

**Before you begin your review**

Full name of the reviewer

The full name of the CDC (eg SE-NRTH-PCA001)

The contractor responsible for the CDC (if known)

The date of review (in YYYY-MM-DD format)

**Checks before opening the CDC**

- ☐ Is the CDC free of any external marks or damage?
- ☐ Is the CDC secure on its base and free of wobble when pushed by hand?

**Build Quality, Interior and Base Checks**

- ☐ Are all of the bolts attaching the CDC to the base fitted and tight?
- ☐ Is the top of the concrete base between 20 and 50mm down from the lip of the base?
- ☐ Are the 96.5mm ducts correctly positioned in the base, between 10 and 30mm proud?
- ☐ Are all of the sub-ducts and microducts capped or fitted with gas blockers?
- ☐ Are the sub-ducts cut back to between 10 and 20mm proud of the top of the 96.5mm duct?
- ☐ Are all of the sub-ducts and microducts free of kinks or sharp bends?
- ☐ Is an identifying label fitted to the backplate of the CDC, with the full CDC name?
- ☐ Is the bag of spare racks (if not all racks are fitted) left in the base of the CDC?
- ☐ Is the cabinet free of any unused sub-ducts/multiduct bundles?

**Cable Management, Fibre, and Routing Checks**

- ☐ Is the incoming cable secured to the lower front cable tie point in the cable storage clips?
- ☐ Is the outgoing cable secured to the lower front cable tie point, if present?
- ☐ Are the cables stripped back to buffer tubes in the cable storage clips, and secured?
- ☐ Are the buffer tubes wrapped in spiral wrap between the storage clips and splice tray stack?
- ☐ Are the spare buffer tubes looped and cable tied in the loop storage basket?
- ☐ Are the incoming and outgoing cables labeled with printed TipTag labels?
- ☐ Are the buffer tubes to the connection panel neatly wrapped and secured in their spiral wrap?
- ☐ Is fibre properly wrapped on all of the splice trays?
- ☐ Is the incoming/outgoing cable stored neatly in the cable storage clips, with no sharp bends?
- ☐ If drop cables are installed, are the drop leads routed around the connector blocks?
- ☐ Are the dust caps installed on all of the unused connectors?

**Notes and Observations**

Sign to confirm that this checklist is an accurate description of  
the listed asset on the stated date

Feedback on this checklist? Email [network-standards@gigaclear.com](mailto:network-standards@gigaclear.com) or scan the QR code!

