



# NIAZI MEDICAL & DENTAL COLLEGE SARGODHA

## OFFICE OF THE PRINCIPAL

### HOW TO PAY FEE / RULES & REGULATIONS

College fee is payable in the form of Bank Draft or Pay Order in the name of “Niazi Medical & Dental College (Pvt) Ltd, Sargodha” or online in the Account No.0438-0930756801006706 of MCB Bank Ltd, Satellite Town Branch, Sargodha.

1. Payment in cash is not accepted for college dues.
2. Fees and other charges are payable in advance before the start of the academic year.
3. Tuition fee once paid are only refundable as per PMDC policy.
4. The College does not take responsibility of sending reminders to parents to pay the outstanding dues.
5. The dates for payment of the fee are final and are notified through college notice boards at the beginning of the academic year. Any delay in payment of fee will result in imposition of fine and the annual examination forms will be withheld.
6. Students will not be allowed to appear in any university examination / sendup exam unless all outstanding dues are fully cleared prior to the registration deadline of the examination.
7. The student is bound to pay, any additional charges levied by the government, university or any other regulatory authority, and any changes in the fee structure, hostel and transport charges levied by the College due to extraordinary circumstances.
8. The students competing on open merit seats are required to deposit 100 % of the tuition fee along necessary UHS/PMDC fee at the time of admission.

### DELAY IN PAYMENT

Students are required to pay the annual tuition fee every year before the due date. In case of non-payment of fee by the due date, the following will apply

1. A fine of Rs. 500 per day will be charged to the student for the first 30 days.
2. After 30 days of the due date a fine of Rs. 1000/- per day will be charged to the student.
3. After 60 days of the due date a student who fails to clear the dues without any valid reason will be debarred from attending classes till payment of dues with fine.
4. In case of non-payment of fee after 90 days of due date (without valid reason) the student's name will be struck off from the college rolls, and in case of readmission the student will have to pay full admission Fee.



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Additional tuition fee will be charged from students who are detained in their supplementary examination by the UHS and will have to study and additional year at the College.

Students who fail in all (100%) subjects in supplementary examination will have to study for one additional year and will pay additional full tuition fee for the session. Those who fail in less than 100% subjects will pay additional fee accordingly to the percentage of subjects they have to reappear. (For example: those who have to reappear in one out of three subjects will pay 35% of the total tuition fee and those who fail in 2 subjects will pay 75% of the total tuition fee).

**Refunds:** PM&DC refund rules will be strictly followed.

## Utilities charges for additional appliances

1. Air conditioner (1.0 ton Inverter)	Rs. 9000/- Per Month
2. Air Cooler	Rs. 3000/- Per Month
3. Room Electric Heater	Rs. 5000/- Per Month
4. Room Fridge (Small/ Max 3cu ft)	Rs. 3000/- Per Month
5. Microwave Oven (for one room use only)	Rs. 2000/- Per Month



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