

No	Activity	Hazard	Person(s) in Danger	Control Measures	Residual Risk Rating
17	All work activities involving excavations	Excavations  Persons / Equipment falling into excavation, Collapse of excavation	Employees, other contractors and public	<ul> <li>MTS Excavation Risk Assessment process to be completed.</li> <li>Appropriate access / egress ladder(s) to be available if required 'do not' climb up the supports.</li> <li>All excavations in highway to be guarded in accordance with NRSWA guidelines (Red Book) and the necessary signage displayed.</li> <li>Excavation must be checked prior to entry at start of shift. Keep soil heaps back at least the depth of the excavation from the edge.</li> <li>Never excavate near an adjoining structure (walls, telegraph / lamp posts etc.) unless authorised to do so, additional controls will be required.</li> <li>All excavations must be supported (Shoring / Battered Back) when working in unstable ground conditions Excavations and other temporary works deeper than 2.5m will require assessment by a Temporary Works Co-ordinator.</li> <li>Where practical batter edge of trenches to reduce risk of collapse.</li> <li>Request standard shoring designs if</li> </ul>	Low



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	you place trench support.	
	- Appropriate competencies required	
	for excavation shoring.	
	- Ensure stop blocks are fitted when	
	dumpers are tipping into	
	excavations and that they are guided	
	by a banks person or signaller.	
	- Never throw tools or materials to	
	someone in an excavation, pass	
	hand-to-hand or lower them on a	
	rope if too deep to pass.	
	- Any excavation that is suspected to	
	contain foul air will be tested with a	
	gas monitor. If readings are high the	
	excavation will be treated as a	
	confined space and a safe working	
	method implemented.	
	- Trench support must be monitored	
	continuously and at the	
	commencement of every shift by a	
	competent person and results must	
	be recorded.	
	- If ground conditions require extra	
	controls an Excavation Risk	
	assessment must be carried out by a	
	competent person prior to work	
	commencing.	
	- Whilst working in close proximity to	
	an excavator the appropriate	
	Personal Protective Equipment must	
	be worn at all times.	
	- Additional guidelines can be located	



		within the team safety pack.	