This form is approved by the Illinois Supreme Court and must be accepted in all Illinois Courts. Forms are free at ilcourts.info/forms.

		ilcourt	<u>s.info/forms</u> .				
STATE OF ILLINOIS, CIRCUIT COURT COUNTY		NOTICE OF COURT DATE FOR MOTION		For Court	Use Only		
Instructions ▼							
Directly above, enter the name of the county where the case was filed.							
Enter the name of the person who started the lawsuit as Plaintiff/Petitioner.	Plaintiff / Petit	ioner (First, middle, la	est name)				
Enter the name of the person being sued as Defendant/Respondent.	V.						
Enter the Case Number given by the Circuit Clerk.	Defendant / R	espondent (First, mid	dle, last name)	Case Nu	mber		
In 1, title your <i>Motion</i> . Explain in a few words what you are asking the judge to do. This should match the title you wrote in 1 on the <i>Motion</i> .	1. Motion to: 2. Hearing Information						
In 2, enter: -The court date and time of your hearing. Call your Circuit Clerk to get this information. If e-filing in Cook	a. On	ng for the <i>Motion</i> I file attention at:	ed is scheduled: _ at <i>Tim</i> e	_	in		
County, you may get the date when you efile. -The courtroom and address of the court	Courtho	ouse Address		City	State ZIP		
buildingThe call-in or video information for remote appearances (if applicable).	Remotely (You may be able to attend this court date by phone or video conference. This is called a "Remote Appearance.") By telephone: Call-in number for telephone remote appearance						
-The clerk's phone number and website.							
All this information is available from the	wind with a second with a seco						
Circuit Clerk, you can find their contact							
information at: ilcourts.info/CircuitCle rks.	Call the Circuit Clerk at: Local Circuit Clerk's phone #						

to find out more about how to do this.

Website

Under the Code of I certify that everything in the Notice of Court Date for Motion is true and correct. I Civil Procedure, 735 understand that making a false statement on this form is perjury and has penalties provided ILCS 5/1-109, making a statement on this by law under 735 ILCS 5/1-109. form that you know to be false is perjury, a Class 3 Felony. Your Signature Street Address If you are completing this form on a computer, sign your name by typing it. If Print Your Name you are completing it City, State, ZIP by hand, sign and print your name. Enter your complete Email Telephone Attorney # (if any) address, telephone number, and email GETTING COURT DOCUMENTS BY EMAIL: You should use an email account that you do not share with anyone address, if you have else and that you check every day. If you do not check your email every day, you may miss important information, notice of court dates, or documents from other parties. PROOF OF DELIVERY In 1a, enter the name, 1. I am sending the Notice of Court Date for Motion mailing address, and To: email address of the party you are sending Name: the document to. If First Middle Last they have a lawyer, Address: you **must** enter the Street, Apt # Citv ZIP State lawyer's information. Email address: In 1b, check the box to show how you are b. By: sending the document. An approved electronic filing service provider (EFSP) CAUTION: If you and ☐ Email (not through an EFSP) the person you are Only use one of the methods below if you do not have an email address, or the sending the document person you are sending the document to does not have an email address. to have an email Personal hand delivery to: address, you must use one of the first two options. Otherwise, The party's family member who is 13 or older, at the party's residence you may use one of the other options. ☐ The party's lawyer In c, fill in the date and ☐ The party's lawyer's office time that you are sending the document. c. On: a.m. Date Time In 2, if you are sending the document to more than 1 party or lawyer, 2. I am sending this document: fill in a, b, and c. Otherwise leave 2 To: blank. In 2a, enter the name. Name: mailing address, and First Middle Last email address of the Address: party you are sending City ZIP Street, Apt # State the document to. If Email address: they have a lawyer, you must enter the

lawyer's information.

In 2b, check the box to show how you are sending the document. CAUTION: If you and the person you are sending the document to have an email address, you must use one of the first two options. Otherwise, you may use one of the other options.	b. By: An approved electronic filing service provider (EFSP) Email (not through an EFSP) Only use one of the methods below if you do not have an email address, or the person you are sending the document to does not have an email address. Personal hand delivery to: The party The party's family member who is 13 or older, at the party's residence The party's lawyer The party's lawyer's office Mail or third-party carrier					
In c , fill in the date and time that you are sending the document.	c. On: Date	at:	a.m.			
If you are sending your document to more than 2 parties or lawyers, check the box and file the <i>Additional Proof of Delivery</i> with this form.	☐ I have completed an A	Additional Proof of Delivery	form.			
Under the Code of Civil Procedure, 735 ILCS 5/1-109, making a statement on this form that you know to be false is perjury, a Class 3 Felony.		s form is perjury and has	true and correct. I understand that making penalties provided by law under			
If you are completing this form on a computer, sign your name by typing it. If you are completing it by hand, sign and print your name. Enter your complete address, telephone number, and email	Print Your Name		ty, State, ZIP			
	Telephone		Email Attorney # (if any)			
address if you have		Al	contay # (ii ally)			

Enter the Case Number given by the Circuit Clerk: _

GETTING COURT DOCUMENTS BY EMAIL: You should use an email account that you do not share with anyone else and that you check every day. If you do not check your email every day, you may miss important information, notice of court dates, or documents from other parties.