

<b>STATE OF ILLINOIS, CIRCUIT COURT</b>  _____ <b>COUNTY</b>		<b>STATEMENT OF MISSING EVIDENCE OR WITNESS</b>	<i>For Court Use Only</i>
<b>Instructions ▼</b> Directly above, enter the name of the county where the case was filed. Enter the name of the person who started the lawsuit as Plaintiff/Petitioner. Enter the name of the people and businesses sued as Defendants/ Respondents. Enter the Case Number given by the Circuit Clerk.	_____ <b>Plaintiff / Petitioner</b> ( <i>First, middle, last name</i> )  v.  _____ <b>Defendants / Respondents</b> ( <i>First, middle, last name, or business name</i> )		_____ <b>Case Number</b>

**WARNING:** You **must** file a *Motion to Continue (Reschedule) or Extend Time* with this form.

In **2a**, check the box if the evidence you are missing is a witness.

- Write the name of the witness.
- Write the address of the witness if you know it. If you do not know it, check the box and explain what you have done to try to get it.

In **2b**, check the box if the evidence you are missing is a document. Write the name of the document.

In **2c**, check the box if the evidence you are missing is something else (not a witness or document). Describe the evidence.

In **3**, describe the facts that the missing evidence or witness will help you prove.

- I am asking the court to **continue (reschedule)** my court date under [Supreme Court Rule 231\(a\)](#) because I will be **missing material (important) evidence** on my court date.
- The evidence I will be missing on my court date is:
 

☐ a. **A witness** who will testify in court.  
 Witness name: \_\_\_\_\_  
 Witness address: \_\_\_\_\_  
☐ I cannot find the witness. This is what I have done to try to find the witness:  
*(If you do not know the witness's address, also include what you have done to try to find it)*

**OR**

☐ b. **A document**  
 Name or description of document: \_\_\_\_\_

☐ c. **Something else** (not a witness or document)  
 Description of the evidence: \_\_\_\_\_
- The **facts** the evidence or witness will help prove are:

In 4, explain what you have done to try to get the missing evidence, or why you have not had enough time to get it.

4. This is what I have done to try to get the evidence or witness, or why I have not had enough time to get them:

5. I can get the missing evidence or witness if I have more time.

Under the Code of Civil Procedure, [735 ILCS 5/1-109](#), making a statement on this form that you know to be false is perjury, a Class 3 Felony.

**I understand that making a false statement on this form is perjury and has penalties by law under [735 ILCS 5/1-109](#).**

/s/

*Your Signature*

*Street Address*

*Print Your Name*

*City, State, ZIP*

*Telephone*

*Email*

*Attorney # (if any)*

If you are completing this form on a computer, sign your name by typing it. If you are completing it by hand, sign and print your name.

Enter your complete address, telephone number, and email address, if you have one.

**GETTING COURT DOCUMENTS BY EMAIL:** You should use an email account that you do not share with anyone else and that you check every day. If you do not check your email every day, you may miss important information, notice of court dates, or documents from other parties.