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| **Project Name** | The cleaninG company |
| **Project address** | Delaware 100005 |

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| **Submitted By** |  | Fri, 21 Apr 2023 |
| **Contact** |  |  |

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| **Customer** | MACHINE | 14c, Estaport Avenue Gbagada Bustop Lagos |

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| **Project Team Name** | **Phone Number** | **Email** |
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**CLEANING SCOPE – General Cleaning**

**Rough clean**

Remove all debris

Remove all adhesive from interior glazing

Remove enough residue from all surfaces

Light scraping to remove paint, dry wall, and caulk

Clean interiorwindow & door frames

Clean urinals & doors in restrooms

Sweep all floors

**Final clean**

Clean interior & exterior of all cabinets

Clean all surfaces, including countertops, shelving, sills

Vacuum all carpeted areas

Sweep & wash all hard surface flooring

Clean all walls

Clean all mirrors and glass

Clean all electrical plates

Clean & Sanitize bathrooms

Clean all sinks, faucets, fixtures

Clean interior & exterior light fixtures

Clean HVAC grilles & diffusers

Prepare appliances for use- remove packaging, clean, set pamphlets in a drawer

Install window screens

Clean all railings

Clean interior windows

**Fluff/puff clean**

Remove any remaining debris

Dust all surfaces

Polish countertops & sinks

Wipe down baseboards

Vacuum carpet

Dust off fixtures

Clean all flooring

Price per scope

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| --- |
| $ |

**GENERAL NOTES:**

**Conduct pre-walk through with GC**

If non-punch list items create need for repeat work, an additional charge may be assessed

Any charge backs or additional charges will be pre-approved by both parties

**EXCLUSIONS:**

Construction debris or dumpster removal

Out of scope work such as power washing exterior walkways; exterior signs will be quoted on a case-by-case basis.