

Confident in communicating the idea of any product to major stakeholders, as seen from my experience with Uber.



Leadership

Able to confidently lead a team made up of different experts, nationalities, religions and ethnicities.



Decision Making

Quick in making vital decisions and remaining. I achieve this by using the Descartes Square technique.

TRAINING / COURSES

HR Management & Leadership

Harvard via Coursera, 2013

Introduction to Negotiation

Yale University via Coursera, 2012