

ADIGUN, ISRAEL C.

Ibadan, Oyo state, Nigeria
+2348161322947,
+2347031284824
14-09-1997
adigunisrael@gmail.com

QUALIFICATIONS

Primary School Certificate

Bola Immaculate Group of Schools

2000-2009

Senior Secondary Certificate

Yinbol College

2009-2015

B.Sc Civil Engineering

Obafemi Awolowo University

2016-2022

NYSC

British Canadian University

2023-2023

SKILLS

CAD Designs,
Writing,
Translation,
Research,
Use of Microsoft
Office Applications,
HTML, CSS, JS,
React, Tailwind,
Firebase, NodeJs,
GitHub, TypeScript,
Bootstrap, Redux

Virtual Customer
Service Support.

WORK EXPERIENCE

BRITISH CANADIAN UNIVERSITY, OBUDU, CROSS RIVER

ADMINISTRATIVE OFFICER DUTIES – (FEB 2023 - DEC 2023)

- Served as an administrative officer in the registrar's office in preparatory to NUC Resource Verification Exercise
- Ensured that all staff files are properly arranged, had all the required documents properly prepared, filled and ready for the NUC team
- Responsible for making sure that all office item needed for the exercise

LINKS

Github:

<https://github.com/IcyEazy>

LinkedIn:<https://www.linkedin.com/in/adigun-israel-769aa7190/>

Portfolio:<https://icyeazy.github.io/IcyEazy-portfolio-website/>

are available and properly situated.

- Responsible for the itinerary of the NUC team all through the verification exercise

BRITISH CANADIAN UNIVERSITY, OBUDU, CROSS RIVER

SITE CIVIL ENGINEER – (FEB 2023 - DEC 2023)

- Maintaining an accurate attendance report of all construction site workers. Reviewing daily construction work and suggesting any improvement measures.
- Inspect construction sites regularly to identify and eliminate potential safety hazards. · Supervise and instruct the construction team as well as subcontractors.
- You will be monitoring on-site day-to-day activities and reporting the progress status to the Construction Project Manager.
- Supervise/oversee ongoing construction projects such as buildings, roads work, drainage, etc and ensure they meet the required standard.
- Provide schedules for workers; Assign tasks to construction laborers; Responsible for maintaining safety and quality standards; Keeping detailed records activities of contractors and sub-contractors.
- Carry out other assignment as may be assigned by the Head of Project.

UPWORK FREELANCING (REMOTE).

WRITER (JUNE 2022 – TILL DATE)

- Researching of content.
- Writing of content to meet the client's requirements.
- Editing of the written content before final submission to the client.

APEX COMPUTERS, IBADAN, OYO

COMPUTER INSTRUCTOR - (SEPTEMBER 2021 – JANUARY 2022)

- Organise, maintain, and manage class systems in proper working condition.
- Teach students and learners to use computers.
- Design and develop appropriate computer instructional material.

- Manage and monitor student behaviour.
- Develop and implement lesson plans and classroom activities in consistent with the student management issues.
- Conduct group training sessions.

PW NIGERIA, BUA SUGAR FACTORY, LAFIAGI, KWARA

SURVEY/OFFICE ASSISTANT – (JUNE 2020 - JANUARY 2021)

- Perform survey assistant duties to the surveying department
- Assist and support surveyors in field surveys
- Conduct on-field survey and record measurements
- Coordinate with other surveyors on field survey activities.
- Maintain logs, reports and records in relevant databases
- Ensure compliance of established procedures and guidelines in survey activities.

PW NIGERIA, AKANU IBIAM INT'L AIRPORT, ENUGU

CIVIL ENGINEER OFFICE ASSISTANT - (DEC 2019 - MARCH 2020)

Provide assistance and general support to engineering and/or natural resources teams.

- Provide assistance and general support to engineering and/or natural resources teams.
- Perform site visits to verify and document conditions.
- Compile construction documents and other tasks in a design team.
- Assist in estimating quantities for contract items.
- Prepare draft of standard documents and correspondence.
- Performing clerical duties.
- Perform other duties as may be assigned by the Head of Civil from time to time.

PW NIGERIA, PROPOSED CARGO AIRPORT, ABEOKUTA

SURVEY CHAIN MAN (INTERNSHIP 2) – (SEP 2019 – DEC 2019)

- Transporting, assembling, maintaining and operating survey equipment.
- Assisting with measuring of distances, angles and variations in terrain.
- Collecting and labeling samples.
- Placing pegs and survey markers as directed.
- Assisting with the analysis of the position, shape and elevation of natural features such as hills, valleys and waterways.
- Recording measurements manually or with electronic equipment.
- Perform any other task as may be assigned.

PW NIGERIA, PROPOSED CARGO AIRPORT, ABEOKUTA

SURVEY CHAIN MAN (INTERNSHIP 1) – (JAN 2019 – MARCH 2019)

- Transporting, assembling, maintaining and operating survey equipment.
- Assisting with measuring of distances, angles and variations in terrain.
- Collecting and labeling samples.
- Placing pegs and survey markers as directed.
- Assisting with the analysis of the position, shape and elevation of natural features such as hills, valleys and waterways.
- Recording measurements manually or with electronic equipment.
- Perform any other task as may be assigned.

REFEREES

Dr A.B Fajobi (Obafemi Awolowo University)

Dr J.O Jeje (Obafemi Awolowo University)

Engineer David (British Canadian University)

September 5, 2022

OBAFEMI AWOLOWO UNIVERSITY, ILE-IFE, NIGERIA

DIRECTORATE OF ACADEMIC AFFAIRS

EXAMINATIONS AND RECORDS DIVISION



Our ref: R.DAA/EO/CVE/2015/011

Website: www.oauife.edu.ng

Your ref: _____

Date: December 5, 2022

Emails: registra@oauife.edu.ng, exams_records@oauife.edu.ng

NOTIFICATION OF RESULTS – ADIGUN, ISRAEL COLLINS

This is to certify that ADIGUN Israel Collins was a student in the Department of Civil Engineering, Faculty of Technology, Obafemi Awolowo University, Ile-Ife, Osun State, Nigeria. The candidate successfully completed an academic programme and was awarded the degree of **B.Sc. (Civil Engineering)** with the grade of **Second Class Honours (Upper Division)**, as approved by the University Senate, on **5th January, 2022**.

His/Her certificate is being prepared and will soon be ready for collection. Please extend to the candidate any assistance that the holder of a degree certificate may require.

We hope you find this information sufficient for you to make a decision on the candidate's application. However, if you require additional information regarding his/her academic records in the University, or have questions and/or concerns, please contact the Registrar using the following email address: registra@oauife.edu.ng.

Dr. R. N. Akinrinade

Deputy Registrar, Examinations and Records

For: Registrar



A 005312321



DOB: 14 Sep 1997



NATIONAL YOUTH SERVICE CORPS

Date of Grad: 05 Jan 2022

Certificate of National Service

This is to Certify that
Adigun Israel Collins

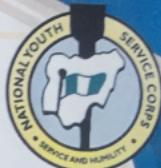
NYSC / CR/IFE/2023/029102 has satisfactorily completed one year of
national service from 25th January 2023 to 24th January 2024, in accordance
with Section 11 of the National Youth Service Corps Act, Cap N84, LFN 2004.

Course of Study: Civil Engineering

24th January

20 24

Director-General
National Youth Service Corps



NATIONAL YOUTH SERVICES CORPS

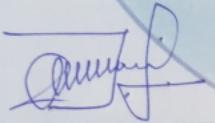
MEDICAL AND HEALTH CDS GROUP OBUDU,
CROSS RIVER STATE

CERTIFICATE OF RECOGNITION

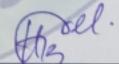
THIS IS TO CERTIFY THAT

ADIGUN ISRAEL COLLINS

WAS AN ACTIVE VICE PRESIDENT OF THE MEDICAL AND
HEALTH CDS GROUP IN 2023



LGI



CDS PRESIDENT