

# Dates & deadlines

## Start of lectures & time between lecture periods

### Winter semester

In the winter semester the lecture period begins on October 1<sup>st</sup>. If this day is a Friday, Saturday or Sunday, lectures start on the following Monday.

At Christmas there are no lectures between December 24<sup>th</sup> and January 6<sup>th</sup>. If December 24<sup>th</sup> is a Sunday, Monday or Tuesday then the lecture-free time already starts on the previous Saturday.

### Summer semester

In the summer semester the lecture period begins on March 15<sup>th</sup>. If this day is a Friday, Saturday or Sunday lectures will start on the following Monday.

At Easter there are no lectures between Holy Thursday and Tuesday (including) after Easter. At Whitsun there is a lecture-free period from the Friday before Whitsun to Tuesday (including) after Whitsun.

## Important dates during the winter semester 2021/2022

Examination registration:	01.11.2021 – 08.11.2021
Publication of exam dates:	20.12.2021
Christmas Holidays:	24.12.2021 – 09.01.2022
Last lecture of WiSe 21/22:	25.01.2022
Examination period:	26.01.2022 – 12.02.2022
Announcement of grades in OSC:	16.02.2022
Semester break:	15.02.2022 – 14.03.2022

You can also find the schedule of appointments and exams on this page:

<https://www.th-rosenheim.de/en/home/information-for/students/organise-your-studies/dates-and-deadlines/> → Downloads

You will find the orientation presentation later this week online on the [Learning Campus](#) in the "Information for Students" course!

## Important contact persons

Head of degree programme Applied Artificial Intelligence (AAI): **Prof. Dr. Marcel Tilly**

Phone: +49 (0) 8031 805-2599  
E-Mail: [marcel.tilly@th-rosenheim.de](mailto:marcel.tilly@th-rosenheim.de)  
Office hours: Tuesday: 11:30 – 13:30, please write an e-mail in advance (room to be agreed by mail)

Programme Coordinator AAI: **Ewelina Bischof, Dipl.-Math. oec.**

Office: B 1.09 (recently in home office or in room B0.15)  
Phone: +49 (0)8031 805-2523  
E-Mail: [ewelina.bischof@th-rosenheim.de](mailto:ewelina.bischof@th-rosenheim.de)  
Office hours: Monday - Friday: 8:30 - 12:30

Programme Assistant AAI for international students: **Lisa Göbl, M.A.**

Office: Recently in Home Office or in room B0.15  
Phone: +49 (0)8031 805-2845  
E-Mail: [lisa.goebel@th-rosenheim.de](mailto:lisa.goebel@th-rosenheim.de)  
Office hours: Wednesday 08:00 - 16:00

Secretary of the Faculty of Computer Science: **Manuela Huber**

Office: B 1.06 (temporary in room A0.04)  
Phone: +49 (0)8031 805-500  
Telefax (secretary): +49 (0) 8031 805-2502  
E-Mail: [manuela.huber@th-rosenheim.de](mailto:manuela.huber@th-rosenheim.de)  
Office hours: Monday – Thursday: 7:45 – 12:00  
Friday: 7:45 – 11:00

Central Student Advisory Office: **Ursula Anglhuber**

Office: A 2.20  
Phone: +49 (0)8031 805-2495  
E-Mail: [studienberatung@th-rosenheim.de](mailto:studienberatung@th-rosenheim.de)

For more detailed information and information about current office hours please follow the link to the Student Advisory Office's website:

<https://www.th-rosenheim.de/en/home/information-for/students/advice-orientation/student-advice/central-student-advisory-office/>

# Tips for a successful study start

## Visit the faculty's website frequently and check information & news

⇒ Die Hochschule → Fakultäten & Institute → Fakultät für Informatik (please follow the path in German language)

<https://www.th-rosenheim.de/die-hochschule/fakultaeten-institute/fakultaet-fuer-informatik/>

- Current news of the faculty
- All professors & employees of the faculty
- In the **Quick Links** (right hand side): the current timetables, link to Learning-Campus, and many more...

⇒ TH Rosenheim → Faculty & Institutes → Faculty of Computer Science → Applied Artificial Intelligence → Course structure (English path)

<https://www.th-rosenheim.de/en/technology/computer-science-mathematics/applied-artificial-intelligence-bachelors-degree/course-structure/>

- Study programme overview
- Link to study & examination regulations (SPO)
- Link to study plan - coming soon
- Information to “Fachwissenschaftliche Wahlmodule (FWPM)” (specialist required elective modules) – coming soon

⇒ TH Rosenheim → International → Information for regular international students (English path)

<https://www.th-rosenheim.de/en/international/incoming-students/information-for-regular-international-students/>

- Studying in Rosenheim
- Scholarships & financing
- Working in Bavaria

## Check your lecture timetable frequently

You can find your lecture timetable on StarPlan by following this link:

<https://splan.fh-rosenheim.de/splan/>.

Please select semester *2021 WS* and study course *AAI-B* to see your timetable for this semester. Make sure to always check your timetable for the current week in order to see possible changes.

## Studying is a full-time job

Studying takes as much time as a full-time job. Good time management and self-organization are essential to succeed in your studies. Please pay attention to the total working hours for each module and include them into your timetable. The total working hours consist of lecture hours and the time you need at home to study the learning material (preparation & follow-up).

## Take part in exercises

It is essential that you take part in the lecture accompanying exercises (in the first semester: Analysis, Programming Basics, IT Systems & Computer Science Fundamentals). By frequently solving the practice exercises on your own you will increase the chances of successfully passing your exams. Always try to solve the exercises yourself first and then discuss your proposed solutions in a team with other fellow students.

## Form study groups with fellow students

Studying together is more fun! In a study group you will support and motivate each other and discuss topics together. Search for a suitable room (e.g. the library) and off you go.

## Register for exams on time

Keep in mind to take the exams of your current semester courses. Therefore, please always register for the exams of the current semester courses. If possible avoid to postpone exams to the next semester as your workload might get too high then.

## Consult your professors

If you have important questions or any problems please directly consult the responsible professor. For this purpose every professor offers one consultation hour per week. It is recommended to arrange an appointment for the consultation hour by mail in advance.

## Contact the Central Student Advisory Office (Studienberatung)

The Central Student Advisory Office (see contact details above) supports you with all questions concerning your studies, examination & study regulations or admission restrictions. It will also support you in case you want to change the field of studies.

If you have particular questions on your study programme (AAI) the academic advisor Prof. Dr. Mühlbacher (e-mail: [wolfgang.muehlbauer@th-rosenheim.de](mailto:wolfgang.muehlbauer@th-rosenheim.de)) will help you.