

## DII x Coursera Social Impact Programme Community Partner Onboarding Flow

<b>STEP 1</b> Partner Confirmation	<ul style="list-style-type: none"> <li>• Partner completes onboarding form</li> <li>• Nominates focal contact person</li> <li>• Receives confirmation email from DII</li> </ul>
<b>STEP 2</b> Beneficiary Submission	<ul style="list-style-type: none"> <li>• DII shares beneficiary Excel template</li> <li>• Partner uploads completed file</li> <li>• Beneficiaries receive onboarding links</li> <li>• Weekly onboarding progress updates sent to partner</li> </ul>
<b>STEP 3</b> Orientation & Licence Activation	<ul style="list-style-type: none"> <li>• Beneficiaries attend Coursera orientation</li> <li>• DII activates Coursera licences</li> <li>• Learners receive login details and start courses</li> </ul>
<b>STEP 4</b> Learning & Engagement	<ul style="list-style-type: none"> <li>• Learners progress through curated pathways</li> <li>• Partner provides encouragement and local support</li> <li>• DII monitors platform engagement</li> </ul>
<b>STEP 5</b> Reporting & Impact	<ul style="list-style-type: none"> <li>• DII aggregates learner progress data</li> <li>• Periodic impact reports shared with partners</li> <li>• Outcomes contribute to donor and ecosystem reporting</li> </ul>

For support during onboarding, contact [admin@digitalinclusioninitiative.org](mailto:admin@digitalinclusioninitiative.org)