

### PLANNING

All lifting operations **must** be adequately managed and properly planned with sufficient time allocated with competent persons that understand the lift.

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### SITE FEATURES / WORKING ENVIRONMENT

All site hazards and features **must** be assessed and adequately controlled as part of the planning process and point of work risk assessment.

### TEMPORARY WORKS

All lifting operations **must** be in accordance with the Management of Temporary Works procedure and suitably appointed duty holders.

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### COMPETENCE

All lifting operations **must** be conducted under the control of a suitably trained and competent person who must have been briefed and understand the lift plan.

### SELECTION OF EQUIPMENT

Appropriate selection of lifting equipment and accessories **must** be considered as part of planning the lift. Derating of lifting accessories due to angles, lifting points, knots in ropes etc. **must** be considered.

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### APPROVAL

The Lift plan and working methodologies must be approved by the manager putting people to work and supported by adequate, competent supervision.

### COMMUNICATION

Maintain effective communication with all members of the working party throughout the lifting operation.

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### INSPECTION AND MAINTENANCE

All lifting equipment and accessories **must** be in date, adequately maintained and be subject to a schedule of inspection and thorough examination.

### DROP ZONE / EXCLUSION ZONE

Drop Zones/ Exclusion zones **must** be established, be of a suitable and sufficient size and detailed in the lift plan.

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### EQUIPMENT AND PRE USE CHECKS

All equipment **must** be inspected for suitability and compatibility prior to use. The rated capacity (safe working load) of any item of lifting equipment or accessory must never be exceeded.

### VISIBILITY

Consideration **must** be given to the visibility of the landing area if restricted, with control measures implemented to mitigate the risks.

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### SECURITY OF LOADS

All loads **must** be secured and measures in place to prevent any slipping or falling.