
SERIES 1000**INSPECTION AND HANDOVER**

Contents

Clause	Title	Page
1001	General	2
1002	Standardisation of Inspection and Hand-over Procedures	2

1001 General

- 1 The Contractor is advised that the inspection and handover requirements of the Works will vary between some areas of the Contract, dependent on which of the Engineer's regional offices the Works are instructed. Such variations arise as a result of a number of differing factors, including:-
 - (i) differing methods of design and planning of the Works;
 - (ii) local arrangements and working relationships with street authorities;
 - (iii) historical inspection and handover methods employed by cable companies, which are now part of the Employer's organisation.
- 2 Substantially, all differing inspection and handover processes are intended to ensure that the Contractor constructs the Permanent Works in accordance with the Contract, to the required dimension and wholly in accordance with the obligations imposed on the Employer, as an undertaker working under the NRSWA. In this respect, whereas the Contractor may be expected to work under several differing inspection and handover processes, the Employer considers that there should be no relatable or consequential costs arising out of these different processes.
- 3 Notwithstanding the general obligations on the Contractor set out in the Conditions of Contract, together with the requirements of Series 100 of the Specification, typical inspection and handover processes (and associated paperwork) that the Contractor should reasonably expect, include:-
 - (i) Notification requirements, including opening notices allied to the Contractor's programme and Daily Whereabouts sheets, both for major (Nodal and Trunk) and Minor (all other) works;
 - (ii) Marking-out procedures;
 - (iii) In-process and completed works quality checks for all works activities;
 - (iv) Material checks on same during the course of and post construction;
 - (v) Inspection and Instruction procedures;
 - (vi) Damage notification procedures/reporting requirements including damage to private property, third party damage, together with damage to the Employer's and other undertakers apparatus and plant;
 - (vii) Measurement procedures;
 - (viii) Handover/Acceptance procedures;
 - (ix) As-Built requirements;
 - (x) Defect Inspection;
 - (xi) Closing Notification procedure at end of Defects Correction Period;
 - (xii) Relevant health and safety information for health and safety file.

1002 Standardisation of Inspection and Hand-over Procedures

- 1 The Employer intends to review all inspection and handover procedures during the course of the Contract, with a view to standardising same. The Contractor will be expected to adapt to changes in these procedures, as they are introduced, but only insofar as there is no consequential cost incurred by the Contractor. Where the Contractor believes there to be such consequential cost, he shall notify the Engineer, for his consideration.