

**Instructions ▼**

This *Notice* is commonly called a "5-Day Notice." However, the lease or local law may require a longer notice period (see **2b** below).

Identify the tenants and mailing address.

**NOTICE OF TERMINATION  
FOR NON-PAYMENT OF RENT**

Date: \_\_\_\_\_

To:

\_\_\_\_\_  
*Tenant Names*

And any unknown occupants.

\_\_\_\_\_  
*Street Address*

\_\_\_\_\_  
*Unit*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*ZIP*

In **1**, enter the total amount of rent currently due.

**1.** You owe \$\_\_\_\_\_ in rent for the property located at:

\_\_\_\_\_  
*Street Address*

\_\_\_\_\_  
*Unit*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*ZIP*

In **2**, check **2a** unless the law or lease requires you to give the tenant more time to pay. If you check **2b**, enter the number of days the tenant has to pay.

**2.** You must pay the full amount you owe within:

a. ☐ 5 days, OR

b. ☐ \_\_\_\_\_ days (*must be more than 5 days*)

after the date this *Notice* is served. If you do not, your lease will be terminated and your landlord may file an eviction case against you and unknown occupants.

**NOTE:**

- For how to determine when the 5 days end, see *How to File & Present an Eviction Case*.
- Only **FULL PAYMENT** of the rent demanded in this *Notice* will waive the landlord's right to terminate the lease under this *Notice* unless the landlord agrees in writing to continue the lease in exchange for receiving partial payment.

After you finish this form, sign and print your name.

\_\_\_\_\_  
*Landlord or Agent Signature*

\_\_\_\_\_  
*Street Address*

Enter your complete current address, telephone number, and email address, if you have one.

\_\_\_\_\_  
*Print Your Name*

\_\_\_\_\_  
*City, State, ZIP*

\_\_\_\_\_  
*Telephone*

\_\_\_\_\_  
*Email*

**NOTE:**

After this *Notice* is served, the person who serves this *Notice* should complete the *Affidavit of Service of a Demand or Notice* available at [illinoiscourts.gov/documents-and-forms/approved-forms](http://illinoiscourts.gov/documents-and-forms/approved-forms).