



Ian Zammit

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ABOUT ME

Born and raised in the Malta. Passionate about learning (even though I am not the best student), often sketch, loves to train trying to always improve physically and mentally to become the best version of myself. I always love learning new things as it broaden your horizon. I can work under pressure and will try my utmost to do the work by the assigned deadline.

To see more information about my previous work and personal life achievements in the website that I have made.

Portfolio: <https://ianmaster231.github.io/>

EDUCATION AND TRAINING

Bachelor of Science (Honours) in Multimedia Software Development IT

Institute Of Information & Communication Technologies [Aug 2019 – Aug 2022]

Address: Triq Kordin, PLA 9032 Paola (Malta)

<https://moodle.mcast.edu.mt/course/index.php?categoryid=30>

ECDL Basic Course (Computer Essentials, Online Essentials, Introduction to Word Processing, Introduction to Excel Processing)

Jobsplus Online Training [6 Dec 2021 – 9 Mar 2022]

Address: RGC4+8H7, RGC4+8H7 Birżebbuġa (Malta)

<https://jobsplus.gov.mt/courses>

Advanced Diploma in IT in (Multimedia Software Development)

Institute Of Information & Communication Technologies [Aug 2016 – Jun 2018]

Address: Triq Kordin, PLA 9032 Paola (Malta)

<https://moodle.mcast.edu.mt/course/index.php?categoryid=22>

Diploma in IT in (Multimedia Software Development)

Institute Of Information & Communication Technologies [Aug 2015 – Jun 2016]

Address: Triq Kordin, PLA 9032 Paola (Malta)

<https://moodle.mcast.edu.mt/course/index.php?categoryid=20>

MCAST Foundation Certificate In Computing

Institute Of Information & Communication Technologies [Aug 2014 – Jun 2015]

Address: Triq Kordin, PLA 9032 Paola (Malta)

<https://moodle.mcast.edu.mt/course/index.php?categoryid=19>

Direttorat ghal Kwalita u Standards fl-edukazzjoni

Maria Regina College [2008 – 2014]

Address: Triq il-Biedja, Mosta (Malta)

<https://edumalta.gov.mt/en/schools/state-schools/maria-regina-college-mosta-secondary-school-zokrija>

WORK EXPERIENCE

Erasmus Website Intern

RIFF (Reykjavik International Film Festival) [4 Jul 2022 – 17 Oct 2022]

City: Reykjavik

Country: Iceland

- **Main Work**
- Improving the overall structure of the website
- Adding new features such as embedding eventful data to WordPress
- Addition of custom buttons animation
- Creation of new pages and translation pages
- Working under pressure to meet deadlines
- Changing of data to updated information received from the film submitters
- Working in a team and help each other out
- Fixing already existing issues or improving the interaction for the user to stay engaged
- **Software Used**
- WordPress (Elementor)
- **Responsibilities**
- Selling Merch, Tickets, Beverages (Handled with money)
- Website maintenance
- Driving the company car to help set up event
- Flying To another country and working and living there for a duration of time

MITA Student Placement Programme 2021

KNZ [8 Jul 2021 – 13 Sep 2021]

City: Floriana

Country: Malta

- **Main Work**
- WordPress Website Developer
- Website Design Streamline
- Integration Of KNZ Facebook With KNZ Website
- Registration/Log In Feature
- Google Analyst To Track Traffic Of People Visiting Site
- GIF Maker
- **Software Used**
- WordPress (Elementor)
- Adobe Photoshop
- Adobe Illustrator
- Adobe Premiere Pro

Student Worker

Ministry For Family & Social Solidarity IRU (International Relations Unit) [12 Jul 2020 – 10 Sep 2020]

City: Valletta

Country: Malta

- **Main Activities**
- Different Data Forms Filling Digital
- Updating Clients Database Information
- Files Organization Physical
- Letter Application Sent To Clients Physical
- Assisting Everyone In Need Due To Familiarity With All Work
- **Responsibilities**
- Correct Data Implementation Digitally and Physically
- Correct File Placements
- **Software Used**
- Microsoft Word
- SUBS (Software for database used by the government)

Clerical Duties

Ministry For Family & Social Solidarity IRU (International Relations Unit) [18 Aug 2019 – 12 Sep 2019]

City: Valletta

Country: Malta

- **Main Activities**
- Letter Applications Form For Specific Users (Digital)
- Email Application Sent To Users Needs (Digital)
- Different Data Forms Filling (Digital)
- Updating Clients Database Information
- Files Organization (Physical)
- Letter Application Sent To Clients (Physical)
- Assisting Everyone In Need Due To Familiarity With All Work
- **Responsibilities**
- Correct Data Implementation Digitally and Physically
- Correct File Placements
- **Software Used**
- Microsoft Word
- SUBS (Software for database used by the government)

Clerical Duties

Ministry For Family & Social Solidarity IRU (International Relations Unit) [14 Jul 2019 – 8 Aug 2019]

City: Valletta

Country: Malta

- **Main Activities**
- Letter Applications Form For Specific Users (Digital)
- Email Application Sent To Users Needs (Digital)
- Different Data Forms Filling (Digital)
- Updating Clients Database Information
- Files Organization (Physical)
- Letter Application Sent To Clients (Physical)
- Assisting Everyone In Need Due To Familiarity With All Work
- **Responsibilities**
- Correct Data Implementation Digitally and Physically
- Correct File Placements
- **Software Used**
- Microsoft Word
- SUBS (Software for database used by the government)

Food And Beverage Attendant

AX Hotel Operations PLC [31 Jan 2019 – 9 Jun 2019]

City: Qawra

- **Main Activities**
- Adjusting to a Different Restaurant (Waterfront Tal-Kaptan)
- Multitasking
- Time Management
- Taking Orders
- Cleaning Tables
- Clearing Plates
- Stock Refill
- Printing Bills / Giving Change / Card Machine
- Food Runner / Drinks Runner / Dessert Runner
- Garbage Runner
- Team Work
- **Responsibilities**
- Bills / Money
- Food Ingredients Due To Allergies
- Efficiency Under Stress

Waiter

Quayside Catering LTD [2 Jul 2017 – 6 Jan 2019]

City: Qawra

Country: Malta

- **Main Activities**
- Multitasking
- Time Management
- Taking Orders
- Cleaning Tables
- Clearing Plates
- Stock Refill
- Printing Bills / Giving Change / Card Machine
- Food Runner / Drinks Runner / Dessert Runner
- Garbage Runner
- Team Work
- **Responsibilities**
- Bills / Money
- Food Ingredients Due To Allergies

Student Worker

Ministry For Family & Social Solidarity (Registry Department) [16 Jul 2017 – 7 Sep 2017]

City: Valletta

- File Organization (Physical)
- Letter Organization (Physical)
- Sick Leave Organization (Physical)
- Paper Sorting (Physical)

Clerk

Ministry For Family & Social Solidarity IRU (International Relations Unit) [15 Jul 2018 – 13 Sep 2018]

City: Valletta
Country: Malta

- **Main Activities**
- Letter Applications Form For Specific Users (Digital)
- Email Application Sent To Users Needs (Digital)
- Different Data Forms Filling (Digital)
- Updating Clients Database Information
- Files Organization (Physical)
- Letter Application Sent To Clients (Physical)
- Assisting Everyone In Need Due To Familiarity With All Work
- **Responsibilities**
- Correct Data Implementation Digitally and Physically
- Correct File Placements
- **Software Used**
- Microsoft Word
- SUBS (Software for database used by the government)

LANGUAGE SKILLS

Mother tongue(s): **Maltese** | **English**

Other language(s):






Italian

LISTENING A1 **READING** A1 **WRITING** A1

SPOKEN PRODUCTION A1 **SPOKEN INTERACTION** A1

DIGITAL SKILLS

Digital Skills - Test Results

 Information and data literacy	ADVANCED	Level 5 / 6
 Communication and collaboration	ADVANCED	Level 5 / 6
 Digital content creation	ADVANCED	Level 5 / 6
 Safety	INTERMEDIATE	Level 4 / 6
 Problem solving	INTERMEDIATE	Level 4 / 6

Results from [self-assessment](#) based on [The Digital Competence Framework 2.1](#)

My Digital Skills

Outlook / Microsoft Office / Microsoft Excel / Social Media / Power Point / Facebook / Graphics tablet / Good listener and communicator / Team-working skills / Driving licence B / Krita Digital Painting / TwitchTV / Adobe Photoshop 2018 / Adobe (Adobe photoshop, Adobe Illustrator, Adobe XD, Adobe Premiere) / Google Drive / Maya 3D / Familiar with Unity Engine

DRIVING LICENCE

Driving Licence: B1

Driving Licence: B

VOLUNTEERING

MFA Volunteering

[Ta Qali, 24 Feb 2021 – 5 Mar 2021]

Work Done At The Volunteering

- Newsletter Design

https://mcusercontent.com/292bcb69ac81fcaea1a0cff2/files/9a9e4108-35d1-4d3f-97d6-6ac44a770f4b/FSR_Newsletter_1_.pdf

- Laptop Cleanup, Updating, Virus Scan.
- Participate In a event https://www.youtube.com/watch?v=Hi5B_iUVCdo&list=PLQATzoFPNmwj4wuDkJMD0Tu7AroF4dESx&index=15
- Badge Design
- Organization, Listing, Taking Account of stock goods.

HOBBIES AND INTERESTS

Drawing

Here is where I post all my drawings and designs

<https://www.facebook.com/IanZart1>