Meeting Minutes: NATS Display Interactive Video Boards

DATE: September 25, 2019 (3PM – 4:30PM)

**Meeting Summary**

* This was our first time meeting with the Dean and she is on the same page as Dana as to what they want
* We brainstormed what exactly they want and decided that they still aren’t sure whether they want one large board or multiple small boards but they for sure want student interaction instead of a simple TV on the wall
* We took a trip to the library and looked at the new video wall and they said that they want that but interactive and as big as we could go in the space provided
* Right now we decided it is in our best interest to create a cost analysis with the minimum amount they can spend and the maximum and what those designs look like
* Instead of going through UITS, we decided that we would use the data they have stored in excel documents and create our own software based on templates
* DATABASE software instead of trying to go through UITS server we would use the existing data NATS has and then purchase software packages and use the templets to update the data
* Dana will be the one updating the content once we leave so we will have to train her how to use the software before we leave
* Took trip to library and they wanted exactly that but don’t know if they can afford it
* One large board or multiple boards: unsure because of costs but will decide after the analysis
* So we will be doing a cost analysis from the minimum to maximum they can spend on boards, software, and hardware
* They definitely want student interaction – big key point that we want to hit
* Networking we are going to have to place the cables in the ceiling
* Measured the publications existing space and there are some cables we will have to get access to move
* We are going to have to ask students and faculty for the data and decide what goes on the board