

## Baseline Project Plan Report

Project Name: "Personal Expense Tracking System."

### • Introduction:

A. Project Overview: This project will provide auto-service for tracking personal expenses in a systematic way. This project will be helpful for tracking user's daily expenses, recording their transactions. It will be able to import transactions from accounts, mobile wallets & credit cards.

B. Recommendations: Many of the transaction managing problems can be addressed with the "Personal Expense Tracking System". The construction of the system & its database have been approved by the customer, as outlined in the statement of work.

• System Description: The Personal Expense Tracking System will be built using scratch. It will provide menus, input forms, & reports, report analysis tool as outlined by the customer in statement of work. Ms Access Database form will provide forms for customer information, employee information, ~~net~~ and their expenses & income statements etc.

### • Feasibility Assessment:

A) Economic Analysis: This system will be able to track the expenses & incomes of customer/user that will help to analyze the ~~trans~~ transaction that reduces the expenses in different way. This system is faster, customer supportive & better than other paid systems. It helps to save the time of customer. Complete income-expense analysis is provided in spreadsheet.



B) Technical - The system analyst, programmers, & designers assigned to this program have extensive experience with Python & Scratch. The objectives of this application are well within their capabilities.

C) Operational - The proposed system will capture the personal expense-income, record transactions & help to analyze the over expense. This system directly help customer to track their expense.

D) Legal & contractual - The proposed system does not present any legal or contractual process.

E) political analysis - The key stakeholder of organization & top management supports the proposed system.

F) Schedules, Timeline, resources -

- An MS project file & Gantt chart detail the activities & timeline for this project.
- \$ 30,000 has be allocated for personal expense tracking system. This amount must cover development cost, as well as hardware, software, data conversion & training.

- The system should be

- Management Issues:

A) Team configuration & Management:

Team member will follow standard procedure for reporting progress, documenting work & communicating with other members.



B) Communication plan: The communication between team member & management will be conducted by 'Google meet' & Team member & customer will communicate with each other through 'Viber'.

c) Project standards & procedures:

• Functions / Accessibility

- you can log/set up your username & password for your profile
- You can login into your profile using these username & password.
- You can enter all the required information about yourself in your profile from 'Menu' option.
- You can edit themes.
- you can enter all daily expenses & incomes in order to get analyzed data, reports daily, monthly or yearly.
- You can sync the data in cloud.