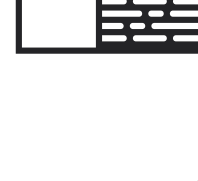


TOOLBOX TALKS



WORKING IN INCLEMENT WEATHER

It is essential, in times of inclement weather, that those putting people to work and employees should take prompt and necessary action to ensure that reasonably practicable measures are in place and regularly communicated.



THOSE PUTTING PEOPLE TO WORK

- Shall ensure that weather conditions are monitored to ensure the identification of Inclement weather conditions that may affect employees and/or others.
- Inclement weather is climate conditions that include extremes of rain/snow/hail/sleet/ice/high winds/fog/mist/lightening/heat.



SUITABLE AND SUFFICIENT CONTROLS

Ensure that suitable and sufficient controls are identified, documented, implemented and reviewed for work activities undertaken during Inclement Weather Conditions.

- Controls include but are not limited to: Looking at area Topography prior to identifying site/depot/office/traffic route locations.
- Careful design and maintenance of drainage/silt traps to prevent heavy silt runoff.
- Designing site drainage to take into account the likely volume of rainfall.
- Locating material/spoil storage areas in a suitable enclosed location.
- Moving material and spoils to storage areas in a timely fashion.
- Increasing temporary works inspection frequency.
- Increasing site inspection frequency.
- Ensure the correct vehicle selection for the environment.
- Increasing safety zones around vehicle traffic routes and manoeuvring areas.
- Providing visitors/other contractors/delivery drivers with information for additional controls on-site.
- Providing bog mats or other suitable material for vehicles.
- Increasing numbers of banks men for vehicles.
- Having water pumps available.
- Providing employees with additional wet weather clothing/drying rooms.
- Cleaning all surfaces (including vehicles) that employees walk on and or access, reducing slip risk.
- Reduced site speed limits/ increased driver awareness.
- Increased site lighting.
- Rescheduling work activities.
- Suspending work.
- Grit pre supplied to site in suitable quantity.
- Appointed person for grit laying.
- Laying grit on traffic routes (vehicular and pedestrian).



SITE SPECIFIC RISK ASSESSMENTS

- Undertake a Site Specific Risk Assessment prior to work activities commencing and treat this as a live document that is reviewed as conditions change.
- Ensure that the controls are identified through the risk assessment process **MUST** assist in the formulation of a site specific method statement and **MUST** be communicated to all on site.



EMPLOYEES

- **MUST** adhere to information provided by their supervisors
- **MUST** stop work immediately and report to their Supervisor if any documented controls cannot be achieved.



SUMMARY

- Those putting people to work are to ensure weather conditions are monitored; identifying inclement weather conditions that may affect employees or others
- Ensure that controls are identified, documented, implemented and assessed for work activities during inclement weather
- Undertake site specific Risk Assessments
- Stop work immediately and inform your Line Manager/Supervisor if changes in the weather affect work activities

TOOLBOX TALKS



FOR MORE INFORMATION OR IF YOU HAVE ANY CONCERNS CONTACT YOUR SHEQ DEPARTMENT