

**Civil No Contact Order**

Instructions

You made your Civil No Contact Order forms. Here’s what to do next.

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|  | 1. Print out or save the forms. Be sure to read the forms to make sure they are correct.{% if e\_signature == False %} Sign the petition.{% endif %} You may need to make extra copies of your forms. |
|  | 1. File or e-file your forms with the local Circuit Clerk. If you are filing by paper, bring all your paper forms, including the e-filing exemption, to the clerk’s office. Learn about e-filing: <https://www.illinoiscourts.gov/eservices/information-for-filers-without-lawyers> |
|  | 1. Attend a court hearing for your Emergency Civil No Contact Order, if you are asking for one. It may be the same day you file your petition. Ask the Circuit Clerk when and where your court hearing is. It could be in person or remote. You may need to deliver copies of your forms to the judge, court coordinator, or the clerk before your court hearing. 2. Tell the other party about your case. The sheriff, process server, or detective will have to serve court papers on the other party. They will need to deliver a copy of your petition, a summons, and the Emergency Civil No Contact Order, if signed by the judge. The Circuit Clerk should tell you how this works. |
|  | 1. {% if order\_type[‘emergency’] == True %}Attend the court hearing for your Plenary Civil No Contact Order.{% else %}Attend your court hearing.{% endif %} The Circuit Clerk will tell you when and where your hearing is and whether it is in person or remote. |

Learn more about starting a case to get a Civil No Contact Order:

https://www.illinoislegalaid.org/legal-information/starting-case-get-civil-no-contact-order