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| SUGGESTED STUDENT ATTENDANCE SHEET REPORT | | | | | | | | | | | | | |
| ORGANIZATION INFORMATION | | | | | | | | | | | | | |
| Organization Name | | | |  | | | | | | | | | |
| Organization Address | | | |  | | | | | | | | | |
| Organization Email ID | | | |  | | | | | | | | | |
| STUDENT INFORMATION | | | | | | | | | | | | | |
| Name of Student : | | | |  | | | | | | | | | |
| Enrollment NO : | | | |  | | | Name of Course: | | | |  | | |
| Date of Commencement of training: | | | |  | | | Date of Completion of  Training | | | |  | | |
| Internship/ Project Title | | | |  | | | | | | | | | |
| Student’s Attendance Sheet | | | | | | | | | | | | | |
|  | Week No | Day of week  (- >) | Day1 | | Day2 | Day3 | | Day4 | Day5 | Day6 | | COUNT  (present day) |  |
| Week 1 | Date |  | |  |  | |  |  |  | |  |
| PR/AB |  | |  |  | |  |  |  | |
| Week 2 | Date |  | |  |  | |  |  |  | |  |
| PR/AB |  | |  |  | |  |  |  | |
| Week 3 | Date |  | |  |  | |  |  |  | |  |
| PR/AB |  | |  |  | |  |  |  | |
| Week 4 | Date |  | |  |  | |  |  |  | |  |
| PR/AB |  | |  |  | |  |  |  | |
| Week 5 | Date |  | |  |  | |  |  |  | |  |
| PR/AB |  | |  |  | |  |  |  | |
| Week 6 | Date |  | |  |  | |  |  |  | |  |
| PR/AB |  | |  |  | |  |  |  | |
| Total Count of student’s presents during internship | | | | | | | | | | |  |
| Total Working days of company during internship | | | | | | | | | | |  |
| Student’s percentage present during internship | | | | | | | | | | |  |
| NOTE :   1. Attendance sheet should be submitted after completion of training to internal guide of institute/department. 2. Holidays should be marked in RED INK. 3. Absent should be marked as “AB” in RED INK. | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| C:\Users\PC\AppData\Local\Microsoft\Windows\INetCache\Content.Word\SIGN.PNGSignature of Industry resource person with Industry stamp/seal : | | | | | | | | | | | | | |
| Name of Industry internship person: | | | | | | | | | | | | | |
| Contact No of Industry resource person : | | | | | | | | | | | | | |