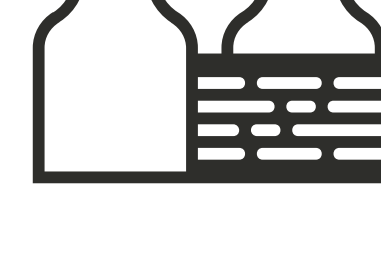


TOOLBOX TALKS

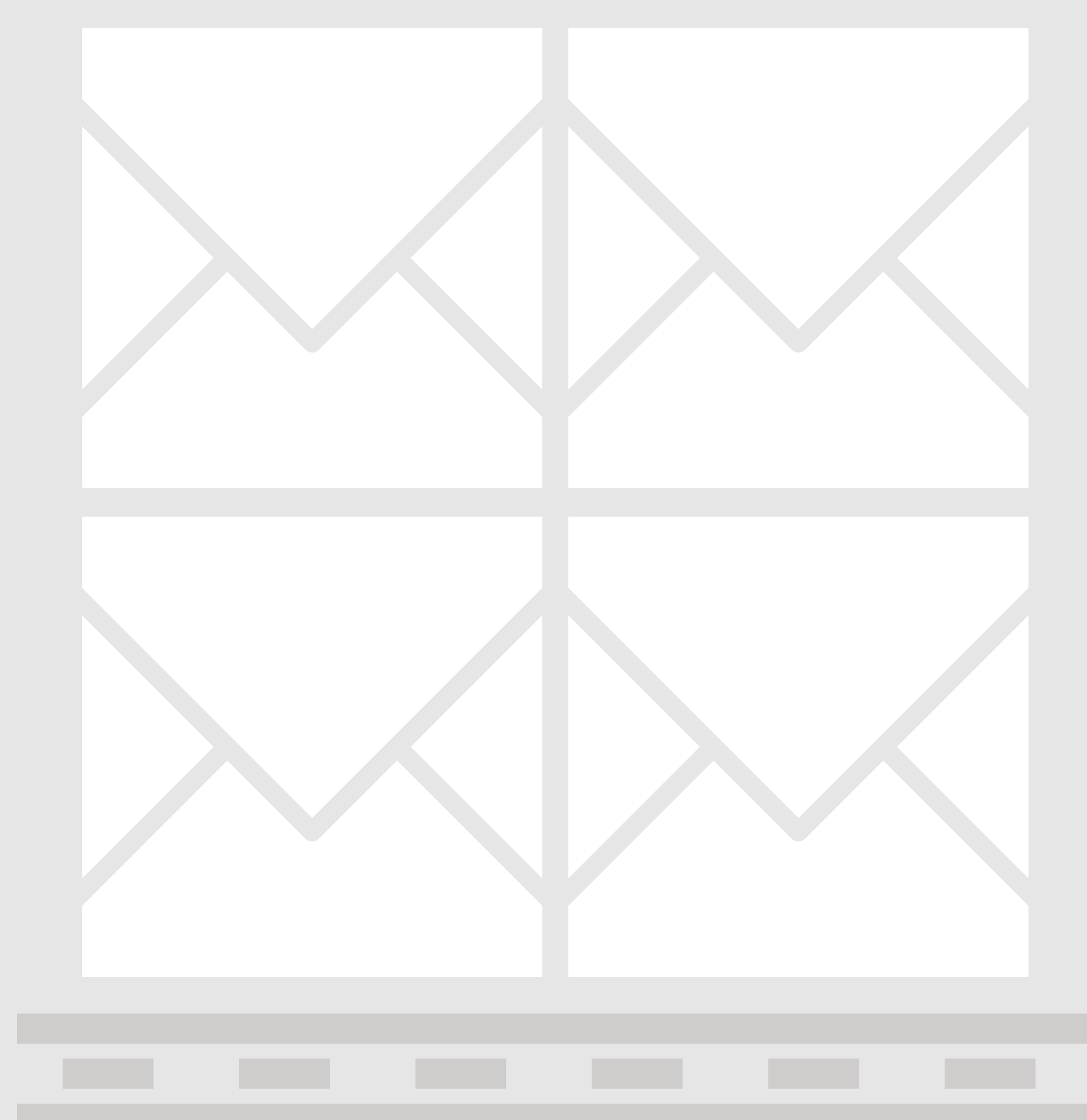


MATERIAL HANDLING & HOUSEKEEPING

WHAT?

Poor storage and handling of materials creates waste. Waste is a loss of resource and is very costly.

Poorly stored materials increase the risk of pollution incidents.



WHY?

REDUCE COSTS:

Wastage costs money: - not only the cost of the cost of replacement materials but also the disposal cost of those that are damaged.

REDUCE POLLUTION RISK:

Good storage reduces the risk of spillages.

AVOID WASTE:

Re-use of materials reduces the requirement for new materials.

IMPROVED SAFETY:

A tidy site is a safe site.

PUBLIC IMAGE:

Good housekeeping creates a positive image to the general public.

DO

Avoid double handling as much as possible: less effort, less damage, less wastage.

Supervise the delivery of materials to ensure correct location and method of storage.

Check that a material is fully used prior to starting a new batch.

Return to storage any materials that have not been used.

Use off-cuts where possible.

Re-use formwork as often as practically possible.

Designate an area for surplus concrete – it can be crushed and re-used.

Pick up litter.

DON'T

DON'T store or leave unprotected any materials that can be damaged by weather, eg. cement bags.

DON'T over order materials.

DON'T put materials in a skip if they still have a use.

DON'T use new lengths of pipe or cable for short pieces of work. Minimise the need for off-cuts.

DON'T store together any materials that can contaminate each other.

TOOLBOX TALKS



FOR MORE INFORMATION OR IF YOU HAVE ANY CONCERNS CONTACT **YOUR SHEQ DEPARTMENT**