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| Project | BRIDGET |
| Project address | Jasojo Avenue Lagos 100005 |

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| Submitted By: | Cleaning | Date: Sat, 01 Oct 2022 |
| Contact | Office: 08164973128 | mojemoron2009@yahoo.com |

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| Customer | MACHINE | 14c, Estaport Avenue Gbagada Bustop Lagos Delaware,  100005 |

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| --- | --- | --- |
| Project Team Name | Phone Number | Email |
| MICHEAL OJEMORON | (999) 999-9999 | mojemoron2009@yahoo.com |
| Micheal Oj | 08164973128 | mioshine2011@gmail.com |
| Micheal Oj | 08164973128 | mioshine2011@gmail.com |

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| --- |
| $100,000 |

**CLEANING SCOPE - Auto Office-Bay**

* Dusting walls, baseboards, fixtures, cabinets, counters, shelving
* Vacuum clean/dust display cases inside and outside
* Remove all dust from lifts, including top
* Wipe dust from installed equipment-furniture

**RESTROOMS**

* Clean & sanitize full restroom including toilets/urinals, sinks, doors,
* Wipe clean walls as necessary

**WINDOW CLEANING**

1. All interior & exterior windows, which includes vestibules, and all doors
2. Wash inside glass & window ledge to remove all dirt, smudges, fingerprints, streaks, cobwebs

***Floor Care Cleaning Specifications***

**CARPET CARE**

1. Vacuum carpet

**Auto Bay Floor (epoxy) and LVT**

1. Dust mop entire floor area
2. Damp mop with cold water cleaner

Acceptance/ Sign-off:

|  |  |
| --- | --- |
| Customer: MACHINE | |
| Date | Signature\*\* |

\*\* Customer signature verifies acceptance of the specifications and the pricing per Scope of Work\*\*

**GENERAL NOTES:**

**Conduct pre-walk through with GC**

* If non- punch list items create need for repeat work, an additional charge may be assessed.
* Any charge backs or additional charges will be pre-approved by both parties.

**EXCLUSIONS:**

* Construction debris or dumpster removal
* Out of scope work such as power washing exterior walkways, exterior signs will be quoted on a case-by-case basis.

Email signed proposal/ purchase order/ contract to

If sending by physical mail

MACHINE

14c, Estaport Avenue Gbagada Bustop

Lagos Delaware 100005