

Inception Phase Status Assessment

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Status Assessment

The inception phase has been completed

Artefact Statuses

Artefact	Iteration	Status
1. Project Proposal	I-1	Complete
2. Team Charter	I-1	Complete
3. Project Vision	I-2	Complete
4. Requirement Model	I-2	Complete
4.1. Use-case Model	I-2	Complete
4.2. Domain Model	I-2	Complete
4.3. Non-functional Requirements	I-1, I-2	Complete
5. Architecture Proposal	I-2	Complete
6. Risk List	I-1, I-2	Complete
7. Master Test Plan	I-2	
8. Project Plan	I-2	Complete
9. Technical Competency Demonstrator	I-2	Complete

The vast majority of artefacts were completed before the required date of LCOM and inception phase completion. Though most were still completed within the last few days before the required date.

Issues

Issue	Status	Notes
Work Punctuality All team members have been regularly leaving work items to the second week of the iteration rather than spread across the iteration with some artefacts potentially being left until after they're required.	Ongoing	This issue will be more actively addressed during the next major team meeting

Risks

Continuing Trend of Last Minute Work

The primary project risk gathered from the inception phase is that the issue of artefacts and goals being completed last minute continues onward throughout the elaboration phase and impacts our team's ability to quickly develop due to waiting for prior, required goals to be met.

The team will be aiming to mitigate this risk by addressing the issue directly at the next major team meeting and actively attempting to complete work earlier rather than later to ensure adequate time to assess and improve work as needed.