



# CITATION TO DISCOVER ASSETS TO DEBTOR

IN THE STATE OF ILLINOIS, CIRCUIT COURT

**COUNTY:** \_\_\_\_\_

*County Where the Case Was Filed*

*Enter the case information as it appears on your other court documents.*

**PLAINTIFF:** \_\_\_\_\_

*Who started the case. First, Middle, and Last Name, or Business Name*

\_\_\_\_\_ **Case Number**

**DEFENDANT:** \_\_\_\_\_

*Who the case was filed against. First, Middle, and Last Name*

## 1. Name and Address of Debtor

*If the debtor is a person, enter the address where the debtor can be served.*

*If the debtor is a business, enter the name and address of the business's representative. The business's representative can be found on the Illinois Secretary of State's website at [bit.ly/Business-Search](http://bit.ly/Business-Search).*

Debtor's Name \_\_\_\_\_

Street, Apt. # \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

## 2. Court Date Information

*Information about getting a court date and how to attend is available from the Circuit Clerk. You can find their contact information at [ilcourts.info/clerks](http://ilcourts.info/clerks). If you are e-filing in Cook County, you may get the court date when you e-file.*

### A. You must attend court on:

\_\_\_\_\_  
*Month, Day, Year* at \_\_\_\_\_  a.m.  p.m. in \_\_\_\_\_.  
*Time* *Courtroom Number*



## Notice to Debtor

- IF YOU DO NOT ATTEND THE COURT DATE LISTED ABOVE IN SECTION 2, THE JUDGE MAY ISSUE A RULE TO SHOW CAUSE FOR YOU TO APPEAR IN COURT AND EXPLAIN WHY YOU SHOULD NOT BE HELD IN CONTEMPT.
- ON THAT COURT DATE, YOU WILL HAVE TO EXPLAIN WHY YOU DID NOT ATTEND COURT ON THE CITATION COURT DATE, AND WHY YOU SHOULD NOT BE FOUND IN CONTEMPT OF COURT.
- IF YOU DO NOT ATTEND THE RULE TO SHOW CAUSE COURT DATE, THE JUDGE MAY FIND YOU IN CONTEMPT AND YOU MAY BE ARRESTED AND JAILED.
- YOU MAY HAVE THE RIGHT TO KEEP SOME OF YOUR INCOME AND PROPERTY, BUT YOU MAY LOSE THAT RIGHT IF YOU DO NOT ATTEND THE COURT DATE.
- You are prohibited from transferring, giving away, using, or interfering with any property or money that belongs to you, or that you may receive in the future, unless it is legally exempt from collection. This prohibition remains in effect until the court orders otherwise or the proceeding ends.

Court dates may be scheduled in-person, remotely or a combination of in-person and remotely. Find out how your court date will be scheduled and provide that information here. Add the Clerk's phone number and website.

**B. Attend court any of the ways checked:**

<input type="checkbox"/> In person at: _____	Courtroom Address	Courtroom Number _____
<input type="checkbox"/> Remotely (video or telephone option)		

By video conference at: \_\_\_\_\_  
 Video Conference Website \_\_\_\_\_

Log-in information: \_\_\_\_\_  
 Video Conference Log-in Information, Meeting ID, Password, etc.

By telephone at: \_\_\_\_\_  
 Call-in Number for Telephone Remote Appearance

To find out more about remote court options:

Phone: \_\_\_\_\_ or Website: \_\_\_\_\_  
 Circuit Clerk's Phone Number Website URL

**3.** At your *Citation* hearing you will be asked about your property and income. You will be sworn to tell the truth.

**4. Information about what you owe:**

A. Enter the name of the debtor and the date of the judgment. If the judgment has been renewed ("revived"), enter that date.

A judgment was entered or renewed against \_\_\_\_\_,  
 Name \_\_\_\_\_  
 the debtor, on \_\_\_\_\_.  
 Date \_\_\_\_\_

B. The amount of the judgment is \$ \_\_\_\_\_.  
 Amount of Judgment \_\_\_\_\_

C. Enter how much is still owed to you. You are entitled to the judgment amount, court costs (e.g., filing fees, service fees, sheriff's fee, etc.), and post judgment interest of 9% per year. Subtract any payments made by the debtor.

The current balance due, including judgment interest and the creditor's court costs, minus any payments made by the debtor or on behalf of the debtor after the judgment was entered is \$ \_\_\_\_\_.  
 \_\_\_\_\_

Check one of the boxes below depending on the judgment:

- This is a consumer debt judgment with 5% per year post judgment interest.
- This is not a consumer debt judgment with 9% per year post judgment interest.

**5. You are ordered to make these documents available at the court date:**

Enter any other document that the debtor should provide showing their income, property, or belongings.

- Federal and state income taxes for the last 2 years;
- Recent pay stubs or proof of income;
- Bank records;
- Title to motor vehicles;
- Deed to any property you own;
- Insurance policies; AND
- Your filled out *Income and Property Statement* form found on page 5.
- Other: \_\_\_\_\_