

Reduction, reuse and re-cycling of waste minimises the environmental impacts of disposal of waste to landfill. To minimise waste we must: Firstly **Prevent** the waste if we can. Secondly **Reuse** waste materials and only then **Recycle** the waste. Only if we can't recycle can we send them for **Recovery**, such as energy recovery and finally **Dispose** of the waste to landfill as a last resort.

DO

- ✓ Eliminate unnecessary wastage by storing materials neatly on flat solid ground to avoid damage and loss.
- ✓ Reduce the amount of waste you create on site.
- ✓ Keep materials in their packaging for as long as possible to protect them from damage.
- ✓ Keep significant offcuts for use elsewhere.
- ✓ Reuse materials until no longer fit for purpose, for example, shuttering, fencing.
- ✓ Then reuse materials for alternative purposes for example, use old shuttering ply for hoardings.
- ✓ Recycle materials whenever possible.
- ✓ Segregate waste on site into different types.
- ✓ Store waste safely in the appropriate skip or container until removed from site.

DON'T

- ✗ DON'T put waste materials into the wrong waste container.
- ✗ DON'T open new cans or pallets before the ones in use are empty.
- ✗ DON'T leave materials unprotected and where they are likely to be damaged by, for example, rain or mud.
- ✗ DON'T burn or bury waste – it's illegal.
- ✗ DON'T mix different types of waste – it prevents recycling.

