M365 Group Member Change Readme

Overview

Add / Remove users to groups in bulk.

```
[Starting PS1 called from CMD]
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O365GroupMemberChange.ps1          Computer:LP-JSSS Us

Bulk actions in O365


CSV: O365GroupMemberChange.csv (4 entries)

GroupNameOrEmail         MemberEmail          AddRemove
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Archives@contoso.com     jsmith@contoso.com Add
Intune WindowsApp 7Zip jsmith@contoso.com Add
Spam Filter Bypass       jsmith@contoso.com Add
backupsac@contoso.com    jsmith@contoso.com Add

------------------------------------------------------
```

Steps

Update the CSV file with the groups and the members you want to adjust.
Double-click the .cmd file (or launch the ps1) to start the update

Notes

Groups can be specified by name or by email.
Users should be specified by email.
Indicate Add or Remove in the 3rd column.
You will need to provide appropriate admin credentials.
If the users are already in the correct groups, no action is taken. The process can be run repeatedly to confirm it worked.