

| No | Activity          | Hazard  | Person(s) in Danger                     | Control Measures  | Residual Risk Rating |
|----|-------------------|---|---|---|----------------------|
| 18 | Poor housekeeping | <b>Slips, Trips and Falls</b><br><br>Employees and others injuring themselves through poor housekeeping | Employees, other contractors and public | <ul style="list-style-type: none"> <li>- All spillages to be cleaned up immediately – use spill kit.</li> <li>- Remove any waste materials from site immediately.</li> <li>- Do not leave tools and equipment lying about on the floor.</li> <li>- Store the minimum amount of materials needed on site, deliveries to be fenced off away from site so it does not cause unnecessary obstruction.</li> <li>- Route any cables and hoses where they do not create a tripping hazard.</li> <li>- Keep vehicles tidy. Keep boots, steps and ladders free from mud etc.</li> <li>- Take care getting in and out of vehicles and plant.</li> <li>- Climb down facing the vehicle, hold on, and do not jump down.</li> <li>- Use designated walkways/access routes.</li> <li>- Housekeeping to be maintained, area(s) to be kept clear and tidy,</li> <li>- Additional care may be required during adverse weather conditions.</li> </ul> | Low                  |