

CSC106

Group Norms and Team Contract

Group Member Names: _____ Henry Wunderlich / Ian McEachen _____

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made through compromise and talking through things

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

We will meet 2-3 times a week to discuss coding problems and the general direction of the project. If a meeting is missed for any reason, a new meeting can be scheduled.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments will be done through pair programming and if any issues arise about completion or quality the group will meet to discuss it.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

During meetings we will discuss progress and make sure members have been keeping up to date.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will plan the next meeting during the current meeting. All meetings can be done through zoom

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Both documents can be shared via google drive and owned by all members

Promptness (What do you expect and how will you handle lateness?)

If a member is late, we can schedule a new meeting or wait for the member to arrive

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will be fair and kind to all group members and listen if there are issues

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We can discuss and give feedback during meetings and after meetings via text

You may add additional norms here.