**GTW001**

**GENERAL WRITING TASK I**

**You should spend about 20 minutes on this task.**

Write a letter to a friend who worked at your previous company. You have moved to a new job in a new city.

* Describe your city
* Describe your job
* Describe the arrangements for him to visit you

You do NOT need to write any addresses. Begin your letter as follows:

Dear ….,

**You should write at least 150 words.**

**GENERAL WRITING TASK 2**

You should spend about **40** minutes on this task.

**Some people say that individuals should change jobs during their working life often while others believe that doing the same job has advantages to individuals, companies, and society.**

**Discuss both views and give your opinion.**

You should write at least **250** words