# MIKAIL FAYSAL TOBI

Area 11 F.C.T.A Secretariat Kapital Rd Abuja, F.C.T. Nigeria.

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#### **Education and Qualifications**

Nov 2016 - Oct 2022 Ahmadu Bello University, Zaria, Nigeria.

B.Eng. Civil Engineering (structural engineering) Achieved grade: Upper second-class division(4.25)

#### Sep 2020 – Jul 2022 Central South University, Changsha, China.

B. Eng. Civil Engineering (structural engineering) Achieved Professional ranking (87.26%)

#### **Work Experience**

#### Jun 2013 – Nov 2016 Godiya boutique and supermarket – Sales representative

- Making sales
- Keeping inventory of the purchases
- Staying informed about industry trends, competitor activities, and market conditions to identify opportunities and challenges.
- Maintaining accurate records of sales activities, customer interactions, and leads.
- Negotiating pricing, terms, and conditions with customers to close deals.

### Nov 2019 - Nov 2022 Abuja Property Development Company, APDC-- Internship

- Assisted the site engineer in procurement exercise and operational task
- Helped in supervision of site work and documentation process and also gained insight in infrastructural monitoring.

#### Jan 2023 –Present

## Federal Capital Territory Administration procurement department --- NYSC

- Reviewing tender documents, Ensuring all the requirements of the tender documents are complied with and list out the non-compliance if any.
- Performing Engineering checks on bidding company profiles.
- performing arithmetic checks on bid documents.
- Actively participating in technical evaluation of submitted tender documents.

#### **Professional Certifications/ Training**

Transforming Nigerian Youths Program, 2022 Enterprise Development Centre, Pan Atlantic University

Project Management Professionals (PMP) Certification, 2023 Dexter & Heros Consulting LTD

Human Resource Management (HRM) Certification, 2023 Dexter & Heros Consulting LTD

General Health Safety and Environment (HSE Level 1-3) certification, 2023 Exford Global Consult Limited

Digital Marketing Training (digital market planning, email & social media marketing, SEO/SEM etc),2023 Afrihub I.C.T Institute, Abuja

#### VOLUNTEER EXPERIENCE

#### Jan 2017

#### Nigerian institute of civil engineers (NICESA)- Student affiliate, ABU, Zaria

- Team member
- Served in the CTC/IELCOM

#### Mar 2019

#### STEM Coders Club, ABU, Zaria

Active participant in mentorship programme on Front-end web Development

Nov 2022

### Sustainable Developmental Goals (SDGs) NYSC-Ekiti State.

Active member of the Welfare committee

### ON CAMPUS INVOLVEMENT

July 2018

Civil Engineering Student (CES) Design Team Ahmadu Bello University, Zaria

Team Member

August 2018

Engineers ignite, Ahmadu Bello University, Zaria

Team Member

Among of Special committee for Social and environmental factor

May 2019 - Present

Ahmadu Bello University Developers (ABUDev)

Trained in web development using WORDPRESS

Active participant in the workshop / study group of Explore Machine learning study
Jam by Google Developer Student Club (GDSC)

February 2020 – Present

STEM Coders Club, Ahmadu Bello University, Zaria

Trained on computational skills and knowledge

• Trained by the web development unit that oversees the creation of the club website

Skills and Other Interests

**Language** Proficient in English, Hausa, Nupe and Yoruba

**Computer** Proficient in Microsoft Word, Excel, PowerPoint, AutoCAD, Protostructure.

Social Media Facebook, Twitter, Telegram, Instagram