

Ian Fleshman-Cooper

Kirkland, WA 98272 | Phone: (425) 495-3453 | Email: ian.fleshmancooper@gmail.com

LinkedIn: <https://www.linkedin.com/in/ian-fleshman-cooper/>

Portfolio: <https://ianfleshmancooper.com>

Summary

Salesforce Certified Administrator (SCA) with a solid background spanning ten years in education. My expertise ranges from K-12 to higher education settings, including a recent position as a Digital Learning Teacher at Monroe School District, where I successfully integrated technology into the curriculum and fostered problem-solving skills and a growth mindset among students. I have also worked three years as an Academic Advisor at Northwest University in which I further honed my abilities in student consultation, task management, and data systems. I excel in training and mentoring others, and I have a knack for establishing efficient system processes. With my diverse skill set, I am well-prepared to support students in their educational journey and help them achieve their academic goals.

Certifications

- Salesforce Certified Administrator (SCA)

Experience

Digital Learning Specialist	2021 – 2023
Monroe School District	Monroe, WA

- Developed and taught comprehensive Computer Science curriculum covering digital citizenship, coding, robotics, and computational thinking
- Administered Learning Management Systems (e.g., Canvas, Skyward) to track student progress and provide learning resources
- Facilitated technology integration and training for staff and faculty, improving workflows and efficiency in their work

NPP Academic Advisor	2018 – 2021
Northwest University	Kirkland, WA

- Guided students through the advising process to achieve their higher education goals
- Represented as an SME for database updates to develop more efficiency within the advising support process
- Lead and trained new employees and students on how to utilize university software and learning platforms
- Gained proficiency in Salesforce, Excel, MS Access, PowerCampus, Microsoft 365, Teams, and Zoom for data management and communication
- Utilized Salesforce, Teams, and Office 365 to communicate with students daily to assist with a variety of academic advising related concerns and questions

Education

Bachelor of Arts in Mathematics and Business Administration IT: Northwest University - Kirkland, WA | Summa Cum Laude – Annual Dean's List

Full-Stack Web Development | Professional and Continuing Education: University of Washington – Seattle, WA

24-week intensive program gaining technical programming skills in JavaScript, HTML, CSS, jQuery, React JS, MongoDB, Node.JS as well as going in depth with Algorithms, Efficiency, and Data Structures.