

Ilhana Vele

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Blogger at Ilhanavele.github.io

- Passionate commentator about political and socio-economic topics of Bosnia and Herzegovina. The website was created and published to boost writing proficiency and to share personal opinions on hot topics within the Balkans. The objective of the blogs is to apply international relations theories and case studies with personal experiences to further analyze and predict future outcomes for Bosnia. These blog posts serve as a voice for people of Bosnia, a geopolitical region of importance to many world powers.
- **Administrative:** Trilingual (Yugoslav, Spanish, English) individual who performs well in multinational environment. Skilled in basic office data management tools to optimize sales, marketing, and customer loyalty.
- **Communications:** Outgoing and client focused individual who excels at leveraging interpersonal skills to build, sustain, and foster a great working environment.
- **Team leader:** Work well with others by demonstrating great leadership example

COMPUTER SKILLS

- **Microsoft Programs:** Word, Excel, PowerPoint, Access, Outlook
- **Web Developing:** Familiar with PHP, JavaScript, HTML5, CSS, Drupal (CMS), MySQL.
- **Operating Systems:** Windows (all versions), Mac.

EXPERIENCE

- **Intern at ECDC Arlington, Va /Self Sufficiency program** May 2016-present
 - Working with migrants and refugees and helping them become self sufficient
 - Helps with resume/cover letter creation, job application
 - Housing and school applications
- **Volunteer at IRUSA** from April 2016-present
- **Freelance Translator:** 2012-2013
 - Translated various documents from Bosnian, Serbian, Croatian to English and Spanish through a host of internet language translation companies.
 - Fluent in Slavic languages: Bosnian, Serbian, Croatian. Fluent in English.
 - Basic knowledge of Spanish

EDUCATION

- Attending George Mason University (Class of 2018)
- AS degree from Northern Virginia Community College (Class of 2016)
Phi Theta Kappa Honors Society
- University of Dzemal Bijedic, in Mostar Bosnia and Herzegovina major in English Language and Literature (2004).
- (High School) "MSS" Gornji Vakuf -Uskoplje. Economic Technician 2000- 2004