**Grace Isaac gopep**

**BLOK 1 NITEL QUARTERS, ADEMOLA ADETOKUMBO CRESCENT, WUSE 2, ABUJA**

**08163011301** [**gopepg@yahoo.com**](mailto:gopepg@yahoo.com)

* **BIODATA:**

**SURNAME: Gopep**

**OTHER NAME: Grace Isaac**

**DATE OF BIRTH: 8th September, 1993**

**STATE OF ORIGIN: Plateau**

**SEX: Female**

**MARITAL STATUS: Maried**

**CONTACT ADDRESS: Flat 417, Opposite GTBank, Phase 1, Gwagwalada, Abuja.**

**TELEPHONE NUMBER: 08163011301**

**E-MAIL ADDRESS:** [**gopepg@yahoo.com**](mailto:gopepg@yahoo.com)

* **EDUCATION AND QUALIFICATIONS:**

**2010 – 2015 NASARAWA STATE UNIVERSITY, KEFFI**

BACHELOR OF SCIENCE (B.Sc.) MASS COMMUNICATION

**2008 – 2010 PLATAUE STATE POLYTECHNIC**

DIPLOMA IN LAW

**2002 – 2008 FEDERAL GOVERNMENT COLLEGE, KWALI, ABUJA**

NECO – SENIOR SCHOOL CERTIFICATE

**1994 – 2002 ST. DOMINIC SALAMA NURSERY AND PRIMARY SCHOOL,**

**YAURI, KEBBI STATE**

FIRST SCHOOL LEAVING CERTIFICATE

**2016 ELITE FIRST CLASS COMPUTER SCHOOL,** Gwagwalada, Abuja,

Diploma in Computer

* **PROFESSIONAL MEMBERSHIPS**

**NIGERIAN INSTITUTE OF PUBLIC RELATIONS (NIPR),**

**Associate member**

* **WORKING EXPERIENCE:**

**2009 (3 Months) MAGISTRATE COURT,** Sabo Tasha, Kaduna State

**Post**: Clerk [Industrial Training]

**2012 (4 Months)** **RADIO HOUSE (CAPITAL FM),** Abuja

**Post**: News Reporter[Industrial Training]

**2014 (4 Months)** **PLATEAU STATE RADIO/TV CORPORATION,** Jos**.**

**Post:** Program Producer. [Industrial Training]

**2016 - 2017** **GOVERNMENT DAY SECONDARY SCHOOL ,** Sabo, Kaduna

**Post:** Teacher [National Youth Service Corps]

**2016 –** **2017 STANBIC IBTC PENSION,** Abuja

**Post:** Client Familiarity Index Agent

* **SKILLS:**

**COMMUNICATION:** Excellent communication skills developed as part of degree program, both oral and written. Well received presentation given to management and staff as part of my work schedule.

**TEAM WORK:** Experience of working well in many different teams and roles within teams. Adapted and integrated successfully to different culture and backgrounds working with community based NGO.

**ORGANISATIONAL SKILLS:** Excellent organizational skills and self-motivation, which is demonstrated by ability to continually meet deadlines, achieve high grades and effectively balance course work with part-time employment.

**IT**: Working knowledge of Microsoft Office (Word, Excel, PowerPoint, etc.), proficient internet user and researcher, and competent in the use of several business applications and software.

* **HOBBIES:**
* ENJOYS READING NEWSPAPERS AND *MAGAZINE*
* WATCHING MOVIES
* SWIMMING
* **REFEREES:**
* **Mrs. Chioma Okoroafor.** Relationship Manager,

Stanbic IBTC Pensions, area 11, Garki, Abuja.

07035991181.

* **Prof. Noel Wannang.** Department of Pharmacy, University of Jos, Jos, Plateau State. 08037877988.
* **Dr. N.D. Marcus.** Department of Geography, Nasarawa State University, Keffi. 08036785102.