[Date]

*IT Transformation Advisor*

**IT Infrastructure Current Status Report**

**1. Executive Summary**

Provide a brief overview of the current state, highlighting critical issues, recent improvements, or key upcoming upgrades.

**2. Infrastructure Overview**

**3. Hardware Infrastructure Overview**

**3.1 Servers**

* Total Servers: {{server\_count}}
* Vendors: {{vendors\_list}}
* Form Factors: {{form\_factors}} (e.g., rack, blade, tower)
* Aging Profile:
  + <3 Years: {{count1}}, 3–5 Years: {{count2}}, >5 Years: {{count3}}
* Virtualization Coverage: {{virtualization\_percentage}}%
* Underutilized Servers: {{underutilized\_count}}

**3.2 Network Equipment**

* Data Center Network Topology: {{topology\_summary}}
* Switches/Routers: {{models\_summary}}
* Bandwidth Utilization: {{utilization\_trends}}

**3.3 Storage Systems**

* Storage Type: SAN / NAS / DAS
* Capacity Used: {{used\_tb}} TB / {{total\_tb}} TB ({{percent\_utilization}}%)
* Redundancy / Failover Status: {{status}}

**3.4 End User Devices**

* Endpoints Managed: {{endpoint\_count}}
* OS Breakdown: Windows {{windows\_pct}}%, Linux {{linux\_pct}}, Others {{others\_pct}}
* Lifecycle Health: {{lifecycle\_status}}

**4. Software Infrastructure Overview**

**4.1 Server and Infrastructure Software**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Application Name | Version | Vendor | License Type | License Expiry | Installed On |

**4.2 End User Software**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Application Name | Version | Vendor | License Type | License Expiry | Number of Licenses | Users/Groups |

**5. Network Infrastructure**

**5.1 Network Architecture**

Provide a high-level diagram and description of network segments, VLANs, firewall rules, and connectivity.

**5.2 Internet Connectivity**

* ISP Name:
* Bandwidth:
* Backup Connectivity:

**5.3 VPN and Remote Access**

* VPN Solution:
* Remote Access Tools:
* Users Count:

**6. Security and Compliance**

**6.1 Security Tools**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Tool Name | Version | Vendor | Purpose | Last Audit Date |

**6.2 Compliance and Audits**

* Compliance Standards (ISO, HIPAA, GDPR, etc.):
* Last Compliance Audit:
* Findings and Remediation Steps:

**7. Backup and Disaster Recovery**

**7.1 Backup Solutions**

* Backup Solution Name:
* Backup Frequency:
* Backup Storage Location:
* Last Backup Test:

**7.2 Disaster Recovery Plan**

* DR Plan Status:
* Last DR Test Date:
* Recovery Point Objective (RPO):
* Recovery Time Objective (RTO):

**8. Issues and Risks**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Issue/Risk Description | Severity | Impact | Mitigation Plan | Owner | Status |

**9. Recommendations and Action Plan**

* Short-Term Recommendations:
* Mid-Term Recommendations:
* Long-Term Recommendations:

**10. Appendices**

Include any relevant diagrams, detailed reports, vendor communications, or additional supporting documentation.