Oluwafemi I. Oni

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# Personal statement

A highly motivated and hardworking individual. Seeking a position in the financial and communications industry to build upon a keen economic interest.

I am an open minded individual. I employ methodical approaches to problem solving and I am very eager to learn and develop personal skills within the cooperate community. My career goal is to become a fully-qualified and experienced economist, with the long-term aspiration of starting my own project management and financial analysis / investment practice.

# Work Experience

Intern: Office Assistant and Athlete, Ministry of Youth and Sports, Ogun state (NYSC)

*(May 2016 – Present)*

* Achieved four out of five month on month revenue targets
* Represented NYSC as an athlete and competed in various competitions around the country
* Functioned as the Chief of Staff to the Head Coach of the athletics team
* Designed and developed a retailing segment for the ministry
* Significantly improved communication skills, regularly converting customers from point of enquiry to sale.

## Athlete: Lagos State Sports Commission, Lagos

*(May 2012 – Present)*

* Represented Lagos state in various competitions notably All-Nigeria Athletics Championships, National Sports Festival in Lagos

## Intern: Ministry of Tourism, Lagos

*(Summer Internship 2009)*

* Shadowed a key member of staff, observing their day-to-day work
* Spent a morning working within customer service center, listening to client complaints and understanding company best practice when responding
* Survey to know the total number of restaurants and eateries in certain LGA in Lagos
* Administrating questionnaires to know how the business are being run and how the manage them
* Learned about company project management lifecycle methodology

# Hobbies & Interests

Over the last five years I have been into athletics at state level. This has triggered a passionate interest in sports and, I have continued to build my knowledge by getting to more about different sports.

# References

References are available on request.

# Key Skills

* Proficiency in the use of Microsoft Office, (i.e. Excel, Word and, PowerPoint)
* Excellent written and verbal communication skills
* Project management and coordination – (Flexibility, whilst maintaining enthusiasm and commitment to each project)
* Timeliness is delivery of tasked projects (as is evident from the work experience)
* Strong knowledge of social media platforms and networking

# Education

University of Lagos, Akoka, Yaba, Lagos.

*Bachelor of Science Major: Economic (2012 – 2015)*