Kaltura Video Plugin for WordPress Quick Start Guide

Version: 2.5



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Contents

Preface	4
About this Manual	4
Audience	4
Document Conventions	4
Related Documentation	5
Getting Started	6
Installing and Activating the Plugin	6
Configuring the Plugin	8
Adding Media to a Post	10
Adding Video Comments	14
Managing Existing Media	15
Creating Video Posts in Bulk from Your KMC Content	

Preface

This preface contains the following topics:

- About this Manual
- Audience
- Document Conventions
- Related Documentation

About this Manual

This manual contains useful information about how to use the Kaltura Video Plugin for WordPress.



NOTE: Please refer to the official and latest product release notes for last-minute updates Technical support may be obtained directly from: Kaltura Support

Contact Us:

Please send your documentation-related comments and feedback or report mistakes to knowledge @kaltura.com.

We are committed to improving our documentation and your feedback is important to us.

Audience

This manual is primarily intended for WordPress administrators, editors, authors and contributors. The manual assumes familiarity with WordPress and focuses on operations specific to the Kaltura Video Plugin.

Document Conventions

Kaltura uses the following admonitions:

- Note
- Workflow



NOTE: Identifies important information that contains helpful suggestions.



Workflow: Provides workflow information.

- 1. Step 1
- 2. Step 2

Related Documentation

Kaltura Video Plugin for WordPress Release Notes

What is the Kaltura Video Plugin for WordPress?

Kaltura's All in One WordPress Video Plugin is a standard WordPress Plugin, which adds Kaltura's powerful video capabilities into WordPress.

With the Plugin activated, WordPress authors and contributors can add videos to the posts; WordPress administrators can add a recent videos sidebar widget and can allow video comments by WordPress subscribers and guests.

Getting Started



Workflow:

- 1. Install and Activate the Plugin
- 2. Configure the Plugin
- 3. Add Media to a Post
- 4. Add Video Comments
- 5. Manage Existing Media
- 6. Create Video Posts in Bulk from your KMC Content

Installing and Activating the Plugin

You can install or upgrade the plugin from a previous version and then add or activate the Recent Videos Sidebar Widget.

☐ To install the plugin for the first time

- 1. Download and extract the plugin zip file to your WordPress server.
- 2. Paste the 'all-in-one-video-pack' directory under the '/wp-content/plugins/' directory.
- **3.** Activate the plugin through the 'Plugins' menu in the WordPress admin application. The following message is displayed:

To complete the All in One Video Pack installation, you must get a Partner ID.

- 4. Click the link to get a Kaltura Partner ID or to connect the Plugin to an existing Partner ID.
- **5.** Fill in All in One Video Package Installation form.
 - o If you do not have a Kaltura Partner ID, fill in the All in One video Package installation Form.

All in One Video Pack Installation

Click here if you already have a Partner ID

Once you complete the form below and click "Complete installation", the All in One Video Pack will be fully installed and ready to use.

Get a Partner ID	
First Name: *	
Last Name: *	
Email: *	me@mail.com
Phone: *	
Company: *	Single WP site
Website:	http://www.domain.com/wordpress
Job Title: *	
Describe yourself: *	Please select
Country: *	Please select ▼
Would you like a Kaltura Video Expert to contact you? *	Please select ▼
How do you plan to use Kaltura's video platform?	
☐ I Accept <u>Terms of Use</u> *	
* Required fields	
Complete installation	

 If you have a Kaltura Partner ID, click "Click here if you already have a partner ID" and fill the form with your Kaltura credentials.

All in One Video Pack Installation

r rease enter your realitara m	anagement Console (KMC) Email & password
Partner ID:	
Email:	
Password:	forqot password?
Complete installation	

o If you are installing the plugin on a WordPress MultiSite network (from the Network Admin interface), fill in the following form with your Kaltura credentials:

All in One Video Pack MU Installation

This installation page should be used in order to configure the default Kaltura integration settings for all sub blogs.

Please enter your Kaltura Management Console (KMC) Email & password

Partner ID:

Email:

Password:

forgot password?

Complete installation

6. After the Plugin is connected to a Kaltura Partner ID, go to Settings > All in One Video Pack to setup the plugin.

To upgrade the Plugin from Previous Versions

- 1. In the WordPress admin application, deactivate the plugin through the 'Plugins' menu.
- 2. Download the latest version.
- 3. Follow the installation steps.

To Activate and Add the Recent Videos Sidebar Widget

- 1. In the WordPress admin application, activate the All in One Video Pack Sidebar Widget through the 'Plugins' menu.
- 2. Select Design and then select Widgets.
- 3. Click Add to add the Recent Videos Widget to your sidebar.

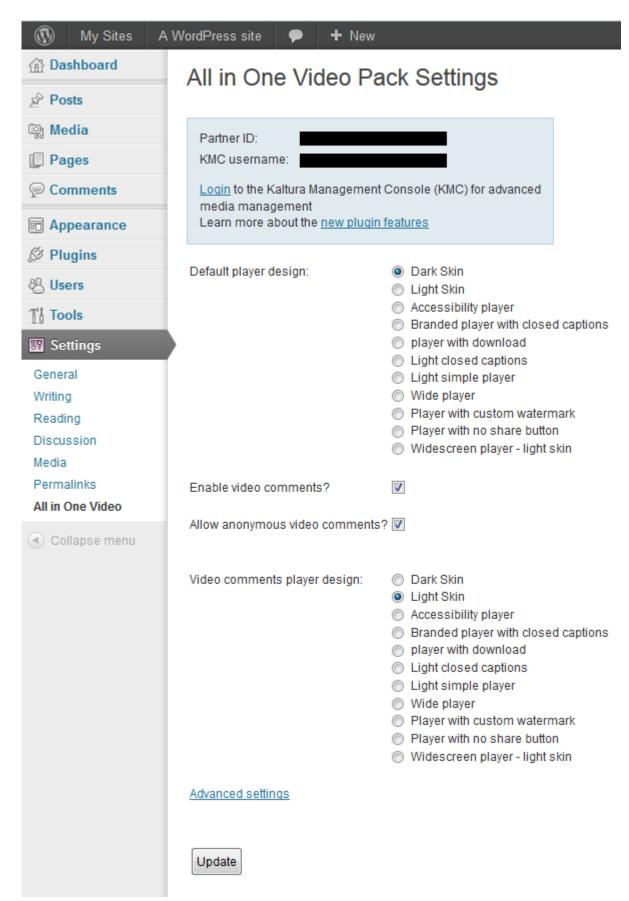


NOTE: Videos from earlier versions of the plugin will not show up on the sidebar unless they are reposted.

Configuring the Plugin

To configure the plugin

1. In the site admin, click Settings and then select All in One Video. The following screen is displayed:



2. Choose:

a. Whether to enable video comments and if anonymous users can post them

- b. The player for comments
- c. The default player for video posts
- 3. Click 'Update' when done.

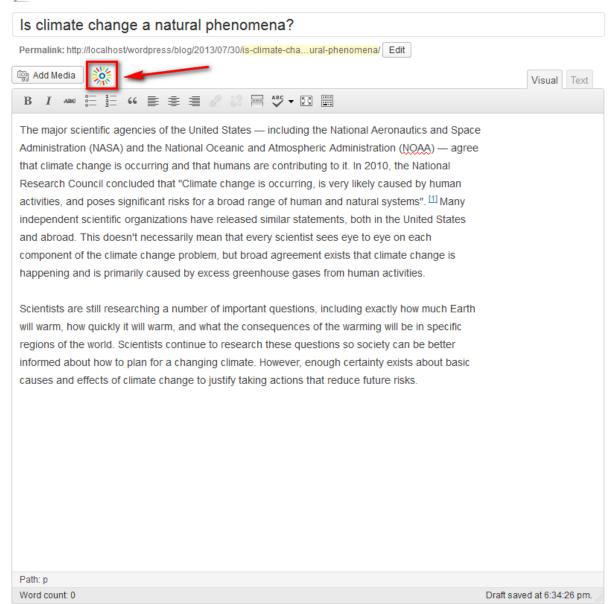
Adding Media to a Post

To add new media to post

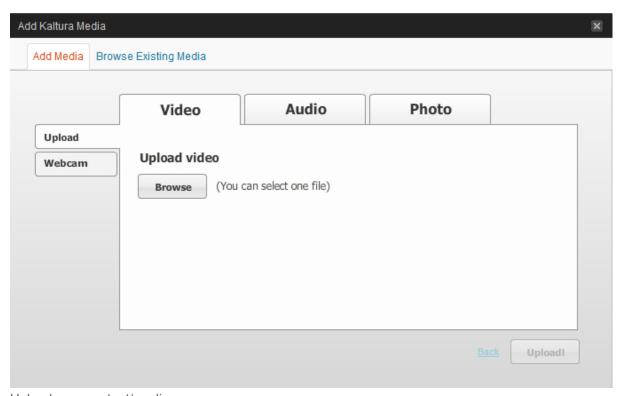
1. When creating a new post or editing a post, click the Add Kaltura Media button above the text editor.



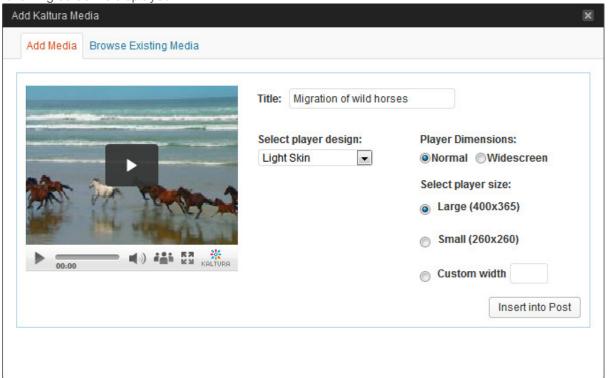
Add New Post



The following screen is displayed:



2. Upload your content/media. Follow the wizard steps to upload or record your media. After the media item is uploaded, the following screen is displayed:



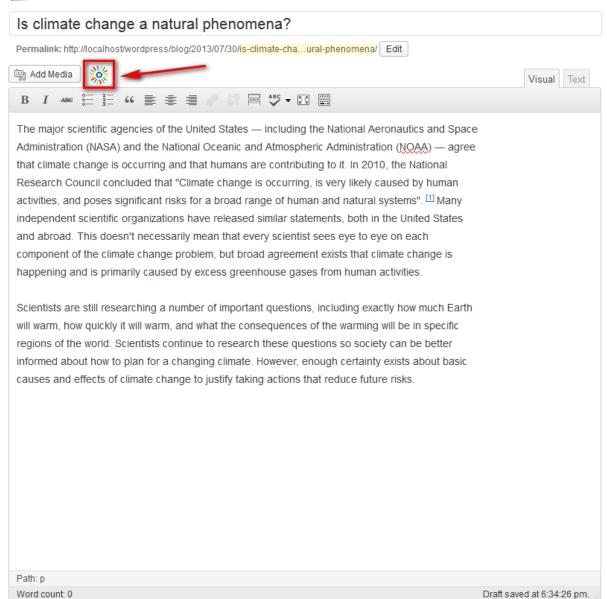
- 3. Select:
 - a. Title (that will be displayed above player)
 - b. Which player to use for the video
 - c. The player dimensions
- 4. Click Insert into Post.

To add existing media to a post

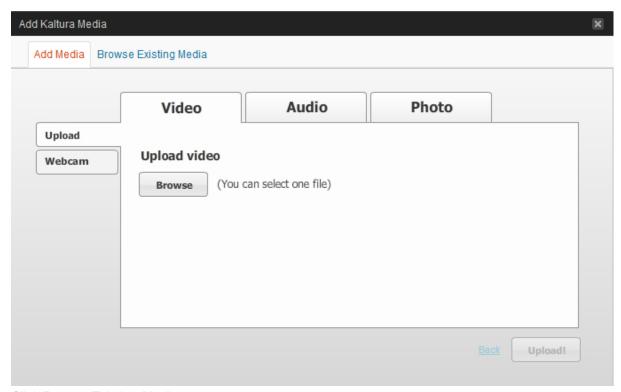
1. When creating a new post or editing a post, click the Add Kaltura Media button above the text



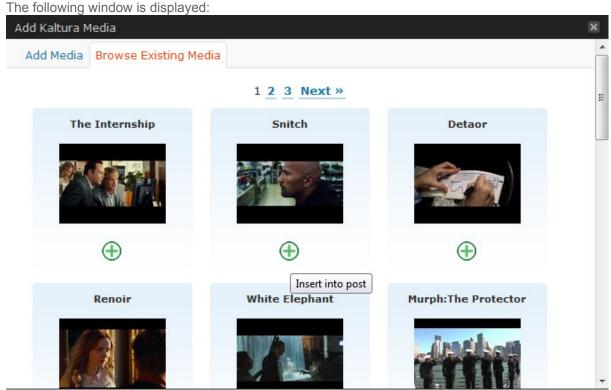
Add New Post



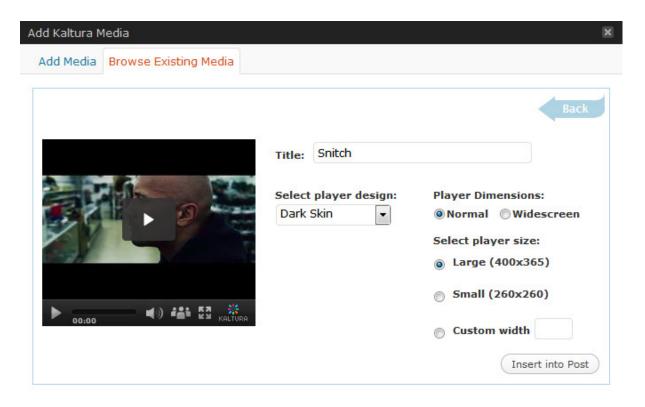
The following window is displayed:



2. Click Browse Existing Media.



- 3. Choose the media you want to add by clicking the plus sign below the thumbnail.
- **4.** After the media is selected, the following screen is displayed.



Select:

- a. Title (that will be displayed above player)
- b. Which player to use for the video
- c. The player dimensions
- 5. Click Insert into Post.

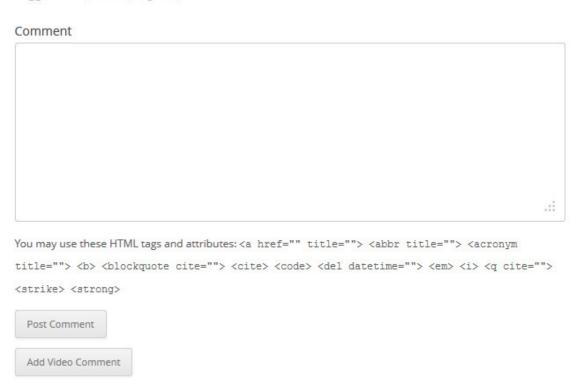
Adding Video Comments

If video comments are enabled, users may post video comments.

- To add a video comment
- 1. In the comments area of a post, click on Add Video Comment.

Leave a Reply

Logged in as admin. Log out?



2. Follow the contribution wizard steps to record or upload your video comment.



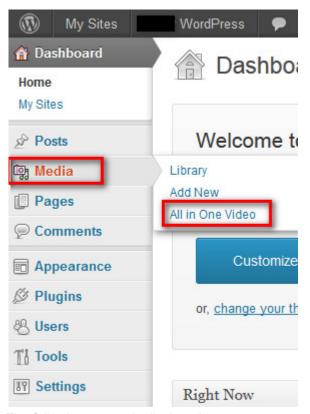
NOTE: Video comments are treated as any other comment and can be required to pass moderation, marked as spam and moved to trash.

Managing Existing Media

Some basic management functions may be performed from within WordPress, namely, browsing media, updating media titles, changing media thumbnails, and deleting media.

To browse existing media

• On the side menu, select Media and then select All in One Video.



The following screen is displayed:



Entries | Bulk Create Video Posts



Click title to edit entry title. Click thumbnail to preview.

« Previous 1 2 3 4 5 Next »



To view media

• Click on the thumbnail.

To edit a media title

- 1. Click on the title and modify the information.
- 2. Press Enter to save, or, Escape to undo the editing.

To change media thumbnails

- 1. Click on the camera.
- 2. Play the video or use the scrubber to the frame that you want to use as thumbnail.
- 3. Click Capture Thumbnail.

To delete media

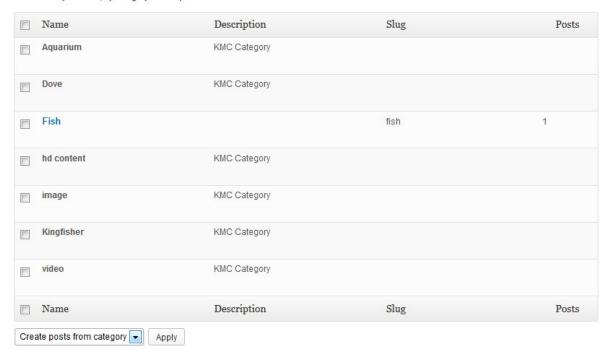
- 1. Click the red X sign below the media thumbnail.
- 2. Click OK on the confirmation box that pops up.

Creating Video Posts in Bulk from Your KMC Content

To create video posts in a bulk from your KMC top level categories

- 1. On the side menu, select Media and then select All in One Video.
- 2. Click "Bulk Create Video Posts"
 - A list of your Kaltura top level categories is displayed.

If you have created categories in your Kaltura Management Console (KMC), this page allows you to automatically generate a post that includes videos from your KMC, by category. These posts will be saved as drafts.

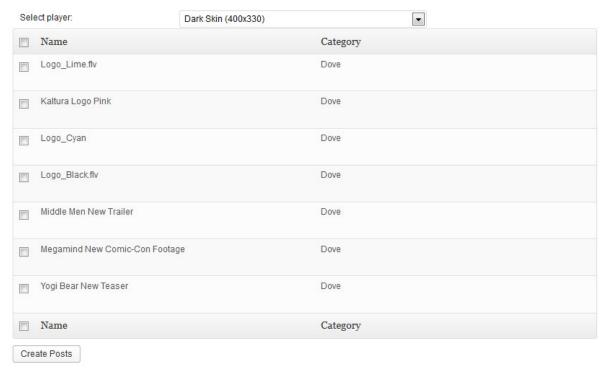


3. Check all the categories from which you want to create Video Posts for the included entries.

4. Click Apply.

The following screen is displayed:

Here are the videos found in your KMC categories that match your WordPress categories. Select player and videos to create posts.



- **5.** Choose the player you want to use for the video posts.
- 6. Check the entries you want to create video posts from.
- 7. Click Create Posts.



NOTE: The video posts are created as drafts.

Each video post is created with the name of the entry as the post's name and the selected player with the entry as the post's content.