**CLEANING SCOPE – Residence Home**

1. Remove all dust from inside the residence, shine all items that require shining
2. Polish tops, sides, and front of all appliances
3. Polish outside of cabinets
4. Sweep or vacuum all balconies, patios, exterior storage rooms, common area room corridors
5. Clean all balcony and stair rails (wipe down with cleaning solution)
6. Wipe all millwork (base, window stalls, casing, chair rail, etc.)
7. Wipe clean all shelving
8. Clean and polish all mirrors
9. Clean and polish all toilet paper holders, towel holders, toothbrush holders, shower rods, etc.
10. Clean and polish the medicine cabinet inside and out
11. Clean and polish tub and shower including surrounds
12. Clean and polish counter and vanity tops, cabinets, and vanity cabinets inside and out
13. Wipe and clean all dirt from painted walls and ceilings
14. Floor coverings
15. Clean all floors
16. Vacuum carpet, remove dirt and minor spots
17. Clean and make ready all appliances for operation
18. Clean and polish all plumbing fixtures, sinks and faucets
19. Clean inside of garbage disposal
20. Clean all under the cabinet, toilet plumbing and valves
21. Clean and vacuum HVAC equipment closet and grills
22. Clean and polish all receptacles, switches, and plates
23. Clean and polish light fixtures and bulbs
24. Completely clean interior of all windows and window frames
25. Clean all ceiling fans, and other installed equipment in house