

Iteration Plan - Transition 3

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1. Key Milestones

Milestone	Date
Iteration start	09/10/2017
Demonstration day presentation	12/10/2017
Transition phase project status assessment	14/10/2017
Iteration stop & Project end	15/10/2017

2. High-level objectives

1. Finalise issues reasoning document - showing reasoning behind decisions made based on tester feedback
2. Compose programmer docs
3. Create presentation video - demonstrating all functionality of the site
4. Complete a transition phase project status assessment

3. Evaluation criteria

1. Issues document has been weighed in on by all team members and is found on version control
2. A self contained set of all documentation relevant to programmer handover is up to date and found on version control
3. A presentation video demonstrating the functionality of the website is composed and found on version control
4. A complete transition phase project status assessment is composed and found on version control

4. Work item assignments

Item ID	Name/ Keywords	Outcome	State	Assigned to	Estimated hrs	Hrs worked	Est. hrs remaining
1.1.	Weigh in on issue decision making	All team members have weighed in on each issue reported, and the decision making doc is on version control	Complete	Erin	1	1	0
1.2.			Complete	Hugh	1	1	0
1.3.			Incomplete	Shailesh	1	0	0
1.4.			Complete	Somer	1	1	0
2.1.	Compose programmer docs	A composed, standalone version of programmer documentation is available	Complete	Somer	2	2	0
3.1.	Plan presentation video	A presentation plan has been made to be followed during recording of the presentation video	Complete	Hugh & Erin	3	3	0
3.2.	Record presentation video	A presentation video demonstrating all site functionality is made and can be found on version control	Complete	Erin	5	5	0
4.1.	Compose transition phase project status assessment	A transition phase project status assessment is composed and can be found on version control	Complete	Somer	4	4	0

5. Issues

Issue	Status	Notes
Shailesh unresponsive during the last 3 days of iteration	Insignificant	Work items assigned to Shailesh were mostly housekeeping and the presentation work item which originally was unassigned during planning was created by Hugh and Erin

6. Assessment

Assessment target	Project end
Assessment date	15/10/2017
Participants	Somer
Project status	Green

- **Assessment against objectives**
Our project is ready to submit, we're happy
- **Work Items: Planned compared to actually completed**
All our major planned work items were completed (with one housekeeping work item being left incomplete)
- **Assessment against Evaluation Criteria Test Results**
All criteria excluding #1 were met. With the exclusion of #1 being due to one team member. However the impact of this is insignificant.