**CLEANING SCOPE – Recreation center**

**Rough clean**

1. Remove all debris.
2. Remove all adhesive and stickers from the interior glazing.
3. Ensure that all surfaces are free from residue.
4. Light scraping to remove any paint, drywall, and caulk.
5. Clean the interior window and door frames, removing dirt and debris.
6. Clean the toilets, showers, basins, and doors in the restrooms.
7. Sweep all floors.

**Final clean**

1. Clean the interior and exterior of all cabinets, including lockers.
2. Clean all surfaces including countertops, shelving, sills, and poles.
3. Clean the restrooms.
4. Vacuum all carpeted areas.
5. Sweep and wash all hard surface flooring, including gyms and all fitness areas.
6. Clean all mirrors, glass, and high windows.
7. Clean all electrical plates.
8. Clean all sinks, faucets, and shower fixtures.
9. Clean an all interior and exterior light fixtures.
10. Clean all railings.
11. Remove all stickers and labels from fixtures, windows, and appliances.
12. High dusting of HVAC ducts, light fixtures, vents, walls.
13. Wiping down all doors, frames, and door hardware, including the tops of doors.

**Fluff/puff clean**

1. Dust all surfaces, including walls, baseboards, and any exposed fixtures or piping.
2. Polish countertops and sinks.
3. Clean all flooring.