Microsoft Outlook with Zimbra Connector Set-up

Setting up Microsoft Outlook with ZCO

- Download the Zimbra Connector for Outlook (ZCO).

    - 32bit : http://support.synaq.com/ZimbraConnectorOLK_8.0.3.780_x86.msi

    - 64bit - http://support.synaq.com/ZimbraConnectorOLK_8.0.3.780_x64.msi

- Download the Zimbra Connector for Outlook installation guide, available at:https://cms.synaq.com:7071/zimbraAdmin/help/admin/pdf/User%20Instructions%20Connector%20for%20Outlook.pdf?locid=en_US
- Follow the instructions in the guide, using the following settings when prompted:
    - Server name: your mail server hostname (a CNAME to cms.synaq.com in the DNS) or *mail.cloudmessaging.co.za* if you are unsure
    - Use Secure Connection: No
    - Email address: your full email address, e.g. sample@cloudmessaging.co.za
    - Password: As provided

Once configured, Outlook with ZCO will start to sync any emails, contacts and calendar items it finds on the Zimbra server. If you're setting up the Outlook client as part of an initial rollout that includes data migration, consider staggering the client setups so that they don't all sync at once and saturate your Internet connectivity.