



مرحبا

INSTRUCTION

Instructions for Application and Online Payment

1. Application Process:

Step 1: Visit our official website and navigate to the 'Admissions' or 'Apply Now' section.

Step 2: Complete the online application form by filling in all the required fields. Ensure that all information is accurate and up to date.

Step 3: Attach the necessary documents (e.g., identification, previous academic records) as specified in the application form.

Step 4: Review your application to ensure all details are correct before submission.

2. Online Payment Instructions:

Step 1: After submitting your application, proceed to the 'Payments' section.

Step 2: Select the appropriate fee category (e.g., Application Fee, Tuition Fee, etc.).

Step 3: Choose your preferred payment method (Credit/Debit Card, Bank Transfer, PayPal, etc.).

Step 4: Enter your payment details and confirm the payment.

Step 5: Once payment is successful, you will receive a confirmation email with your receipt. Please keep this for your records.

3. Important Guidelines:

Application Deadlines: Ensure that your application is submitted before the deadline to avoid any delays.

Payment Verification: Always verify that the payment has been processed by checking your bank statement or the confirmation email.

Contact Support: If you encounter any issues during the application or payment process, please contact our support team at [Support Email] or call [Support Phone Number].

Data Privacy: Your personal and payment information is secure and will only be used for the purpose of processing your application and enrollment.

Follow-Up: After your application and payment are processed, our admissions team will reach out to you within [specific timeframe] with the next steps.