

Standard expression  
2) request the pleasure of your company

Name of the host  
(Mrs. Rekha and Mr. Suraj Goyal)  
request your gracious presence  
on the wedding ceremony of their son

Purpose  
Lahzen Goyal  
WITH  
Anushka Kumar

daughter of Mr. and Mrs. Arjun Kumar

Day

SATURDAY, SEPTEMBER 16TH, 2021

7 O'CLOCK IN THE EVENING

MAJESTIC BALLROOM

1152 DARK STAR LANE

SAN DIEGO, CA

Date

Time

Venue

RSVP

Cent. post address

reception to follow



# Formal Invitation [Letter Type]

Sender's address

Date \_\_\_\_\_

Receiver's address

sub:- to invite as a chief guest

Respected Sir,

It is with immense pride that Subject \_\_\_\_\_

We would be greatly obliged if you could spare  
time from your busy schedule \_\_\_\_\_

Kindly confirm your availability at the earliest

Yours Sincerely email id \_\_\_\_\_

# Informal Invitation

Sender's address

Date

Dear Anushka

You will be pleased to know that Sub/Topic  
party details Day, Date, Time

I'm sure you will have a great time

Do bring Uncle, Aunt

Yours affectionately

Xy



# Replies

## Formal Invitation

Mr. X and Mrs. X thank  
for their kind invitation  
to \_\_\_\_\_ Day, Date, Time  
and has great pleasure in  
accepting it and confirm the  
presence at the venue  
scheduled time but regret  
their inability due  
to some health  
prior

## Informal Invitation

Sender's address  
Date  
Dear Deepika

I am pleasantly  
surprised to receive  
your invitation  
I will be  
delighted to join the  
celebration

yours

Amir X