

TOOLBOX TALKS



WORKING ON THE PUBLIC HIGHWAY



LINE MANAGER/ SUPERVISOR

Does the work within the public highway involve roads with a speed restriction of 60mph or less?

- If NO – the Line Manager/ Supervisor has identified a road with a speed restriction of more than 60mph
- Line Manager/Supervisor identifies and assesses external service provider to sign, light and guard road
- Ensure service provider has competent employees that meet the requirements of the National Highways Sector Scheme (NHSS) section 12 documents
- If YES – ensure employees are competent to sign, light and guard road; NRSWA unit examples include:
 - Excavation Team Units 1,2,3
 - Grab Drivers Units 1,2,4
 - Reinstatement Units 1,2,4,5,6,7,9
 - Supervisor Units 1,10,11,12,13,14,16



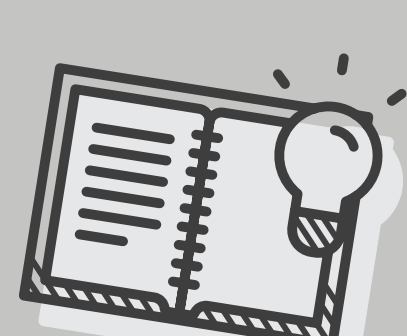
1

REQUIREMENTS, RESTRICTIONS & AUTHORITY

- Ensures permission and approval to work on public/private road from relevant authority.
- Ensure that when working near tramways and/or railway crossings that they contact the network owner at the planning stage as special conditions will need to be met. Traffic **MUST NOT** tail back across a railway level crossing or interfere with tramway operations. **Portable Traffic Lights shall NEVER be used within 50m of any level crossing**
- Ensure any specific requirements/restrictions are documented.
- Ensure all works are planned in line with permission/approval/ restriction requirements.
- Ensure all required work equipment is present and available to employees prior to work commencing.
- Ensure all relevant information is passed to employees prior to work commencing.



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EMPLOYEES

- **MUST** adhere to information provided with regards to Working in the Public Highway
- Must inspect the working area prior to Working in the Public Highway and undertake site-specific Risk Assessment prior to starting work
- Ensure to report any lost/defective Work Equipment to the Line Manager/ Supervisor and request additional Work Equipment where required



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SUMMARY

- Assess if the roads within the public highway involve roads with speed restrictions of 60mph or less
- Ensure you are aware of any restrictions and authorisations
- Adhere to information provided with regards to working in the public highway
- Carry out site-specific Risk Assessments prior to starting work

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FOR MORE INFORMATION OR IF YOU HAVE ANY CONCERNS CONTACT YOUR SHEQ DEPARTMENT